

City of Shelton  
Shelton Senior Center  
81 Wheeler Street  
Shelton, CT 06484  
(203) 924-9324

Meeting Minutes

September 10, 2019

The September 10, 2019 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 3:30 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

**Committee Members in Attendance:**

Walter Oko - Chairman  
Jill Bruno - Vice-Chairman  
Judson Crawford - Treasurer  
Roberta Sutkowski – Secretary  
Cheryl Dziubina  
Barbara Hayslip  
Margaret Keane  
Marilyn Terlaga

**Also Attending**

Doreen Laucella  
Gerry Janofsky

**Public Portion**

Christine Aldo  
Vinny Jordan  
Jackie Plavcan  
Mario Bennetti

**PUBLIC PORTION:**

Christine Aldo addressed the Committee regarding the excessive heat and excessive cooling in the building. She stated that members were going to their cars for sweatshirts to put on over their sweaters. She complained that it was warmer outside than inside. She stated that in the library the gas fireplace goes on because it is so cold in there. She states she understands the heat is controlled by computer at the community center by Ronnie Herrick. She was informed that Chris Potucek in maintenance would be in charge of the computer. She suggested a wifi thermostat might be an answer. Doreen explained to her that maintenance works from 6:00 am 1:00 pm. If there is a complaint in the early morning she can call and they can check the computers and adjust the temperature; after 1:00 pm there isn't anyone there to take her call. Christine stated she is a taxpayer and is concerned with the waste from overheating and overcooling the building. She stated that there are things that can be done to correct overheating. She gave the email address of the civil engineer that does energy audits for commercial businesses. She feels that the audit would be a value to the city. Discussion took place regarding the fact that the rooms at the Center don't have individual thermostats. Vinny Jordan brought this fact up. Doreen stated that the offices have portable heaters because they don't have heat in them. Doreen told the members that if they are uncomfortable let her know and if she can she will relocate their group to another

area of the Center. Jackie Plavcan stated that she swims at the Community Center and she stopped in to talk to the maintenance workers regarding the issue. She stated the first year was pretty good. But after that they haven't helped. The Committee decided that Doreen would draft a letter to be sent to the head of maintenance and the Mayor. Doreen stated that this isn't the first time that this issue has been addressed. She has gone to the Board of Alderman. Jill Bruno suggested the letter be sent to the Alderman also. Mario Benetti asked if the computer system was used city-wide. Doreen explained it is.

**MINUTES:**

**A MOTION WAS MADE BY JUDSON CRAWFORD TO ACCEPT THE JULY MINUTES OF THE SHELTON SENIOR COMMITTEE. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

Cheryl asked if anyone noticed a change in the lights. She stated that UI was coming out to evaluate the lighting. They would update if they could and if they couldn't they would call her. Cheryl didn't receive any phone calls. Next nighttime event someone will check the lighting to see if it is any better.

**TREASURER'S REPORTS:**

**A MOTION WAS MADE BY JILL BRUNO TO REVIEW THE JULY AND AUGUST SENIOR COMMITTEE TREASURER'S REPORTS AT THE OCTOBER MEETING. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO AUTHORIZE JUDSON CRAWFORD TO ROLL OVER UTILIZING THE BEST OPTION FOR CD 5729 COMING DUE ON OCTOBER 5, 2019. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

**Judson Crawford reported that CD #5878 was rolled over for 6 months at 2%.**

Gerry Janofsky read the treasurer's report for the month ending July 31, 2019. He reported a balance forward of \$22,674.14, receipts \$2,065.00. disbursements \$10,775.09 leaving a balance in the checking account of \$13,964.05 Added to the Memorial Fund Checking, \$1,959.08 and the four CD's, \$33,097.26 the total amount in all accounts is \$49,020.39.

Gerry Janofsky read the treasurer's report for the month ending August 31, 2019. He reported a balance forward of \$13,964.05, receipts \$2,190. disbursements \$2,815.03 leaving a balance in the checking account of \$13,339.02. Added to the Memorial Fund Checking, \$1,959.08 and the four CD's, \$33,164.10 the total amount in all accounts is \$48,462.20.

Jerry stated that he is going to recommend to the Membership to use the Memorial Fund to help with the purchase of the Bingo equipment. Jill Bruno commented how wonderful it is that the Membership is netting a profit with the terrific parties.

