

City of Shelton  
Shelton Senior Center  
81 Wheeler Street  
Shelton, CT 06484  
(203) 924-9324

Meeting Minutes

July 9, 2019

The July 9, 2019 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 3:41 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

**Committee Members in Attendance:**

Walter Oko - Chairman  
Jill Bruno - Vice-Chairman  
Judson Crawford - Treasurer  
Roberta Sutkowski – Secretary  
Cheryl Dziubina  
Barbara Hayslip  
Margaret Keane  
Marilyn Terlaga

**Also Attending**

Doreen Laucella  
Gerry Janofsky

**MINUTES:**

**A MOTION WAS MADE BY JILL BRUNO TO AMEND THE MINUTES TO READ CHERYL DZIUBINA EXCUSED ABSENCE FOR THE JUNE 11, 2019 MEETING. MARILYN TERLAGA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE JUNE MINUTES OF THE SHELTON SENIOR COMMITTEE. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**TREASURER’S REPORTS:**

Judson Crawford read the report for the month ending June 30, 2019. He reported a balance forward of, \$12,151.95 receipts \$ 288.95, disbursements \$0. leaving an ending balance of \$12,440.90. The four CD’s total \$60,326.36 added to the \$12,151.95 leaves a total balance in all accounts of \$72,767.26.

CORRECTIONS: Year changed to 2020 for CD’s 6071 and 4035.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE JUNE COMMITTEE TREASURER’S REPORT WITH CORRECTIONS. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO AUTHORIZE JUDSON CRAWFORD TO ROLL OVER UTILIZING THE BEST OPTION FOR CD 5878 COMING DUE ON AUGUST 27, 2019. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

Gerry Janofsky read the treasurer's report for the month ending June 30, 2019. He reported a balance forward of \$21,279.99, receipts \$1959.00. disbursements \$564.85 leaving a balance in the checking account of \$22,674.14. Added to the Memorial Fund Checking, \$1,959.08 and the four CD's, \$32,971.15 the total amount in all accounts is \$57,604.37.

Jerry reported that he rolled over a CD at 2.2 for 8 months.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE MEMBERSHIP TREASURER'S REPORT FOR JUNE. MARILYN TERLAGA SECONDED. MOTION PASSED.**

**DIRECTOR'S REPORT:**

- Doreen reported that the volunteer luncheon went very well. She received many compliments. The scholarship winners attended as did Mrs. Riddle as a representative from Shelton High School. There were five volunteers who received awards. Rene received the Most Valuable Volunteer Award which he so deserved. Shauna did very well getting publicity. The event was covered in two newspapers. Doreen stated that she is getting lots of calls for people wanting to volunteer. Also, many new members have been registering. Doreen stated it is great to see many new faces and many of them are younger and still working. There are only two out of town memberships available.
- Paid exercise classes will be renewing August 5 through August 13. Open registration will be on August 16, from 10:30 a.m. to 11:30 a.m. It will be made clear that you can only take one class at one time at any time. After a lengthy discussion the Committee agreed that the increase in cost will be \$3 for both out of town and Shelton members. The registration for Shelton members will be \$28 and the out of town members will be \$53. If there is a shortfall of funds; the number of classes per session will be shortened.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE PROPOSAL TO INCREASE THE COST OF THE STRENGTH TRAINING CLASS BY \$3. THE OUT OF TOWN MEMBERS WILL PAY \$53 AND SHELTON RESIDENTS WILL PAY \$28. IF THERE IS NOT ENOUGH PARTICIPANTS TO COVER THE COST OF THE INSTRUCTOR, THE NUMBER OF CLASSES IN THE SESSION WILL BE REDUCED. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

- Doreen went to Valley Transit and drove the van that is being sold. It is a 14 passenger van. A volunteer would be needed to drive it and Doreen is not sure she would get a volunteer. She has some concerns regarding the maintenance of the vehicle and she personally doesn't like that the van uses propane. She was rethinking how often the Center would use the vehicle. She felt maybe it would be used twice a month. It is not four-wheel drive it is front wheel drive and is not good in the snow. She was led to believe that the vehicle may need a new transmission soon. Doreen reported that the Mayor purchased four of the vans. After discussing the pros and cons a motion was made by Cheryl Dziubina.

