



**CITY OF SHELTON
FIRE DEPARTMENT**

**Board of Fire Commissioners
MINUTES**

Regular Meeting
Tuesday, August 6, 2019
Shelton City Hall
Room 104
7:00 P.M.

Commissioners Present:

Michael Maglione, Chairman
Ben McGorty, Vice Chairman, Huntington, company 3
Michael Ullrich, Echo Hose, Company 1
Al Pereira, Pine Rock, Company 4
Anthony DeSarli, White Hills, Company 5

Commissioner Absent:

Also Present:

Fire Chief Fran Jones
Captain Don Zak, Huntington, Company 3

A. CALL TO ORDER

Chairman Maglione called the meeting to order at 7:06 pm.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

D. APPROVAL OF MINUTES

Minutes of the Regular Meeting of June 4, 2019

Motion made by Commissioner Ullrich to approve the Minutes
of the Regular Meeting of June 4, 2019; seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously

E. COMMUNICATIONS

1. Echo Hose, Hook & Ladder Co. Officer Elections
2. Echo Hose, Hook & Ladder Co. Assistant Chief Election

F. REPORTS

1. Fire Chief Francis Jones: On File.
Chief Jones noted that the Shelton Fire Department had been named the state's top volunteer fire department by the American Legion Department of Connecticut. The department has a new web and face book page.
2. Fire Marshal James Tortora: No report.
3. Commissioner Maglione, Chairman: No report.
4. Commissioner McGorty, Vice Chairman: No report.
5. Commissioner Ullrich, No report.
6. Commissioner Pereira, No report.
7. Commissioner DeSarli, No report.

G. OLD BUSINESS:

1. Update Echo Hose Fire Station Work
Contractor is making repairs to windows and lights that were damaged during the construction work. There is a small area to be sealed by the City. (in progress)
2. Update Huntington Fire Station Bid
No news.
3. Deputy Fire Chief
Chief Wilson has returned to full duty.

H. NEW BUSINESS

1. Fire Marshal Issues: Knox Boxes, Inspection Reports, Mutual Aid MOU, Fire Investigations. (Outcome of Knox Box issue)
The issue was handled by the Mayor's office.

2. Discussion: City of Shelton Fire Department membership.

3. Tax Abatement
The subject is to be investigated.

4. Emergency Light Policy (State Statue)
Information to be out to department members.

5. Approval of the appointment of Assistant Chief Michael Plavcan, Echo Hose, Company 1
Motion made by Commissioner Ullrich to approve the appointment of Assistant Chief Michael Plavcan, Echo Hose, Company 1; seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

6. Review and possible acceptance of updated job descriptions for Fire Chief, Training Director and Recruitment and Retention officer.

Motion made by Commissioner DeSarli to accept the new job descriptions for the positions of Training Director and Recruitment and Retention officer; seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

Motion was made by Commissioner Ullrich to accept the new job description for Fire Chief with the following changes:

1. REQUIRE MINIMUM CERTIFICATIONS

A) Connecticut Certified Fire Officer II and shall obtain Connecticut Certified Fire Officer III within one year.

C) Incident Command (100, 200, 700, 800) Incident Command 300 shall be obtained within one year and 400 obtained within two years of appointment.)

Motion seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

7. Post Training Director and Recruitment and Retention officer openings.

Motion made by Commissioner McGorty to post for the positions of Training Director and Recruitment and Retention officer; seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

8. Surplus Engine 23 due to age and repair costs

Motion made by Commissioner Ullrich to surplus Engine 23; seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

9. Approval of Connecticut Fire Academy Application (Tom Diverage). This is sponsored by the Shelton Fire Department.

Motion made by Commissioner Ullrich to sponsor Tom Diverage's application to the Connecticut Fire Academy; seconded by Commissioner Pereira

A voice vote was taken; motion passed unanimously.

I. EXECUTIVE SESSION

No Action

J. FIRE DEPARTMENT POLICIES

K. ADJOURNMENT 8:35 PM

Motion to adjourn by Commissioner Pereira; seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.