**A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE MEMBERSHIP TREASURER'S REPORT FOR JULY AND AUGUST. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**DIRECTOR'S REPORT:**

Doreen reported that the Center had a fun filled summer. While shopping for the ice cream social, Shop Rite asked Doreen what she was doing with all the bananas she was purchasing. The Ice Cream Social was a huge success. Everyone had a good time at the beach party. Doreen stated she went all out with things for the beach party. She stated that teamwork made it a great event. She is planning for a luau next year. The Coconuts are coming this month for the Dance, Dance, Dance party and Doreen is expecting it to be a lot of fun. Bingo will be held in October. The new Bingo equipment has been purchased and is up and running. Doreen handled all the registrations herself. Gina was out sick and Diane was on vacation. There are 35 people on the waiting list. This is the last Bingo where guests will be allowed. November will be a very busy month with the Veteran's Day Party, Nov. 8, Boys & Girls Club Thanksgiving Dinner, Nov. 25, Festival of Trees, Nov. 23 & 24, along with a bake sale and the Inauguration for the Mayor. Doreen planned an MGM trip. They will go to the Holyoke Mall and Christmas Tree Shop for a couple hours then to the casino for 4 hours. They will receive \$40 in vouchers and the cost is \$35. There is room for 52 people to attend. Doreen reported that 29 new members registered in September the week Gina and Diane were both out. Jill Bruno asked if there was a way for Doreen to track the numbers of members participating in classes, lunch and events. Doreen stated she does track membership but she does it yearly for the budget. She doesn't have time each day to tally the figures. Jill would like the budget to reflect that with so many new members Doreen needs more staff. Doreen stated she hired staff for the kitchen. She replaced the people she lost and hired 2 more people part time for the kitchen. Doreen asked for a full-time assistant position with her budget this year. The Board of A & T recommended it but it was denied. Split Rock, Hewitt and Gardner Heights all bring members to the Center for lunch on certain days. The Center services 300-500 people per day. Discussion took place regarding what to do at the Center for expansion. Doreen stated it would be a good idea to go out the back. Parking is still an issue at the Center. Doreen and Walter are still waiting to meet with the Mayor and John Anglace to discuss the parking lot.

Doreen is having a problem with people coming behind the gate to see her. New protocol will be that anyone has to ask at the desk if Doreen is available. The girls will check with

Doreen to see if she can see them. The Committee suggested putting up signage at the gate.

Margaret Keane asked if the Center would ever put a limit on Membership. The Committee stated that would never take place. Marge also asked that the Committee not hold their parking lot raffle for the month of October. The Arts & Crafts group will be holding a raffle for breast cancer. The raffle will have 2 gift cards and a wine basket. It will be held at the Halloween Party. Senator Kelly's Health Fair will be held on October 28, 2019. There will be 80 vendors.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE DIRECTOR'S REPORT FOR AUGUST. JUDSON CRAWFORD SECONDED. MOTION PASSED.**

**OLD BUSINESS:**

50<sup>TH</sup> Anniversary Party

Doreen stated that the Mayor is still asking her why she wouldn't want to have the Anniversary Party at the Center. After lengthy discussion, the Committee feels strongly that it be held at an outside venue to allow for the staff and volunteers to be able to enjoy themselves and not have to be working. Doreen was not impressed with the Marriott. Stone Barn's cost was \$28 per person. It was suggested to have the dinner on a Sunday afternoon. Doreen will revisit Water's Edge and get pricing for a Sunday afternoon. The Committee feels members will drive if it is held during daylight. The Committee also wants a sit-down dinner. Doreen will report back next meeting.

**NEW BUSINESS:**

The date of the October meeting was discussed. The October meeting will be held on Monday October 7, 2019 at 3:00 pm.

The Committee received a draft copy of the Shelton Senior Center Membership Council Rules. They were asked to read them over and make notes for discussion at the next meeting. A committee will be assigned to meet with the Membership Committee to discuss any changes.

**A MOTION WAS MADE BY JILL BRUNO TO TABLE THE DISCUSSION OF THE MEMBERSHIP COUNCIL RULES INCLUDING MEMBERSHIP SPENDING. CHERYL DZIUBINA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY MARGARET KEANE TO ADJOURN AT 5:45 PM. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

Attested to: *Corie Blanch* Date: 9/11/19