**A MOTION WAS MADE BY CHERYL DZIUBINA TO DECLINE THE OPPORTUNITY TO PURCHASE THE VAN FROM VALLEY TRANSIT. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

- Doreen got a price for the Anniversary Party from Stone Barn. The cost would be \$28 per person. Doreen is going to check to see if it includes tip and tax. It includes cheese, crackers, vegetables and dip, garden salad, potatoes, beef, chicken or pasta, vegetables, dessert and coffee. It will be a sit-down dinner. Doreen feels that many seniors might not come if they had to pay \$28 and that the Committee might want to pay a portion of the price. She feels they will pay \$15. Walter asked Doreen if she checked out the prices at the Marriott in Shelton. Doreen is going to get a price from Marriott.

**A MOTION WAS MADE BY JILL BRUNO TO TABLE THE ANNIVERSARY DISCUSSION TILL NEXT MONTH. MARGARET KEANE SECONDED. MOTION PASSED.**

- Doreen expressed to the Committee that she has to get three quotes for purchases over \$2000 when she uses city funds. She feels that the same should hold for purchases by Membership and the Committee. Jill stated that any non-profit always has the requirement that you go to an approval board. Anything purchased is eventually owned by the City so it makes sense to have guidelines in place. Jill stated that the City owns the building and the Committee is in charge of the building. The purchases should be approved by the Committee to be sure it is appropriate for the Center. Barbara Hayslip felt it would be good to have the policy in place in case an issue arises in the future. The Membership would vote on what or how they want to spend their money but the Committee should approve the purchases. Doreen is looking for the Membership Council to have a place to go for advice if they are put in a compromising position.

**A MOTION WAS MADE BY BARBARA HAYSLIP TO TABLE THE DISCUSSION ON A PROPOSAL FOR THE OVERSIGHT FOR THE MEMBERSHIP COUNCIL SPENDING UNTIL THE SEPTEMBER MEETING. ROBERTA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY BARBARA HAYSLIP TO ACCEPT THE DIRECTOR'S REPORT FOR JUNE. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**OLD BUSINESS:**

**A MOTION WAS MADE BY CHERYL DZIUBINA TO GO INTO EXECUTIVE SESSION AT 5:22 P.M. JUDSON CRAWFORD SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO COME OUT OF EXECUTIVE SESSION AT 5:27 P.M. JUDSON CRAWFORD SECONDED. MOTION PASSED.**

Chery Dziubina reported making a phone call to UI regarding the lighting on Wheeler Street in front of the Senior Center to see if they are up to date. UI is coming out to check the lights to see if they are up to date and evaluate.

**A MOTION WAS MADE BY JILL BRUNO TO TABLE THE REVIEW OF THE MEMBERSHIP COUNCIL POLICIES UNTIL THE SEPTEMBER MEETING. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

**NEW BUSINESS:**

Margaret Keane brought to the attention of the Committee that many non-members purchased tickets to Bingo before members were given a chance to purchase tickets. The Committee discussed the process of selling tickets for activities at the center. It sold out in one day with many non-members purchasing tickets leaving many members not able to purchase tickets. The Committee feels that members should be allowed to purchase tickets for the first week then if the event isn't sold out then non-members could purchase tickets.

**A MOTION WAS MADE BY MARGARET KEANE THAT WHEN THE CENTER HAS AN ACTIVITY THAT MEMBERS HAVE PRIORITY TO PURCHASE TICKETS FOR THE FIRST WEEK. THEN IF THE EVENT ISN'T SOLD OUT NON-MEMBERS CAN PURCHASE TICKETS. JUDSON CRAWFORD SECONDED. MOTION PASSED.**

Walter reminded the Committee that the next meeting will be September 10, 2019.

**A MOTION WAS MADE BY JUDSON CRAWFORD TO ADJOURN AT 5:30 PM. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

Attested to: Corie Blanch Date: 7/10/2019