

PURCHASING DEPARTMENT SPECIAL BID OPENING

December 18, 2018 AT 3:00PM
CITY HALL IN ROOM 104

Type of meeting: **SPECIAL**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. NEW BUSINESS:
 OPEN BID # 39-21: Office Supplies
4. OLD BUSINESS:
5. ADJOURNMENT

Raymond D. Raymond

2018 DEC -4 P 1:25

CITY OF SHELTON
TOWN CLERK



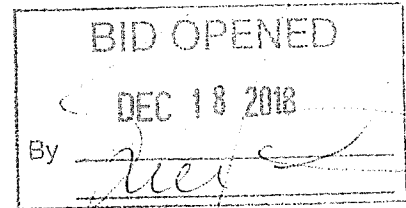
RFP Bid # 39-21
Office Supplies
December 18, 2018

Bidder	Amount	Option
School Specialty Lancaster, PA	No Bid See Attached	
Beyond Technology Certennial, CO	Partial Bid See Attached	
CVR Computer Supplies Cherry Hill, NJ	Various See attached	
W. B. Mason Hamden, CT	Various See attached	



School
Specialty.

**City of Shelton
Office of the Purchasing Agent
Room 200-B
54 Hill Street
Shelton, CT 06484**



Account No: 526943

RE: IFB# Special RFP Bid #39-21 Office Supplies

School Specialty will not be able to respond to your bid at this time. We would, however, wish to remain on your bid list for future opportunities.

Please use this email for future notifications:

bideastnotices@schoolspecialty.com

Thank you for your consideration.

Sincerely,

Shawn White
Bid Operations Coordinator

RFP Bid # 39-21: Office Supplies

EOM Item #	Description	UOM	Quantity	Total Amount \$
WBM21200	Paper, FLGSHP 8.5 x 11, 92 BR, 20#	CT	263	\$ No BID
MAX108510	Cassette, Audi, 90Min	EA	210	\$ No BID
VER97088	Drive USB Flash, 8GB BE	EA	44	\$ No BID
WAU22761	PPR, 65# CVR, Orbitor, LTR, 2000/CT	PK	21	\$ No BID
AVE4150	Labels, Address, 1-1/8 x 3-1/2 WE 260/Box	BX	23	\$ No BID
ACC72050	Clip Binder Medium 1.25	DZ	22	\$ No BID
HOD150HD	Calendar, Desk Pad, MO, 22"x17", Jan-Dec, Be&We	EA	126	\$ No BID
UNV72220BX	Clip, Jumbo Smooth 100 BX	BX	17	\$ No BID
UNV00133	Rubber bands, size 33 1 LB	PK	17	\$ No BID
BRTN660	Toner, F/H112300D, HY, BK-2K	EA	17	\$ 49.23
ACC72020	Clip Binder, SM, #20	DZ	15	\$ No BID
MMM810341296	Tape Magic 3/4" x 1296	RL	15	\$ No BID
MMM6200H12	Tape, H11nd 3/4" x 1000 CLK 12 PK	PK	14	\$ No BID
TST30070	Paper, Lsr, 8.5 x 11-20#, Perf 5.5, 2500/CT	RM	13	\$ No BID
QUA24550	Envelope, #10, Window Wht	BX	13	\$ No BID
SWI35108	Staple, STD SZ 5M/BX (66000)	BX	12	\$ No BID
ACC72010	Clip, Binder, Mini	DZ	12	\$ No BID
HEWCF287A	BLK TONER .87A, F/M506/M527-9K	EA	11	\$ 152.34
HEWCF287X	BLK TONER, .87X F/M506/M527-18K	EA	4	\$ 206.02
BRTN660	TONER, F/H112300D, HY, BK-SK	EA	16	\$ 49.23
BRTN450	TONER, BLK F/H220-2.6K	EA	12	\$ 49.23
HEWCE260A	TONER, BLK. F/CP4025/4525-8.5K	EA	3	\$ 112.77
HEWCF412X	TONER, YEL.F/M452/477-5K	EA	2	\$ 135.00

