

City of Shelton  
Shelton Senior Center  
81 Wheeler Street  
Shelton, CT 06484  
(203) 924-9324

**Meeting Minutes  
Shelton Senior Committee**

**Special Meeting**

**September 18, 2018**

The September 18, 2018 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 3:30 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

**Committee Members in Attendance:**

Walter Oko-Chairman  
William Smarz-Vice-Chairman  
Judson Crawford-Treasurer  
Roberta Sutkowski-Secretary  
Jill Bruno  
Barbara Hayslip  
Margaret Keane  
Marilyn Terlaga

**Also Attending**

Doreen Laucella

**Absent**

Cheryl Dziubina

**PUBLIC PORTION:**

None

**MINUTES:**

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE JULY MINUTES OF THE SHELTON SENIOR COMMITTEE. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**TREASURER'S REPORTS:**

Judson read the report for the month ending August 31, 2018. Judson reported a balance forward of \$21,113.50, receipts of \$ 677.35, disbursements \$200., leaving an ending balance of \$21,590.85. The four CD's total 47,456.47 added to the \$21,590.85 leaves a total balance in all accounts of \$68,047.32.

**A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE AUGUST TREASURER'S REPORT AS READ. JILL BRUNO SECONDED. MOTION PASSED.**

The Shelton Senior Membership Treasurer's Report for the month ending July 31, 2018, was read by Margeret Keane reporting a forwarding balance of \$24,096.54. Receipts of \$4,009.00, Disbursements \$2,444.82, leaving a balance of \$25,660.72. Together with the Memorial Fund Checking \$1,904.08 and the Business Value Savings \$1,621.88 the accounts total \$29,186.68. Added to the CD's \$20,936.83 leaves a total balance of \$50,123.51.

**A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR JULY AS READ. BARBARA HAYSLIP SECONDED. MOTION PASSED.**

The Shelton Senior Membership Treasurer's Report for the month ending August 31, 2018, was read by Margeret Keane reporting a forwarding balance of \$25,660.72 Receipts of \$0, Disbursements \$1,146.42, leaving a balance of \$25,514.30. Together with the Memorial Fund Checking \$1,904.08 and the Business Value Savings \$1,621.88 the accounts total \$28,040.26. Added to the CD's \$20,936.83 leaves a total balance of \$48,977.09.

**A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR AUGUST AS READ. MARILYN TERLAGA SECONDED. MOTION PASSED.**

### **DIRECTOR'S REPORT**

Doreen reported that the Alaska trip was fabulous. All 54 seniors who went on the trip were great and told Doreen that they would never have gone if there wasn't any supervision. Doreen stated that is was needed but the trip was wonderful.

Future trips are to Bermuda in May and Italy in October.

- "Dancing Under the Stars" Doreen told the Committee that she was thinking they should change it up a little by having the dances only once a month. She would start in June and end in September. Because the attendance has been lower, Doreen feels maybe every Thursday night is too much. The seniors definitely like having it at the Center better than at the Pavilion. If the weather is too hot they can have air conditioning and they don't have to carry chairs. It was questioned whether they should have them if only 30 people attending at the cost of \$200. The attendance is higher when the Youth Group comes and when Split Rock attend. Changing the day was discussed. A suggestion was made to advertise in the paper. Doreen asked the Committee to think about the suggestions and discuss them at the next meeting.
- Movie Afternoons - The movie afternoons have taken off. They are held on Thursday afternoons. Thanks to Rene Caise who has been donating the movies.
- Bob Scinto was at the Center today. AARP sponsored a program. Doreen and Bob spoke briefly at the end and he was impressed with the Center. He felt it was quite an establishment.
- The Director of Milford Senior Center called Doreen. She told Doreen she is hearing great things about our Center and wants to know her secret. Doreen told her it is the people and the staff. The Milford director told Doreen their budget is 1.3 million. They have 42 employees and their membership is \$15 for residents. They cap their out of town membership at 500. They are also open one day on the weekend and open late one day a week. They have a director, program coordinator, assistant director, travel director, kitchen supervisor which are all full-time positions. They feed maybe 20-25 people. They also have a full-time coordinator, seven full-time drivers and a full-time administrative assistant, the rest of the positions are part time. They have handicap members and they are mainstreamed but they have a social worker and staff to help in these areas. Doreen told the Committee she was thinking of opening on a weekend for a couple hours during the winter.  
Walter asked if Doreen had heard back from corporation council. Doreen stated she hasn't received a response yet.

