

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING**

FEBRUARY 19, 2019

Chairman Fred Ruggio called to order the Regular Meeting of the Economic Development Commission at 6:04 PM at the offices of the Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton, Connecticut.

The following commissioners were present to constitute a quorum:
Frederick Ruggio, Chairman
Doug Dempsey
Karen McGovern

Absent: Pat Carey, Kathleen McNichols-Marks

Also present: Aleta Miner, Clerk

MEETING ON TAPE

PUBLIC PORTION

There was no one from the public to address the Commission at this time.

APPROVAL OF MINUTES

Chairman Ruggio asked for a motion to amend the agenda.

Karen McGovern moved to amend the agenda to state approval of minutes of Regular Meeting dated September 18, 2018 and not of approval of minutes of Regular Meeting dated November 19, 2018; seconded by Doug Dempsey; vote 3-0 motion passed.

Karen McGovern moved to approve the minutes of the Regular Meeting of September 18, 2018, 2018, seconded by Doug Dempsey; vote 3-0 motion passed.

SHELTON ECONOMIC DEVELOPMENT CORPORATION (SEDC) UPDATE

Update of Ongoing Activities

Chairman Ruggio stated work continues along Canal Street. Today the SEDC met with Tighe and Bond, a firm that has been hired by the city to do assessment of the soil and groundwater at 267 Canal Street, the former Star Pin site. The building is deteriorating rapidly. The State Historical Preservation Office would still like to see the building restored. The future of the Star Pin remains a question, however, the city now owns the property.

REVIEW AND UPDATE OF ONGOING PROJECTS

Community/Business Newsletter – Spring 2019

The Commissioners looked at an outline of stories being considered for the Spring edition. Chairman Ruggio believes it will be printed in April. A meeting will be set up soon.

Flag Day Event – June 14, 2019

The city's annual Flag Day event will be held on the actual day the nation celebrates Flag Day. Chairman Ruggio will be issuing purchase orders for the food, tents, and coordination of this event.

Board of Education Art Contest

The teachers usually start promoting the art contest in December. The judging will take place in spring (usually May).

Biennial Report

Work will begin on the city's biennial report. Jane Dowty in the Mayor's office assists with the coordination of pictures of the city's boards, etc. Aleta Miner and Don Coiro work on the layout and proofing of the report. This is a large undertaking so only two issues of the Shelton Life newsletter have been budgeted for this year.

BUDGET

Budget (2018/2019)

Chairman Ruggio provided an update of the current budget. The amount budgeted is \$75,900 but to date the Commission has only incurred \$18,454 in expenses. This is due to additional expenses that haven't been paid. Chairman Ruggio added the printing, etc. of the Shelton Life

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newsletters cost approximately \$8,500 an issue. The biennial report can run at least \$30,000 and possibly more.

Current Budget (2019/2020)

Chairman Ruggio reviewed the budget submitted on behalf of the Economic Development Commission to the city for the 2019/2020 fiscal year. The budget did reflect a slight reduction since less issues of the Shelton Life newsletter have been printed in the last couple of years. Chairman Ruggio explained that he does allow for miscellaneous costs that may be associated with Shelton Life. Recently, a drone flyover was commissioned for Constitution Boulevard.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

The next meeting of the EDC will be held on March 19, 2019 at 6:00 PM at the SEDC offices. *There being no further discussion to come before this meeting, Karen McGovern moved to adjourn at 6:21 PM; seconded by Doug Dempsey; vote 3-0; motion passed.*

Respectfully submitted,

Aleta Miner, Clerk

DATE APPROVED BY MEMBERS: