Commissioners Present:
Chairman Noreen McGorty
Karen Minopoli, Commissioner
Nancy Minotti, Commissioner – via phone

1. **Convene**
The meeting was called to order by Chairman McGorty at 7:12 p.m.

2. **Pledge of Allegiance**
All in attendance recited the Pledge of Allegiance.

3. **Public Portion**
Chairman McGorty offered an opportunity for the public to speak. There being no one, the public portion was closed.

4. **Approval of Minutes from October 24, 2016 MEETING**
Commissioner Minopoli made a motion to approve the October 24, 2016 EMS Meeting Minutes. Commissioner Minotti seconded the motion. A voice vote was taken; motion passed unanimously.

5. **Correspondence**
There being no correspondence this portion of the meeting was closed.

6. **UPDATE from EHAC**

It was noted that the report from EHAC was received that morning. Chairman McGorty read the report aloud. There being no additional questions or comments, this portion of the meeting was closed. A copy of the report is below.
January 2017
EMS Commission Report

Report submitted by: Michael Chaffee, Chief
Echo Hose Ambulance Corps

Snapshot of 2015

<table>
<thead>
<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Total calls</td>
<td>421</td>
<td>335</td>
<td>432</td>
<td>406</td>
<td>419</td>
<td>376</td>
<td>435</td>
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<td>399</td>
<td>383</td>
<td>387</td>
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<td>4786</td>
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<td>351</td>
<td>415</td>
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<tr>
<td>Percent covered</td>
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<td>94%</td>
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<td>93%</td>
<td>92%</td>
<td>93%</td>
<td>97%</td>
<td>94%</td>
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Snapshot of 2016

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<tr>
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<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
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<th>May</th>
<th>June</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Total</th>
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<tbody>
<tr>
<td>Total calls</td>
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<td>375</td>
<td>397</td>
<td>389</td>
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<td>370</td>
<td>371</td>
<td>343</td>
<td>374</td>
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</table>

New Members in Training

We have 19 members in our Precepting Program. We have received 7 new member applications in the last 3 months. 5 Members were cleared for active duty in the last 2 months.

Training

The EHAC Community Training Center offers State EMT Testing twice a month and is running efficiently. EHAC holds bi-monthly EMT refreshers and an annual Paramedic Refresher that is well attended by our members and other responders from around the region and State. We also continue to offer Community Access CPR/AED training on request. Our list of classes and CME’s can be found on our training website. Http://www.echohose.com

Community Access to Narcan program has been going well new dates are pending when the region gets more kits to distribute.

Our Winter EMT class is in progress and the attendance level is high. It is being held Tuesday and Thursday nights.

There are currently 3 members in our Driver Training program. 3 members were cleared for driving in the last month.

Membership

EHAC current active roster: 118
The Medical Reserve Corps is a statewide program that Echo Hose Ambulance and the Naugatuck Valley Health District has partnered together to establish for this area. The MRC prepares members of our team to help in the time of disaster. The MRC would help staff and coordinate mass dispensing of medications, vaccinations, sheltering and rehabilitation of residents and emergency workers in the Naugatuck Valley. Those members of the community who are interested in joining the MRC can visit www.echohose.com to fill out an application.

7. UPDATE From VEMS

It was again noted that the report from VEMS was just received that morning. Chairman McGorty read the report aloud. Chairman McGorty noted that balance for Derby has come down. She also advised the committee that Derby is now paying and that a settlement has been reached.

It was then noted that the only town with an outstanding balance is Shelton. Chairman McGorty reported that twice the EMS Commission has approved the bill which is payable upon receipt. The Mayor however choose to divide the bill into three payments. The second installment should have been paid in January and, as of this meeting, it has not yet been paid. The Chairman has tried contacting the head of finance department twice and has not had a reply in two weeks. Chairman McGorty stated we have all the documentation that this invoice has been approved and it is getting embarrassing that we are the only town that has not paid. Commissioner Minopoli agreed stating again we approved the invoice for payment. Commissioner Minotti also agreed. Chairman McGorty indicated she has contacted Corporation Council to see if the Mayor has the authority to not pay an approved invoice. The chairman was advised to call. Chairman McGorty wants the invoice paid but will follow up with Corporation Council as she feels the Mayor should not have that power over the commission. The commissioners concurred. The Chairman then added why have a meeting if it’s just going to be thrown aside. Chairman McGorty also plans to follow up with head of finance, Paul Hiller to get the invoice paid.