**A MOTION WAS MADE BY MARGARET KEANE TO ENTER INTO EXECUTIVE SESSION AT 4:12 PM. JILL BRUNO SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JUDSON CRAWFORD TO COME OUT OF EXECUTIVE SESSION AT 4:25 PM. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

- Folk Dance classes did not go over as well as expected. Only 10 people were on the list after the free class was offered. Doreen decided not to run the class because there was not enough interest and the space could be utilized to accommodate more members. The Committee didn't like the fact the instructor was not going to be paid like the other instructors. They feel it should be the same for all instructors. Doreen did state that the low impact classes and cardio-lite have really taken off.
- Doreen mentioned that there have been some issues with maintenance. Workers are just showing up to do jobs without her being notified. They showed up in the middle of a busy day to paint the bathroom stalls. She told them she needs to know ahead of time when they are coming to do a project like that.
- Ice Cream Social – The ice cream social was very successful. 178 people attended.
- Bocce Tournament – The Bocce Tournament will be held on September 28, 2018.
- An Emergency Preparedness Program will be taking place from 4pm to 6pm on Wednesday, September 19. They will be giving out emergency packs. A five-member panel including the Emergency Management, Health department, Fire Department, Police Chief and Emergency Medical Department will have a discussion on being prepared for an emergency. There will be a lite dinner served.
- Doreen is working Shelton Lakes Apple with on an evacuation plan. The Center will be the evacuation place if that facility would need to evacuate. The Center has a generator, kitchen and bathrooms. The generator starts itself each week to test itself. Doreen logs the tests. The Center has everything that they need.
- Doreen reported that between July 1<sup>st</sup> and September 13, 45 Shelton residents have joined or renewed and 27 out of town members have been allowed to join bringing the out of town membership to 200.
- Doreen is also planning a fire drill at the Center. It was suggested she purchase a megaphone for such drills and emergencies. The Center has exits outside exits from every room. Doreen was told that she needs three feet of passage down the hallways around the dance floor and the doorways can't be blocked. Doreen stated that the Center is well prepared for a fire drill.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE DIRECTOR'S REPORT. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**OLD BUSINESS:**

- The letter to the Mayor drafted by Jill Bruno was reviewed and amended. Jill will make the changes and send it to Doreen for Walter Oko, Chairman to sign. Doreen will put it in the Mail.
- The letter to Mr. Potucek drafted by Jill Bruno was reviewed and amended. Jill will make the changes and send it to Doreen for Walter Oko, Chairman to sign.

**NEW BUSINESS:**

- Nomination of Officers.  
Mr. Smarz nominated the current officers for re-election.

Walter Oko, Chairman

Judson Crawford, Treasurer

William Smarz, Vice-Chairman

Roberta Sutkowski, Secretary

They all accepted the nomination. A vote will be taken at the October meeting.

- The Festival of Trees will take place on November 17 and 18 from 10:00 am to 4:00 pm. at the Shelton Senior Center. The arts and crafts, knitting and quilting groups are working very hard to make items for sale at the fair. The Center will also sell hot dog, chips and soda for \$5. The sales will benefit the membership.
- Marge reported that Breast Cancer Month is October. The Center is making plans for some fundraisers and asked the Committee members to participate.
- The event with the politicians went very well. There was a large crowd. The politicians did not bring up any politics and discussed only issues relating to the seniors. Doreen was very pleased with the event.
- It was brought to the attention of the Committee that many members are not happy with Getaway Tours. Their concern is mostly with the guide that goes on the tours. They don't feel there is enough guidance. Doreen stated that she has been using other tour groups. After some discussion it was decided that more discussion with the person in charge and the members before a trip goes out might help.
- A comment was made that the same trip to the Big E leaving from Derby with the same tour group is costing less than the trip from Shelton. Shelton members are signing up to go with Derby because it costs less. Doreen will make some calls and see if it is true.

**A MOTION WAS MADE BY MARGARET KEANE TO ADJOURN AT 5:30 PM.  
MARILYN TERLAGA SECONDED. MOTION PASSED.**

Attested to: Corie Blanck Date: 8/19/2018