

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Meeting Minutes
Shelton Senior Committee**

July 10, 2018

The July 10, 2018 meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 3:30 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
William Smarz-Vice-Chairman
Judson Crawford-Treasurer
Roberta Sutkowski-Secretary
Jill Bruno
Cheryl Dziubina
Barbara Hayslip
Margaret Keane

Also Attending

Doreen Laucella
Gerry Janofsky

Absent

Marilyn Terlaga Chairman,

PUBLIC PORTION:

None

MINUTES:

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE JUNE MINUTES OF THE SHELTON SENIOR COMMITTEE AS CORRECTED. WILLIAM SMARZ SECONDED. MOTION PASSED.

Correction: Doreen thought the cost of the entertainer for the Mother's Day party was \$250 not \$200 as in the minutes.

TREASURER'S REPORTS:

Judson read the report for the month ending June 30, 2018. Judson reported a balance forward of \$20,848.02, receipts of \$.53, disbursements \$0, leaving an ending balance of \$20,848.55. The four CD's total 47,355.29 added to the \$20,848.55 leaves a total balance in all accounts of \$68,203.84.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE JUNE TREASURER'S REPORT AS READ. MARGARET KEANE SECONDED. MOTION PASSED.

The Shelton Senior Membership Treasurer's Report for the month ending June 30, 2018, was read by Gerry Janofsky reporting a forwarding balance of \$23,192.75. Receipts of \$2,400, Disbursements \$1,496.21, leaving a balance of \$24,096.54. Together with the Memorial Fund Checking \$1,904.08 and the Business Value Savings \$1,621.82 the accounts total \$27,622.44. Added to the CD's \$20,885.04 leaves a total balance of \$48,507.48.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SHELTON SENIOR MEMBERSHIP TREASURER'S REPORT FOR JUNE AS READ. BARBARA HAYSLIP SECONDED. MOTION PASSED.

DIRECTOR'S REPORT

Doreen asked the Committee if the August meeting was going to be cancelled. Walter asked if the topic could be discussed at the end of the meeting.

- Doreen made the Committee aware that she will be on vacation the first two weeks of September.
- Doreen reported the July barbeque went very well. 180 people attended it. Everyone enjoyed the summer picnic foods and fun. The band Larry and Doreen were very good and Doreen has received requests for their return.
- The Dancing Under the Stars will begin on July 19th at the Pavilion on the Riverwalk. The August dances will be held at the Center. The Center is a better option for seniors in the heat. They have quite a way to walk and lug chairs at the Riverwalk. The turn out is also better when held at the Center.
- Workers have been at the Center on the roof cleaning the gutters. Doreen has not received any response regarding the letter sent to Mr. Potucek. She has been told that the Center is on the list. Jill asked if maintenance contacted the people who fixed the roof. Neither Doreen or Walter have heard from anyone. Judson asked if there were any warrantees on the roof. Doreen told Judson the City does most of the repairs.
- Doreen notified the Committee that the air conditioner at the Center broke last week during the heat wave. Maintenance did have to call outside help to get it fixed. They worked all day and night into the next morning to fix it.
- Doreen is planning a movie on Thursday, August 2nd from 2pm to 4pm. Rene Caise is back from vacation and is going to help with the set up. The movie, "The Greatest Showman" will be shown.
- A bocce tournament is also being planned for the end of August.
- The folk-dance class is going to have a trial class. Doreen has gotten a lot of requests for the pay as you go class. Doreen has contacted Trumbull & Norwalk regarding the teacher and they highly recommended her. The class will be run with the same guidelines as yoga. She has 10-12 people interested in taking the class. Some discussion took place regarding having the teacher being paid through the city payroll. Doreen stated there has to be enough people to keep the class going. This will be discussed at a later date;
- Doreen reported that Senator Kelley has asked to do a seminar on acts affecting senior. He will be accompanied by Jason Perillo and Ben McGorty. He would like to come on August 22nd at 10:45 a.m. Jill Bruno asked if there is a policy not allowing politicians to speak at the Center. Mr. Smarz stated there was a policy regarding politicians. Jill Bruno stated she has a problem having a politician speaking at this time. She feels he should come to speak after the election. Cheryl Dziubina stated that Senator Kelley is the Chairman for the aging Committee. Doreen stated that the seniors need to be informed. Senator Kelley has always been an advocate for seniors. After a lengthy discussion the Committee voted 5 yes, 2 no to allow Senator Kelley to come to the Center.
- Doreen reported that the out of town membership is down to 172 members. The Committee discussed whether 28 out of town people on the waiting list should be allowed to register. The previous minutes were reviewed. Doreen would like to open it; she feels confident that the number could be raised. Margaret Keane mentioned the parking situation needs consideration and Cheryl Dziubina stated that there is alot of new senior housing opening up in Shelton that

