CITY OF SHELTON
FIRE DEPARTMENT

Board of Fire Commissioners
MINUTES

Regular Meeting
Tuesday, February 4, 2020
Shelton City Hall
Room 104
7:00 P.M.

Commissioners Present
Michael Maglione, Chairman
Ben McGorty, Huntington, Vice Chairman, Company 3
Charles Casey, Echo Hose, Company 1
Bruce Kosowsky, White Hills, Company 5

Commissioner Absent
Al Pereira, Pine Rock, Company 4

Also Present:
Fire Chief Francis Jones
Captain John Scollin, Echo Hose, Company 1
Lieutenant Mike Pellegrino, Echo Hose, Company 1

A. CALL TO ORDER
Chairman Maglione called the meeting to order at 7:05 PM.

B. PLEDGE OF ALLEGIANCE
All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

D. APPROVAL OF MINUTES
Motion made by Commissioner Kosowsky to approve the minutes of the Regular Meeting of January 7, 2020; seconded by Commissioner McGorty.

A voice vote was taken; Motion passed unanimously.
E. COMMUNICATIONS
1. Letter from Town of Bowerbank, Board of Selectmen expressing their gratitude for the apparatus donation.

F. REPORTS
1. Fire Chief Fran Jones - On File
   Motion made by Commissioner McGorty to accept the Fire Chief's report; seconded by Commissioner Kosowsky.

   A voice vote was taken; Motion passed unanimously.

2. Fire Marshal James Tortora - On File
3. Commissioner Maglione, Chairman - No Report
4. Commissioner McGorty, Vice Chairman, Huntington Company 3
5. Commissioner Casey, Echo Hose, Company 1.
6. Commissioner Pereira, Pine Rock, Company 4
7. Commissioner DeSarli, White Hills, Company 5

   Motion made by Commissioner Casey to add to New Business, Dispatching Issue; seconded by Commissioner Kosowsky.

   A voice vote was taken; motion passed unanimously.

G. OLD BUSINESS
1. Posting for Training Director and Recruitment and Retention Officer is awaiting approval of Administrative Assistant.
2. Echo Hose fire station - Funds approved by aldermen, boiler has been ordered. Floor sealing status unknown. Front door frame rotting. Storage cage in the basement needs to be removed. Plastic layer at apparatus doors peeling.
3. Tax Abatement for members - Fire Chief Jones spoke to the issue. Research is being conducted. A final report is due at the April Fire Commission meeting. It will stay on the agenda for updates and any actions the Commission must take.
4. Apparatus Committee - Commissioner Kosowsky reported that the committee has been meeting and is moving forward. The first vendor meeting will take place next Monday.
H. NEW BUSINESS


2. Echo Hose Response Obstruction - The owner has made adjustment to parking on the property. An issue still exists as to drop offs during the night and weekends. The Chairman will contact Shelton Police as to what markings can be placed on the street.

3. Insurance Coverage for Echo Hose Company SUV – No action taken by Administration.

4. Communications Equipment – Item removed from agenda

5. Budget
   
   Motion made by Commissioner Kozowsky to move item 5 Budget 2020 – 2021 to the last item under New Business: seconded by Commissioner Casey.

   A voice vote was taken; motion passed unanimously.

6. Stipends - Chairman notified the Commissioners that the City will be making a terminology correction.

7. Echo Hose, Company 1, Work Out Room – Commissioner Casey raised many valid points as to the use of Echo Hose basement room as a work out room. – The Fire Chief will investigate and develop a policy as to the work out room.

8. Background Checks – The Fire Chief requested that all background checks pass through the Chief’s office. A discussion took place and it was discovered that the individual Fire Companies were not submitting the background check with the applicant’s paperwork. The Commissioners will instruct the Captains that the paperwork should be included in the packet.

9. City Policies – The Chairman notified the Commission that s training program will be set up to instruct all members on the City’s Policies. All members are responsible to follow City’s Policies.
10. Budget 2020 – 2021

Motion made by Commissioner Kosowsky to accept the budget as presented; seconded by Commissioner McGorty.

A voice vote was taken; Motion passed 3 to 1 with Commissioner Casey, Company 1, dissenting.

Motion made by Commissioner Kosowsky to return to the reports section of the agenda; seconded by Commissioner McGorty.

A voice vote was taken; Motion passed unanimously.

11. Dispatching Issue – Commissioner Casey spoke to the issue of dispatchers not following the proper procedures when dispatching the Fire Department. The Chairman and Fire Chief told the Commission that they were investigating the issue. They will report back at the next meeting.

I, EXECUTIVE SESSION
None

J. FIRE DEPARTMENT POLICIES

K. ADJOURNMENT

Motion made by Commissioner Kosowsky to adjourn; seconded by Commissioner Casey.

A voice vote was taken; Motion passed unanimously.