



**EMERGENCY MEDICAL SERVICES
EMS COMMISSION
SPECIAL MEETING MINUTES
January 29, 2018
SHELTON CITY HALL / 7:00 p.m. / Room 104**

Commissioners Present:
Chairman Noreen McGorty
Karen Minopoli, Commissioner
Nancy Minotti, Commissioner
Beth Tiberio

1. Convene

The meeting was called to order by Chairman McGorty at 7:00 p.m.

2. Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

3. Public Portion

Chairman McGorty offered an opportunity for the public to speak. There being no one, the public portion was closed.

4. Approval of Minutes from October 16, 2017 MEETING

Commissioner Tiberio made a motion to approve the October 17, 2017 EMS Meeting Minutes. Commissioner Minotti seconded the motion. A voice vote was taken; motion passed unanimously.

5. Correspondence

There being no correspondence this portion of the meeting was closed.

6. UPDATE from EHAC

The members took a moment to read the report submitted by EHAC.

There being additional questions or comments about the report, this portion of the meeting was closed. A copy of the report is below.

January 2018 EMS Commission Report

Report submitted by: **Michael Chaffee, Chief**
Echo Hose Ambulance Corps

2016

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls	400	375	397	389	438	404	390	391	364	399	375	416	4738
EHAC Covered	369	356	373	364	419	390	370	371	343	374	356	399	4484
Percent covered	92%	95%	94%	94%	96%	97%	95%	95%	94%	94%	95%	96%	95%

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls	436	369	393	366	395	367	391	358	391	371	443	387	4667
EHAC Covered	406	344	372	350	370	343	381	349	381	357	420	365	4473
Percent covered	93%	93%	95%	96%	94%	94%	97%	98%	97%	96%	95%	94%	95%

New Members in Training

We have 10 members in our Precepting Program. We have received 6 new member applications in the last month.

Training

EHAC is hosting a "B-Con" or Bleeding Control course designed for the layperson and is open to the community for free on January 26th. This course is based on the principals of the TECC & C-TECC programs but modified for the non-responder level.

Our next EMT course will began on January 8th and will end tentatively on March 21st. he class is well attended and on track. For upcoming class details visit our web site

[Http://www.echohose.com](http://www.echohose.com)

The Training Center is currently hosting the State of CT EMS-Instructor course every other on Sunday. This course runs from November through March and is the official EMS-I course needed to become and certified instructor in CT. It is a full class and going very well.

The EHAC Community Training Center offers State EMT Testing twice a month and is running efficiently. EHAC holds bi-monthly EMT refreshers and an annual Paramedic Refresher that is well attended by our members and other responders from around the region and State. We also continue to offer Community Access CPR/AED training on request. Our list of classes and CME's can be found on our training website. [Http://www.echohose.com](http://www.echohose.com)

Community Access to Narcan program has been ongoing. We are working with our community partners to schedule more public access events for the upcoming year.

EHAC continues to offer bi-monthly EMT-B & Annual Paramedic Refresher courses. The next Paramedic Refresher will begin in January has paramedic providers from several regions in attendance.

There is currently 2 members in our Driver Training program.

Membership

Our Annual holiday party is this Saturday at Vazzy's in Shelton. This also serves as our annual awards banquet.

EHAC current active roster: 110

Vehicles

All vehicles are in service.

Equipment Update

All Equipment is in service.

Operations

EHAC crews have responded to several mutual aid calls into our neighboring communities in the past month.

EHAC on duty crews and First Responders are on hand 24/7/365 with no first calls going to mutual aid services. EHAC's Paramedics are assisting on calls and mutual aid responses when needed.

Community Outreach Team

We have a new team in place this year to help with our community outreach efforts. The following is a list of past events we will look to repeat this year.

TEAM Men Who Cook (April)
Memorial Day (May)
EMS Week (May)
Relay for Life (June)
CT EMS Expo (June)
Soupstock (June)
Shelton Fireworks (July)
Harvest House (September)

Shelton Day (October)
Run for the Warriors (October)
Coat Drive (November)
Food Drive (November)
Team Toys for Kids (December)
Meet Santa Day (December)
Senior Safety Fair TBA
Boys & Girl Scout touch a truck and CPR/First Aid (Ongoing throughout the year)

MRC

The Medical Reserve Corps is a statewide program that Echo Hose Ambulance and the Naugatuck Valley Health District has partnered together to establish for this area. The MRC prepares members of our team to help in the time of disaster. The MRC would help staff and coordinate mass dispensing of medications, vaccinations, sheltering and rehabilitation of residents and emergency workers in the Naugatuck Valley. Those members of the community who are interested in joining the MRC can visit www.echohose.com to fill out an application.

7. UPDATE From VEMS

Chairman McGorty advised the committee that Shelton's balance should be paid at the end of the month.

The Committee took a moment to read the report submitted by VEMS. There being no additional questions or comments, this portion of the meeting was closed. A copy of the report is below.



VALLEY EMERGENCY MEDICAL SERVICE

764 DERBY ROAD
SEYMOUR, CONNECTICUT 06483

REPORT TO THE SHELTON EMS COMMISSION January 18, 2018

SHELTON: VEMS Responses

	<u>Jan 2017</u>	<u>Feb 2017</u>	<u>Mar 17</u>	<u>Apr 17</u>	<u>May 17</u>	<u>Jun 2017</u>
Total Resp.	221	187	199	172	201	187
Response %	97.7%	96%	99.5%	97.7%	98%	98.5%
	<u>July 2017</u>	<u>Aug 2017</u>	<u>Sept 2017</u>	<u>Oct 2017</u>	<u>Nov 2017</u>	<u>Dec 2017</u>
Total Resp.	209	181	176	171	186	203
Response %	99.1%	98.9%	98.9%	98.2%	97.0%	99.1%

Total 2017 responses: 2,293

Total 2017 response rate: 98.5%

VEMS: Municipal

	Cost	Town Budgeted	Paid	Balance
Ansonia	\$32,000	\$32,000	\$32,000	\$0
Derby	\$32,000	\$32,000	\$32,000	\$0
Oxford	\$32,000	\$32,000	\$32,000	\$0
Seymour	\$32,000	\$32,000	\$32,000	\$0
Shelton	\$32,000	\$32,000	\$16,000	\$16,000

VEMS: Operations

Staffing levels are optimal and overtime needs are well within acceptable standards.