will affect the Center. Discussion took place whether it should be opened now or in January. Jill Bruno stated that she felt it should be reviewed once a year. Jill Bruno stated that the Committee should remind the Mayor that he came to the Center and wanted it filled. Now that it is filled he should support the parking recommendation. Discussion took place regarding the additional parking in the police lot that was supposed to be shared. The Police have many of the spots with crashed cars.

A MOTION WAS MADE BY CHERYL DZIUBINA BASED ON REVIEW OF THE PAST MINUTES OF JULY 2017 TO REOPEN THE OUT OF TOWN MEMBERSHIP AT THIS TIME UNTIL IT REACHES THE 200 MEMBER LIMIT. 28 NEW MEMBERS FROM THE WAITING LIST CAN BE ALLOWED MEMBERSHIP. THE OUT OF TOWN MEMBERSHIP WILL BE REVISITED IN OCTOBER FOR IMPLEMENTATION IN JANUARY. JUDSON CRAWFORD SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE DIRECTOR'S REPORT. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JILL BRUNO TO GO INTO EXECUTIVE SESSION AT 4:30 P.M. MARGARET KEANE SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JILL BRUNO TO COME OUT OF EXECUTIVE SESSION AT 4:50 P.M. NO DECISIONS WERE MADE IN EXECUTIVE SESSION. MARGARET KEANE SECONDED. MOTION PASSED.

OLD BUSINESS:

- Allison's proposal B was discussed. Doreen is going to call Allison to let her know of the Committee's decision.

A MOTION WAS MADE BY JILL BRUNO TO CONTRACT WITH GARDEN'S BY ALLISON TO DO THE PRUNING AS INDICATED IN PART B OF HER PROPOSAL FOR THE FALL OF 2018. CHERYL DZIUBINA SECONDED. MOTION PASSED.

- Parking lot. Jill is going to draft a letter to the Mayor regarding the Committee's request for an extension to the parking lot.
- The roof leaks were discussed. It was decided that Doreen will do a follow up call to Mr. Potucek. She will let him know that the Committee is waiting for a response from him. She will ask him if the Mayor needs to be contacted. The Committee discussed whether they need to go to the state regarding health issues if mold is involved. Doreen requested that the Committee write a second letter stating this is the second time they are trying make contact and cc the Mayor. Jill will draft the second letter.
- Some discussion about bringing in someone from the state took place. Mr. Smarz stated that the construction of the building is not built for the weather we have now. He suggested that what is needed is better maintenance. Walter Oko stated there are other buildings that have flat roof buildings that don't have leaks.

NEW BUSINESS:

- Gift Policy- addressed at previous meeting.
- The August meeting is cancelled.

- Jill Bruno is going to draft two letters. One for the roof and the other for the parking lot. The Committee will meet just to go over the drafts and vote on the letters.

A MOTION WAS MADE BY TO AUTHORIZE WALTER OKO AND DOREEN LAUCELLA TO SIGN NEWLY DRAFTED LETTERS REGARDING THE ROOF AND THE PARKING LOT AFTER REVIEW OF THE COMMITTEE. MARGARET KEANE SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JUDSON CRAWFORD TO ADJOUR AT 5:35 PM. MARGARET KEANE SECONDED. MOTION PASSED.

Attested to: Corie Blank Date: 7/10/2018