

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

Meeting Minutes

December 10, 2019

The December 10, 2019 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 3:30 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko - Chairman
Jill Bruno – Vice - Chairman
Judson Crawford - Treasurer
Roberta Sutkowski - Secretary
Barbara Hayslip
Cheryl Dziubina
Marilyn Terlaga
Margaret Keane

Also Attending

Doreen Laucella
Gerry Janofsky

Absent

PUBLIC PORTION:

None

MINUTES:

A MOTION WAS MADE BY BARBARA HAYSLIP TO ACCEPT THE NOVEMBER MINUTES OF THE SHELTON SENIOR COMMITTEE. MARILYN TERLAGA SECONDED. MOTION PASSED.

TREASURER’S REPORTS:

Judson Crawford read the Shelton Senior Committee’s treasurer’s report for the month ending November 30. He reported a balance forward of \$13,587.85, receipts \$531.35, disbursements \$0. leaving a balance of \$14,119.20. Interest on the four CD’s for the month was \$112.12 bring the total amount in CD’s \$60,882.17. The total amount in all accounts is \$75,001.37.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SHELTON SENIOR COMMITTEE TREASURER’S REPORT FOR NOVEMBER. MARILYN TERLAGA SECONDED. MOTION PASSED.

Gerry Janofsky read the Membership Council treasurer's report for the month ending November 30. He reported a balance forward of \$15,548.72, receipts \$3,147.5, disbursements \$2,945.95, leaving an ending balance of 15,750.27. When added to the \$1,959.08 in the Memorial Checking account the total cash balance is \$17,709.35 There is \$33,338.03 in the four CD accounts leaving a total balance of 51,047.38.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE MEMBERSHIP COUNCIL TREASURER'S REPORT FOR NOVEMBER. MARGARET KEANE SECONDED. MOTION PASSED.

A MOTION WAS MADE BY CHERYL DZIUBINA TO GO INTO EXECUTIVE SESSION AT 3:43 PM. JUDSON CRAWFORD SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JILL BRUNO TO COME OUT OF EXECUTIVE SESSION AT 3:48 PM. MARILYN TERLAGA SECONDED. MOTION PASSED.

DIRECTOR'S REPORT:

- Doreen reported that Rose Marie who works in the kitchen is leaving. Doreen is now looking for a new hire for the kitchen. The rate is \$13. per hour, 20 hrs. per week.
- Doreen will be taking her kitchen management classes next week. They are required for her to run the kitchen. Doreen is required to hold a license for kitchen and managers and a license for the health department. Doreen stated the Center's kitchen marks are always high during the inspections.
- On December 9, the Center was closed down because there was no water. Shauna and Doreen worked the day.
- A Save the Date for the Anniversary party is being put in the Newsletter. Doreen stated that the Committee has to confirm the commitment to Vazzano's for the Anniversary Party. A \$500. deposit is needed to hold the date. Doreen asked the Committee about the amount they are donating. Jill explained that the amount was already voted upon at the last meeting. Members will be charged \$25. Non-Members as guests will be charged \$50. The amount the Committee will pay depends on the number of members attending.

A MOTION WAS MADE BY JILL BRUNO TO AUTHORIZE JUDSON CRAWFORD TO ISSUE A \$500. CHECK FOR THE DEPOSIT TO VAZZANOS. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

- Doreen reported the band, Over Easy, has been booked for the event. Decorations were discussed. Doreen has been working on ideas and is welcoming any ideas from the Committee. She is looking for old memorabilia. She would like to invite Father Bob Weis and asked if anyone knew him. She asked the Committee for any information they may have relating to the Center during its earlier years.

Doreen stated that everyone likes the idea that the event is being held on a Sunday afternoon. Cheryl Dziubina stated that the Committee should recommend to the boy scouts that they have an ornament made of the Shelton Senior Center for their 50th Anniversary.

- Doreen stated that she has some new classes starting at the Center in January. There will be a cardmaking class and some other craft classes.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE NOVEMBER DIRECTOR'S REPORT. JUDSON CRAWFORD SECONDED. MOTION PASSED.

OLD BUSINESS:

- The letter regarding the heat in the building was sent to the Mayor. The Committee is waiting for a response. Doreen stated that the Mayor's secretary stated he has received it. Walter asked if each member received their copy of the letter.
- The Committee was reminded that they are still one member short. Walter Oko stated that he has mentioned it to the Mayor. Walter will call Cyndee Burke and ask what the Committee should do to have the Mayor appoint a new member.
- The chairman requested that the Committee read over the copy of the Shelton Senior Center Membership Council Rules. The Committee will review the document at the next meeting.
- Doreen reported that the Senior Center has been granted \$16,000 to refurbish all the lighting at the Center, both indoors and out with LED lighting. It was also reported that the street lighting has been replaced with LED lights. The city had an assessment done of all city buildings and this is the result of the assessment.

NEW BUSINESS:

- Jill read a review of the work done by Allison to the gardens and grounds. The Rose of Sharon was pruned, as well as the large hydrangeas were and the smaller ones were cut back. The burning bush will be trimmed in late winter before they leaf out. The Committee will have to decide if they want to remove the dry crab apple tree which is struggling. Allison did not charge extra for these services as well as the donation of two new bushes to the bed in front.
- Jill Bruno brought to the attention of the Committee that the Senior Committee doesn't not have a contact phone number listed in the Shelton Life magazine. Doreen will contact Aleta Miner who is in charge of the magazine.

**A MOTION WAS MADE BY MARGARET KEANE TO ADJOURN AT 4:50 PM.
JUDSON CRAWFORD SECONDED. MOTION PASSED.**

Attested to: Corie Blanch Date: 12/11/19