Vehicles are operational with no issues identified.

8. Update on CMED

Chairman McGorty referred the commission to the call report from CMED sent to them via email. The commissioners confirmed receipt and reviewed the report. There being no questions on the report this portion of the meeting was closed.

9. Approval of Payment Bills

There were no bills to pay. This portion of the meeting was closed

10.2017 Budget

Chairman McGorty then turned the committees' attention the budget report. The finance department provided the Commission with an excel spread sheet. The Chairman updated the report with the 2017 budgeted amount from VEMS and C-MED.

VEMS requested budget amount is \$32,000.00 for 2018, no change from 2017. A copy of the VEMS budget requirements is attached.

Also attached is a letter from Acting Ececutive Director of CMED with the 2018 C-MED budget requirement of \$91,979.00. The budged amount from last year was \$88,826.00. The increase for 2018 will be \$3,153.00. This number cannot be negotiated.

There will be no other changes to The EMS Commissions' budget for 2018. Therefore the budget will increase by \$3,153.00.

Page 2 is the statement of goals and program activities. It has not changed from last year. Chairman McGorty asked the commission if they wanted to make any changes to the statement goals. There were none.

Chairman McGorty then stated she was not proposing any additional changes to the 2018 budget other than what was previously stated and requested a motion to approve the 2018-19 budget proposal.

Commissioner Minopoli made a motion to accept the Budget as presented and discussed. Commissioner Tiberio seconded the motion. A voice vote was taken; motion passed unanimously.

Chairman McGorty stated she will submit the budget to Finance.



VALLEY EMERGENCY MEDICAL SERVICE

764 Derby Ave
SEYMOUR, CT 06483

Noreen McGorty
EMS Commission Chair
City of Shelton
54 Hill Street
Shelton, CT 06484

December 30, 2017

Mrs. McGorty,

Please accept this letter as official request from Valley Emergency Medical Services, Inc. to be added to City of Shelton's fiscal year 2018-2019 budgeting requirements. In accordance with the Valley COG and the study they required of the regional EMS system in 2005. Valley EMS is seeking a subsidy from each municipality it services. Such subsidy is \$32,000. This money helps bridge the gap between what Valley EMS collects from billings and the amount it cost to actually provide the service to your community. Understand this subsidy request is for the period July 1, 2018 through June 30, 2019.

Should you have any questions please free to contact me @ 203 308-2332.

Regards,

Jason Perillo
Executive Director
Valley EMS, Inc

Cc: Paul Hiller

Working proudly in cooperation with:
Ansonia Rescue Medical Service – Echo Hose Ambulance – Griffin Hospital
Oxford Ambulance Association – Seymour Ambulance Association – Storm Engine Co. Ambulance

Office of the Mayor
Mayor Mark A. Lauretti
54 Hill Street
Shelton, CT 06484

October 25, 2017

Honorable Mayor Lauretti,

During the October 2017 Board of Directors meeting the Southwestern Regional Communications Center Inc. (SWRCC/SW-CMED) operating budget for fiscal year 2018 – 2019 was approved. In preparing the budget your municipalities' annual CMED and Dispatching assessment will be **\$91,979.00**

Some of the services Southwestern Reg. Comm. Ctr. continues to provide for municipalities throughout the region are:

- Pre-Hospital care communications between first responders and Hospital Emergency room physicians for medical control, direction and sponsoring hospitals for regional PSA's
- Hospital Diversion notifications and tracking for the regional hospitals
- Activation of specialized hospital surgical and medical teams
- Coordinate mutual aid BLS and paramedic intercepts and mass casualty incidents
- Assign dedicated frequencies for regional interoperability and coordination during major incidents
- Provide backup EMS communications frequencies for towns if their communication system fails
- Independently coordinate, track and maintain records of every medical call response in the region for municipalities to independently audit their primary EMS provider
- Activate the regional Hazmat and Communication response teams
- Coordinate and dispatch regional Fire Task force resources such as Engine and Tanker Strike teams, structure fire and brush fire task forces
- Activate local health department responses and the regional mutual aid plan for long term care facilities
- Record and maintain all radio and telephone transmissions pertinent to emergency medical care documentation

It has been through the continued support of our regions municipalities, like yours, that we continue to provide this vital and essential emergency communication service to your constituents.

Should you have any questions please do not hesitate to call me or your towns representative Mr. Michael Maglione.

Frank J Kiernan III
Acting Executive Director SWRCC, Inc.

Cc: Michael Maglione, SWRCC Representative
Michael Chaffee Echo Hose EMS

11. Report of Chairman

Chairman McGorty advised she had no additional reports. There being none this portion of the meeting was closed

12. Report of Commissioners

There were no additional reports or comments.

13. Adjournment

Commissioner Tiberio made a motion to adjourn. Commissioner Minotti seconded the motion.

The vote was unanimous; motion passed.

Chairman McGorty adjourned the meeting at 7:11pm.

Respectfully submitted,

Terri Gannon/Clerk

1 tape on file in Town Clerk's office.