



CITY OF SHELTON
FIRE DEPARTMENT

Board of Fire Commissioners

MINUTES

Regular Meeting

Tuesday, February 6, 2018

City Hall

Room 104

7:00 P.M.

Commissioners Present:

Michael Maglione, Commissioner, Chairman
Ben McGorty, Vice Chairman, Huntington, Company 3
Al Pereira, Pine Rock, Company 4
Anthony DeSarli, White Hills, Company 5
Michael Ullrich, Echo Hose, Company 1

Also Present:

Deputy Fire Chief Tim Hongo

A. CALL TO ORDER

Chairman Maglione called the meeting to order at 7:03 p.m.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

None

D. APPROVAL OF MINUTES

Minutes of the Special Meeting of January 4, 2018.

Motion made by Commissioner Ullrich to correct the date of the special meeting to January 11, 2018; seconded by Commissioner McGorty.

A voice vote was taken; Motion passed unanimously

E. Communications

None

F. REPORTS

1. Fire Chief Francis Jones

Motion made by Commissioner Ullrich to accept the Fire Chief's report; seconded by Commissioner McGorty.

A voice vote was taken; Motion passed unanimously.

2. Fire Marshal James Tortora
3. Commissioner Maglione, Chairman

The Chairman updated the Commission on the status of the Huntington and Echo fire station architect search. Chairman Simmons of the Public Improvement Building Committee stated that the Huntington fire station at this time is the priority. There will be a PIBC meeting on Monday, February 12th, at the Board of Education offices at 6:30 PM. At this meeting the Committee will hear presentations from the three selected architects.

4. Commissioner McGorty, Vice Chairman

The Commissioner questioned the quality of the installation of the new doors at the station and the continuing issue of a roof leak due to a damaged gutter in the rear of the building.

5. Commissioner Ullrich

Commissioner Ullrich expressed his displeasure and that of his company on the inaccurate information provided by the Fire Chief to the members regarding the ECHO fire station and the choices of architects by the Public Improvement Building Committee. The PIBC did not choose three companies to be interviewed for the ECHO project. At this time as stated by Chairman Simmons, the Huntington fire station is the priority.

6. Commissioner Pereira

Commissioner Pereira asked about the status of the automatic testing of the new generator. The Chairman will look into it.

7. Commissioner DeSarli

Commissioner DeSarli inquired as to the status of the bid for the work on the roof at the White Hills fire station. The bid was awarded to the New England Roof Care Company for \$15,553.69.

G. OLD BUSINESS

1. Approval of individuals submitted by the Fire Companies to act as Fire Police.

Motion made by Commissioner DeSarli to approve the names as submitted; seconded by Commissioner Pereira.

A voice vote was taken; Motion passed unanimously.

2. Pre Planning, Job Description

Motion made by Commissioner DeSarli to accept the job description with the addition of the requirement that the member chosen have three years of membership in the Shelton Fire Department at the time of appointment; Seconded by Commissioner Ullrich.

A voice vote was taken; Motion passed unanimously.

3. Approval of Shaker Ford's bid for Command Vehicle.

Motion made by Commissioner McGorty to accept the Shaker Ford bid; seconded by Commissioner Ullrich.

A voice vote was taken; Motion passed unanimously.

H. NEW BUSINESS

1. Approval process for selection of members attending the fire academy and reimbursement payments.

Discussion took place on the subject.

2. Improper use of blue lights while responding.

Discussion took place. B - 2 Blue Light Policy (In Private Vehicles). Policy to be sent out to membership.

I. FIRE DEPARTMENT POLICIES

1. B -3 Infectious Disease and Exposure Control Plan

Policy B-3 will be removed and I-3 will be inserted in place of B-3.

Page 2 remove language "and to the SFD B-3 "

Page 3 remove "Saint Vincent Immediate Health Care", add Griffin Occupational Medicine"

Page 10 remove "Records Keeper", add Administrative Associate".

2. A - 2 Alarms Division (work area)

Remove Policy

3. B - 2 Blue Light Policy (in private vehicles)

This policy remains the same. (last revised December 2014)

4. B - 4 Building Maintenance

This policy remains the same. (approved in February 2017)

Motion made by Commissioner Ullrich to accept the policies as presented; seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

J. ADJOURNMENT

Motion made by Commissioner Ullrich to adjourn; seconded by Commissioner DeSarli .

A voice vote was taken; Motion passed unanimously. 7:52 PM