The Chairman continued reading the report aloud. There being no additional questions or comments, this portion of the meeting was closed. A copy of the report is below.
REPORT TO THE SHELTON EMS COMMISSION
January 23, 2017

SHELTON: VEMS Responses

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<tbody>
<tr>
<td>Total Resp.</td>
<td>198</td>
<td>175</td>
<td>192</td>
<td>202</td>
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<td>211</td>
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<tr>
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<td>98.4%</td>
<td>99%</td>
<td>99.5%</td>
<td>97.1%</td>
<td>98.1%</td>
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</table>

VEMS: Municipal

<table>
<thead>
<tr>
<th>Town</th>
<th>Cost</th>
<th>Town Budgeted</th>
<th>Paid</th>
<th>Balance</th>
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</thead>
<tbody>
<tr>
<td>Ansonia</td>
<td>$31,827</td>
<td>$31,827</td>
<td>$31,827</td>
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<tr>
<td>Derby</td>
<td>$31,827</td>
<td>$0</td>
<td>$25,000</td>
<td>$0</td>
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<tr>
<td>Oxford</td>
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<tr>
<td>Seymour</td>
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<td>Shelton</td>
<td>$31,827</td>
<td>$31,827</td>
<td>$10,503</td>
<td>$21,324</td>
</tr>
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</table>

The VEMS/Derby Lawsuit has been settled and Derby has entered a three-year contract with VEMS.

The $21,324 balance due from the City of Shelton is still outstanding. This amount was billed on July 1st. Payment is due upon receipt. We do understand that the EMS Commission must approve payment before checks can be issued. It is our understanding that payment was approved administratively in three installments. These are not the terms of the invoice and prompt payment is kindly requested.

VEMS: Operations

Staffing levels are optimal and overtime needs are well within acceptable standards.

Vehicles are operational with no issues identified.
8. Update on CMED

Chairman McGorty referred the commission to the call report from CMED. It was noted that Commissioner Minopoli read the report and noticed a lot of calls were for opioids/heroin. Commissioner Minotti stated it is such a scary thing and Chairman McGorty stated they are trying to address the issue. There being no questions on the report this portion of the meeting was closed.

9. Approval of Payment Bills

There were no bills to pay. This portion of the meeting was closed

10. 2017 Budget

Chairman McGorty then turned the committees’ attention the budget report. The finance department provided the Commission with an excel spread sheet. The Chairman updated the report with the 2017 budgeted amount from VEMS and C-MED.

VEMS requested budget amount is $32,000.00 for 2017. The budged amount from last year is $31,827.00. The increase for 2017 will be $173.00. A copy of the VEMS budget requirements is attached.

Also attached is a copy of the email from Director Mike Maglione with the 2017 C-MED budget requirement of $88,826.00. The budged amount from last year was $85,960.00. The increase for 2017 will be $2,866.00. This number cannot be negotiated.

There will be no other changes to The EMS Commissions’ budget for 2017. Therefore the budget will increase by $3,039.00.

Page 2 is the statement of goals and program activities. It has not changed from last year. Chairman McGorty asked the commission if they wanted to make any changes to the statement goals. There were none.

Chairman McGorty then stated she was not proposing any additional changes to the 2017 budget other than what was previously stated and requested a motion to approve the 2017-18 budget proposal.

Commissioner Minopoli made a motion to accept the Budget as presented and discussed. Commissioner Minotti seconded the motion. A voice vote was taken; motion passed unanimously.

Chairman McGorty stated she will submit the budget to Finance.
December 30, 2016

Mrs. McGerty,

Please accept this letter as official request from Valley Emergency Medical Services, Inc. to be added to City of Shelton’s fiscal year 2017-2018 budgeting requirements. In accordance with the Valley COG and the study they required of the regional EMS system in 2005. Valley EMS is seeking a subsidy from each municipality it services. Such subsidy is $32,000. This money helps bridge the gap between what Valley EMS collects from billings and the amount it cost to actually provide the service to your community. Understand this subsidy request is for the period July 1, 2017 through June 30, 2018.

Should you have any questions please free to contact me @ 203 308-2332.

Regards,

Jason Perillo
Executive Director
Valley EMS, Inc

Cc: Paul Hiller

Working proudly in cooperation with:
Ansonia Rescue Medical Service – Echo Hose Ambulance – Griffin Hospital
Subject: EMS Budget 2017-2018
From: Michael Magilione (m.magilione@cityofshelton.org)
To: ddiul@ebglobal.net;
Date: Monday, December 5, 2016 1:50 PM

Noreen,

When you do the 2017/2018 budget the number for EMS dispatch id $88,826.00.

Mike

Michael A. Magilione
Director of Public Safety &
Emergency Management Services
54 Hill Street
Shelton, CT 06484
(W) 203-924-1555 ext. 1402
(C) 203-231-3744
Email: m.magilione@cityofshelton.org

Attachments

• winmail.dat (6.74KB)
11. Report of Chairman

Chairman McGorty advised she had no additional reports. She added she already stated her challenges regarding the VEMS bill. There being none this portion of the meeting was closed.

12. Report of Commissioners

There were no additional reports or comments.

13. Adjournment

Commissioner Minotti made a motion to adjourn. Commissioner Minopoli seconded the motion. The vote was unanimous; motion passed.

Chairman McGorty adjourned the meeting at 7:24 pm.

Respectfully submitted,

Terri Gannon/Clerk
1 tape on file in Town Clerk’s office.