Beyond Tech P.2

EOM Item #	Description	UOM	Quantity	Total Amount \$
HEWCF411X	TONER, CYN. F/M452/477-5K	EA	2	\$ 135.00
HEWCF413X	TONER, MAG. F/M452/477-5K	EA	2	\$ 135.00
HEWCE251A	TONER, CYN. F/3525/3535-7K(504A)	EA	2	\$ 187.84
HEWCF413A	TONER, MAG. F/M452/477-2.3K	EA	3	\$ 78.07
HEWCF412A	TONER, YEL. F/M452/477-2.3K	EA	3	\$ 78.07
HEWCF283X	TONER, F/M201(83X)-2.2K	EA	6	\$ 56.29
HEWCF226X	TONER, F/M402/426(26X0-9K	EA	2	\$ 139.33
HEWCZ073FN	INCART, HP61, TWIN BK	EA	12	\$ 24.11
AVE5160	LABEL, ADDRESS, 2-5/8 X 1, 3M	BX	7	\$ NO BID
HEWC9721A	TONRE, CYN. F/4600/4650(8K)	EA	1	\$ 209.22
HEWC9722A	TONER, YEL F/4600/4650 (8K)	EA	1	\$ 209.22
HEWCF226A	TONER, F/M402/426 (26A)-3.1K	EA	2	\$ 81.32
HEWC9720A	TONER, BLK, F/4600/4650 (9K)	EA	1	\$ 154.41
HEWCE250X	TONER, BLK. F/CP3525/3530-10.5K	EA	1	\$ 138.79
AVE4150	LABELS, ADDRESS 1-1/8 X 3-1/2, WE260/BOX	BX	19	\$ NO BID
HEWCF410A	TONER, BLK. F/M452/477-2.3K	EA	2	\$ 60.45
HEWQ6471A	TONER, CYN. F/CLU3600-4K	EA	2	\$ 114.34
HEWCR259FN	INCART, 61B, 61TRI COMBO	PK	4	\$ 28.81
HEWCC532A	TONER, 304, F/CP2025, YW-2.8K	EA	2	\$ 86.09
HEWCC533A	TONER, 304A, F/CP2025, MA-2.8K	EA	2	\$ 86.09
DYM45013	CARTRIDGE, TAPE, BLK ON WHT	EA	7	\$ NO BID
HEWCC530A	TONER, 304A, F/CP2025, BK-3.5K	EA	1	\$ 87.36
HEWCC531A	TONER, 304A, F/CP2025, CYN-2.8K	EA	1	\$ 86.09
HEWC8767WN	INCART, #96 21MIL BLK-800PG	EA	3	\$ 32.95

RFP Bid # 39-21: Office Supplies

*Beyond Tech
P. 4*

- | | <u>YES</u> | <u>NO</u> |
|--|-------------------------------------|-------------------------------------|
| A. Next day Delivery: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| B. Do you have a minimum dollar amount for delivery? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 1. If yes, what is the dollar amount: | \$ _____ | |
| 2. Is the charge per order? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is there a re-stocking fee on returns? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| a. If yes, what is the charge? | \$ _____ | |
| C. Do you require a Central Delivery/Receiving Department? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| D. Do you deliver via your company's fleet? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 1. If some other fleet/service, please name: _____ | | |
| E. Do you offer furniture? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| F. Do you have a Distribution Center CT? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 1. State location _____ | | |
| 2. Location of Sales office _____ | | |
| G. Do you have a networked/on-line order system? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| H. How many customers do you have in Shelton, CT? # <u>0</u> | | |
| I. Do you have a dedicated Sales Representative to service the City or do you have a Central Customer Service Department? <u>Dedicated - Jessica Basso</u> | | |
| J. Please explain your return policy: <u>We will provide a pre-paid return label for any defective item up to a year after purchase. We will replace or credit the item, per your preference. For standard returns, we will accept items within 90 days in resalable condition for full credit - sometimes up to one year.</u> | | |

