SHELTON BOARD OF APPORTIONMENT AND TAXATION
MINUTES

SHELTON BOARD OF APPORTIONMENT AND TAXATION – November 29, 2018
AT 7:00 P.M. CITY HALL, RM 104, 54 HILL STREET, SHELTON, CONNECTICUT

The meeting of the Board of Apportionment and Taxation was called to order at 7:00 pm. with the Pledge of Allegiance.

ROLL CALL:
Chairman Karen Battistelli - present
Steven Guralnick present
Joseph Knapik present
Michelle Laubin present
John A. Belden Jr. present
Michael Gaydos present

REPORTS
Contingency Account reflects an unspent balance is $80,775.00.

<table>
<thead>
<tr>
<th>Aldermanic Approval Date</th>
<th>Description</th>
<th>Account Number</th>
<th>Amount Transferred</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/13/18</td>
<td>Shelton Canal District Historic Register Application</td>
<td>001-</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Funding of Carrying Costs for 69 Pearmain Road</td>
<td>0500-413.30-07</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Printing &amp; Advertising Costs for Elections</td>
<td>0500-413.10-02</td>
<td>$4,727.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Part Time Employees for Elections</td>
<td>0500-413.80-04</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Comissary for Election</td>
<td>0500-413.80-41</td>
<td>$3,275.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Poll Workers for Election</td>
<td>0500-413.10-04</td>
<td>$23,150.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Postage for Election</td>
<td>0500-413.40-05</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>10/11/18</td>
<td>Funding Flag Poles at Huntington Fire House</td>
<td>001-</td>
<td>$4,553.00</td>
</tr>
</tbody>
</table>

In reviewing the transfers, members requested more information on the Pearmain Road transfer. They noted no account was identified and asked if this would be going to the general account. They asked if this was related to real estate expenses and referencing the Board of Alderman minutes, did this expense involve the purchase of the property.

In reviewing the Board of Alderman minutes regarding the transfers it was noted that the Board of Alderman minutes show the account number for Poll Workers as 0500-413.80-41. Ms. Battistelli will verify that the transfer is made to the appropriate account.

NEW BUSINESS
a) Approval of 2019 Meeting Schedule

January 24, 2019
February 28, 2019
March 28, 2019
April 25, 2019
May 23, 2019
June 27, 2019
July 25, 2019
August 22, 2019
September 26, 2019
October 24, 2019
November 21, 2019 (the 4th Thursday, November 28th is Thanksgiving)
December 19, 2019 (the 4th Thursday, December 26th is day after Christmas)

Joseph Knapik moved to approve the 2019 Board of Apportionment and Taxation calendar with meetings to be held at 7:00 pm, as presented; seconded by Michael Gaydos. A voice vote was taken and the motion passed unanimously.

Adjournment
Joseph Knapik moved to adjourn, seconded by Michael Gaydos. A voice vote was taken and the motion passed unanimously.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,
Karen Kemmesies
Recording secretary