

DOWNTOWN SUBCOMMITTEE
SHELTON PLANNING AND ZONING COMMISSION
MINUTES

**DOWNTOWN SUBCOMMITTEE MEETING JULY 13, 2018 9:00 AM AT THE
SEDC OFFICE, 475 HOWE AVENUE, SUITE 202, SHELTON, CONNECTICUT**

Commissioners Present:

Chairman Charles Kelly
Virginia Harger
Jimmy Tickey

Staff Present:

Richard Schultz, Planning and Zoning Administrator

Others Present:

Aleta Minor, SEDC
Eric McPherson, BOA
Rebecca Twombly
Susan Cardone
Dominick Cerritelli
Jesse Schremmer

A tape of the complete meeting is available for listening at the Planning and Zoning Dept.(hours are Tuesday thru Friday 8:00 am to 5:30pm and a recorder is available for use)

Chairman Kelly called the meeting to order at 9:00 a.m. and welcomed everyone this morning.

Worksession

I. 415 Howe Avenue rear (Conti Bldg.): Jesse Barber Shop

Jesse Schremmer introduced himself and advised the DSC of his intention of establishing a new barber shop in the rear portion of the Conti Bldg located on West Canal Street. He discussed the interior floor plan and the exterior changes which need to be made with the assistance of the Conti family.

Chairman Kelly indicated that the DSC will visit the location at the conclusion of the meeting.

II. Conti Building Improvements Update: 415 Howe Avenue

Dominick Cerritelli gave an update of the on-going repairs and exterior improvements including:

1. Howe Ave sidewalks
2. Transformer easement area
3. Building encroachment on Center Street
4. Loading dock encroachments on West Canal Street
5. Crosswalk marking for Chromium parking lot to Conti Building

III. SEDC Update: Chromium municipal parking lot

Aleta Minor indicated that the parking lot is now in use by the public for a total of 64 vehicles. The lot was used for the July 4th fireworks. Additional controls have to be added to control motorists entering and exiting the lot. An update will be made at the August 10th meeting.

IV. Other Downtown Matters

Administrator Schultz indicated that Jason Williams will be volunteering his time to the DSC. He will assist on exterior building materials, sidewalk furniture, sidewalk treatment, street trees, window treatment, etc.

Eric McPherson discussed his on-going involvement with the Police Dept. regarding intersection blockage, unauthorized vehicles in the city parking lots and his assistance with the Conti family to get the Howe avenue sidewalks repaired. He also discussed the need to have In-Line Plastic attend the next meeting

The DSC also discussed the need for universal parking signage for the downtown area.

The next meeting will be held on August 10th at 9am.

The meeting was adjourned at 9:30 AM.

Respectfully submitted
Richard D. Schultz, AICP
Recording Secretary