RFP Bid # 39-21: Office Supplies

CVK P 1

EOM Item #	Description	UOM	Quantity	Total Amount \$
WBM21200	Paper, FLGSHP 8.5 x 11, 92 BR, 20#	CT	263	\$ 22-
MAX108510	Cassette, Audi, 90Min	EA	210	\$ 2-
VER97088	Drive USB Flash, 8GB BE	EA	44	\$ 6-
WAU22761	PPR, 65# CVR, Orbitor, LTR, 2000/CT	PK	21	\$ 11-
AVE4150	Labels, Address, 1-1/8 x 3-1/2 WE 260/Box	BX	23	\$ 6-
ACC72050	Clip Binder Medium 1.25	DZ	22	\$ 4-
HOD150HD	Calendar, Desk Pad, MO, 22"x17", Jan-Dec, Be&We	EA	126	\$ 3-
UNV72220BX	Clip, Jumbo Smooth 100 BX	BX	17	\$ 68¢
UNV00133	Rubber bands, size 33 1LB	PK	17	\$ 3.00
BRTN660	Toner, F/HII2300D, HY, BK-2K	EA	17	\$ 28-
ACC72020	Clip Binder, SM, #20	DZ	15	\$ 68¢
MMMRR810341296	Tape Magic 3/4" x 1296	RL	15	\$ 4-
MMM6200H12	Tape, Hilnd 3/4" x 1000 CLK 12 PK	PK	14	\$ 6-
TST30070	Paper, lsr, 8.5 x 11-20#, Perf 5.5, 2500/CT	RM	13	\$ 6-
QUA24550	Envelope, #10, Window Wht	BX	13	\$ 20-
SWI35108	Staple, STD SZ 5M/BX (66000)	BX	12	\$ 1.01
ACC72010	Clip, Binder, Mini	DZ	12	\$.60¢
HEWCFC287A	BLK TONER .87A, F/M506/M527-9K	EA	11	\$ 184-
HEWCFC287X	BLK TONER, .87X F/M506/M527-18K	EA	4	\$ 250-
BRTN660	TONER, F/HLL2300D, HY, BK-SK	EA	16	\$ 46-
BRTN450	TONER, BLK F/H220-2.6K	EA	12	\$ 32-
HEWCCE260A	TONER, BLK. F/CP4025/4525-8.5K	EA	3	\$ 145-
HEWCFC412X	TONER, YEL.F/M452/477-5K	EA	2	\$ 190-

3-

1.01

EOM Item #	Description	UOM	Quantity	Total Amount \$
HEW/CF411X	TONER, CYN. F/M452/477-5K	EA	2	\$ 163-
HEW/CF413X	TONER, MAG. F/M452/477-5K	EA	2	\$ 164-
HEW/CE251A	TONER, CYN. F/3525/3535-7K(504A)	EA	2	\$ 160-
HEW/CF413A	TONER, MAG. F/M452/477-2.3K	EA	3	\$ 96-
HEW/CF412A	TONER, YEL. F/M452/477-2.3K	EA	3	\$ 96-
HEW/CF283X	TONER, F/M201(83X)-2.2K	EA	6	\$ 68-
HEW/CF226X	TONER, F/M402/426(26X0-9K	EA	2	\$ 140-
HEW/CZ073FN	INCART, HP61, TWIN BK	EA	12	\$ 22-
AVE5160	LABEL, ADDRESS, 2-5/8 X 1, 3M	BX	7	\$ 20-
HEW/C9721A	TONER, CYN. F/4600/4650(8K)	EA	1	\$ 140-
HEW/C9722A	TONER, YEL F/4600/4650 (8K)	EA	1	\$ 146-
HEW/CF226A	TONER, F/M402/426 (26A)-3.1K	EA	2	\$ 97-
HEW/C9720A	TONER, BLK, F/4600/4650 (9K)	EA	1	\$ 145-
HEW/CE250X	TONER, BLK. F/CP3525/3530-10.5K	EA	1	\$ 130-
AVE4150	LABELS, ADDRESS 1-1/8 X 3-1/2, WE260/BOX	BX	19	\$ 6-
HEW/CF410A	TONER, BLK. F/M452/477-2.3K	EA	2	\$ 66-
HEW/Q6471A	TONER, CYN. F/CLJ3600-4K	EA	2	\$ 69-
HEW/CR259FN	INCART, 61B, 61TRI COMBO	PK	4	\$ 20-
HEW/CC532A	TONER, 304, F/CP2025, YW-2.8K	EA	2	\$ 90-
HEW/CC533A	TONER, 304A, F/CP2025, MA-2.8K	EA	2	\$ 90-
DYM45013	CARTRIDGE, TAPE, BLK ON WHT	EA	7	\$ 13-
HEW/CC530A	TONER, 304A, F/CP2025, BK-3.5K	EA	1	\$ 60-
HEW/CC531A	TONER, 304A, F/CP2025, CYN-2.8K	EA	1	\$ 60-
HEW/C8767WN	INCART, #96 21MIL BLK-800PG	EA	3	\$ 20-

