



CITY OF SHELTON

PUBLIC IMPROVEMENT BUILDING COMMITTEE

MINUTES: WEDNESDAY, NOVEMBER 13, 2019

The Special Meeting of the Public Improvement Building Committee was called to order at 6:30 p.m. by Chairman Bernie Simons in the Auditorium at Shelton City Hall. All those present rose and recited the Pledge of Allegiance to the flag of the United States of America. The Secretary called the roll as follows:

Bill Banfe – present
Beth Gabriel – absent
Eugene Kierce – absent
Brian Lampart – present
Francis MacIlvain – present
James Oraziotti – present
Bernard Simons, Chairman – present

Others present:
Gary DeFilippo, City Liaison

Chairman Simons declared a quorum of 5 present, 2 absent.

1. Public portion

The Chairman asked three times if any member of the public wished to speak. Being none, he declared the public portion closed.

2. Set meeting schedule for the year 2020

Mr. Banfe MOVED to set the meetings of the Public Improvement Building Committee for the calendar year 2020 at 6:30 p.m. on the second Monday of each month with the exception of October 12th, which falls on the Columbus Day Holiday. The meetings will be held in Room 104 of Shelton City Hall, 54 Hill Street, Shelton, Connecticut. The meeting dates are as follows:

January 13	April 13	July 13	October 5
February 10	May 11	August 10	November 9
March 9	June 8	September 14	December 14

SECONDED by Mr. Lampart. A voice vote was taken and the MOTION PASSED unanimously.

3. Old Business:
 - a. Review of existing projects

Shelton High School Football Field

Mr. DeFilippo reported that part of the fence needs to be corrected, and that should be taken care of within the next two weeks. Everything else up there is fine.

Mr. Simons asked if there is any plan for lighting for the bleachers.

Mr. DeFilippo explained that is something the Board of Education is supposed to do and he will follow up on that. He is also looking into putting a light by the emergency entrance.

Mr. Oraziotti noted that there may be discussion about the City retaining maintenance of the field, which will be a cost-savings to the Board of Education.

The members discussed their frustration that there has not been good follow up on what is supposed to be going on at the field. Groups are not being prevented from bringing prohibited items onto the field, such as the band rolling heavy carts across the field with thin wheels. Perhaps somebody should provide them with pneumatic tires. Other groups allow chairs and the Gator on the field. It was also observed that the lights were left on full power late at night, even though there is a 3-way switch on it. A list of dos and don'ts has been provided yet it is not being followed.

Mr. DeFilippo continued, the City and Parks and Rec has purchased a sweeper to be used there, which will be a big help.

Another point that was brought up was that the American Youth Football league uses the field, and the question of why they no longer use the Lafayette field.

The Committee concurred that the project is not finished and should not be turned over until some issues are resolved. The field is new, expensive, and has been done right and the Committee does not want it to fall into disrepair.

Because there is a newly elected Board of Education, Mr. DeFilippo will draft a letter stating that several, ongoing violations have been noticed at the field. The letter will explain the proper use of the field, including the list of the dos and don'ts, and recommend that they put it into a policy. The letter will also invite them to attend the next Committee meeting to discuss the field.

The Committee also recommended putting one person or possibly two in charge of and responsible for the proper use and maintenance of that field, also assuring that the rules are enforced. The question being, will that person be from the City or the school system.

Mr. DeFilippo continued, one of the projects that went out to bid was to put a video scoreboard up. It didn't get funded this year but could possibly be funded next year. The Committee will eventually have to do look at handicap-accessible bleachers and restrooms, the snack bar, and possibly a building for storage. Other items are lighting in the stands and on the emergency entrance/exits.

Renovation of SHS Tennis Courts

Mr. DeFilippo is sure that the next project will be the renovation of the tennis courts at Shelton High School.

Schools

Elizabeth Shelton School is complete; it looks like a brand-new school.

The Sunnyside School roof is complete, however it appears there has been some leakage due to a porous wall by the gym. The wall needs to be sealed.

The next two school projects will be the windows at Long Hill and Mohegan.

Approval of Prior Minutes

Mr. McIlvain MOVED to approve the minutes of February 21, 2019; SECONDED by Mr. Lampart. A voice vote was taken and the MOTION PASSED unanimously.

b. Approval of invoices (if any)

There were no invoices for approval.


4. New Business

Mr. Simons will look to the Mayor and the Board of Aldermen to fill the vacancies on this Committee.

5. Adjournment

At approximately 7:05 p.m., Mr. Banfe MOVED to adjourn; SECONDED by Mr. McIlvain. A voice vote was taken and the MOTION PASSED unanimously.

Respectfully submitted,


Trish Bruder, Secretary
City of Shelton