CVK 1.4

CRK P.4

RFP Bid # 39-21: Office Supplies

YES NO

A. Next day Delivery:

B. Do you have a minimum dollar amount for delivery?

1. If yes, what is the dollar amount: \$ _____

2. Is the charge per order? _____

3. Is there a re-stocking fee on returns? _____

a. If yes, what is the charge? \$ _____

C. Do you require a Central Delivery/Receiving Department? _____

D. Do you deliver via your company's fleet? _____

1. If some other fleet/service, please name: UPS - Fed Ex

E. Do you offer furniture? _____

F. Do you have a Distribution Center CT? _____

1. State location NY

2. Location of Sales office NY

G. Do you have a networked/on-line order system? _____

H. How many customers do you have in Shelton, CT? # 0

I. Do you have a dedicated Sales Representative to service the City or do you have a Central Customer Service Department? Yes

J. Please explain your return policy:

Notify via email - AFFORD@YAHOO.COM
Defectives - replaced immediately

WB Martin 81

EOM Item #	Description	UOM	Quantity	Total Amount \$
WBM21200	Paper, FLGSHP 8.5 x 11, 92 BR, 20#	CT	263	\$ 6540.81
MAX108510	Cassette, Audi, 90Min	EA	210	\$ 205.80
VER97088	Drive USB Flash, 8GB BE	EA	44	\$ 280.28
WAU22761	PPR, 65# CVR, Orbitor, LTR, 2000/CT	PK	21	\$ 202.23
AVE4150	Labels, Address, 1-1/8 x 3-1/2 WE 260/Box	BX	23	\$ 298.79
ACC72050	Clip Binder Medium 1.25	DZ	22	\$ 33.44
HOD150HD	Calendar, Desk Pad, MO, 22"x17", Jan-Dec, Be&We	EA	126	\$ 651.88
UNV72220BX	Clip, Jumbo Smooth 100 BX	BX	17	\$ 10.88
UNV00133	Rubber bands, size 33 1 LB	PK	17	\$ 28.56
BRTTN660	Toner, F/H112300D, HY, BK-2K	EA	17	\$ 696.83
ACC72020	Clip Binder, SM, #20	DZ	15	\$ 14.25
MMM810341296	Tape Magic 3/4" x 1296	RL	15	\$ 36.30
MM6200H12	Tape, Hilnd 3/4" x 1000 CLK 12 PK	PK	14	\$ 181.76
TST30070	Paper, Lsr, 8.5 x 11-20#, Perf 5.5, 2500/CT	RM	13	\$ 96.72
QUA24550	Envelope, #10, Window Wht	BX	13	\$ 415.74
SWI35108	Staple, STD SZ 5M/BX (66000)	BX	12	\$ 11.76
ACC72010	Clip, Binder, Mini	DZ	12	\$ 12.24
HEWCF287A	BLK TONER .87A, F/M506/M527-9K	EA	11	\$ 1872.75
HEWCF287X	BLK TONER, .87X F/M506/M527-18K	EA	4	\$ 903.80
BRTTN660	TONER, F/HLL2300D, HY, BK-SK	EA	16	\$ 655.84
BRTTN450	TONER, BLK F/H220-2.6K	EA	12	\$ 551.88
HEWCF260A	TONER, BLK. F/CP4025/4525-8.5K	EA	3	\$ 359.94
HEWCF412X	TONER, YEL.F/M452/477-5K	EA	2	\$ 359.96

	Description	UOM	Quantity	Total Amount \$
HEWCF411X	TONER, CYN. F/M452/477-5K	EA	2	\$ 427.90
HEWCF413X	TONER, MAG. F/M452/477-5K	EA	2	\$ 359.96
HEWCE251A	TONER, CYN. F/3525/3535-7K(504A)	EA	2	\$ 384.72
HEWCF413A	TONER, MAG. F/M452/477-2.3K	EA	3	\$ 308.85
HEWCF412A	TONER, YEL. F/M452/477-2.3K	EA	3	\$ 296.94
HEWCF283X	TONER, F/M201(83X)-2.2K	EA	6	\$ 347.58
HEWCF226X	TONER, F/M402/426(26X0-9K	EA	2	\$ 353.52
HEWCZ073FN	INCART, HP61, TWIN BK	EA	12	\$ 413.52
AVE5160	LABEL, ADDRESS, 2-5/8 X 1, 3M	BX	7	\$ 251.93
HEWC9721A	TONRE, CYN. F/4600/4650(8K)	EA	1	\$ 274.99
HEWC9722A	TONER, YEL F/4600/4650 (8K)	EA	2	\$ 217.76
HEWCF226A	TONER, F/M402/426 (26A)-3.1K	EA	1	\$ 203.65
HEWC9720A	TONER, BLK, F/4600/4650 (9K)	EA	1	\$ 199.98
HEWCE250X	TONER, BLK. F/CP3525/3530-10.5K	BX	19	\$ 246.81
AVE4150	LABELS, ADDRESS 1-1/8 X 3-1/2, WE260/BOX	EA	2	\$ 159.96
HEWCF410A	TONER, BLK. F/M452/477-2.3K	EA	2	\$ 166.72
HEWQ6471A	TONER, CYN. F/CLJ3600-4K	EA	2	\$ 139.96
HEWCR259FN	INCART, 61B, 61TRI COMBO	PK	4	\$ 239.90
HEWCC532A	TONER, 304, F/CP2025, YW-2.8K	EA	2	\$ 230.56
HEWCC533A	TONER, 304A, F/CP2025, MA-2.8K	EA	2	\$ 153.93
DYM45013	CARTRIDGE, TAPE, BLK ON WHT	EA	7	\$ 119.95
HEWCC530A	TONER, 304A, F/CP2025, BK-3.5K	EA	1	\$ 164.94
HEWCC531A	TONER, 304A, F/CP2025, CYN-2.8K	EA	1	
HEWC8767WN	INCART, #96 21MIL BLK-800PG	EA	3	

WB MAM p. 2

WB Mason P. 4

RFP Bid # 39-21: Office Supplies

	<u>YES</u>	<u>NO</u>
A. Next day Delivery:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Do you have a minimum dollar amount for delivery?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1. If yes, what is the dollar amount: \$ _____		
2. Is the charge per order?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Is there a re-stocking fee on returns?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. If yes, what is the charge? \$ _____		
C. Do you require a Central Delivery/Receiving Department?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
D. Do you deliver via your company's fleet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1. If some other fleet/service, please name: _____		
E. Do you offer furniture?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F. Do you have a Distribution Center: CT?	<input type="checkbox"/>	<input type="checkbox"/>
1. State location _____		
2. Location of Sales office _____		
G. Do you have a networked/on-line order system?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
H. How many customers do you have in Shelton, CT? # _____		
I. Do you have a dedicated Sales Representative to service the City or do you have a Central Customer Service Department? _____		
Yes, Harvey Feldman		
J. Please explain your return policy: <u>***See Attached Returns Policy***</u>		

