

Minutes From Meeting

January 9, 2018

Meeting called to order 6:34pm

Forum-

Joan Stokes, Marcia Austin, Jim Geissler, Julie Blakeman, Stephen Bellis, Jean Cayer, Louis Daostine, absent from meeting Aleta Miner

Public Portion - none

Secretary's minutes- motion to approve Jim Geissler and second Jean Cayer

Treasurer Report-

Finances/Banking- Joan Stokes emailed board with monthly report

Huntington Branch -

Ceiling light in entrance was fixed today Jan 9th, author rescheduled from last Friday snowstorm, Marissa is happy to announce she is expecting June 15th. The board is concerned that there is not maternity leave available for her. Her job will be held and she can use her sick time. Glass blocks are still broken and cracked, no movement have been made to fix those. Leakage has been noticed.

Plumb -

Quote for Derby Glass came in and the city is in the works to sign off to get it fix.

Phones - phones are scheduled to be installed, the cameras will be going in afterwards

Meeting Room - current policy is occupants using the room can stay and finish their meeting after the library is closed, no time limitation. This will change and the groups will have to vacate when the building closed. Current groups will be grandfathered.

Budget - due February 15th. Joan and Marcia have been working on the budget to get it settled before March deadline.

OLD BUSINESS:

Long Range Plan -

Julie Blakeman reports-

- Julie Blakeman has finished the online survey questions and James Geissler has finished the grade school survey questions. Focus group surveys answers will be released to public without specific names, at the time of plan is done.
- Mission Statement is still needed
- The plan is at a point where outside help is needed to assist in facility evaluations, objectives, financing, design goals, etc.

- Julie Blakeman feels it is necessary to hire an outside group to evaluate the facilities, prioritize the upgrades, and then present said plan to the city in order to begin the process of renovation and more importantly becoming a ADA complaint building. One company estimates the cost of a full evaluation, including an elevator, for the Plumb Library (excluding Huntington Branch) around the cost of \$17,000.00. The board does not feel having a evaluation would result in progress made by the city. Julie Blakeman respectfully disagrees with the board and feels this is the only way to open the negotiations with the city for the much needed attention to the library's. Everyone can agree it is of the utmost importance that the community in its entirety should be able to utilize both library's. The building structure is the responsibility of the city however the constant stand still of progression towards an ADA compliant building is frustrating.
- How do we get the list of things that need to be done? - no ideas were brought forth by the board.

Beautification -

Steven Bellis reports - Gary DeFillipo has agreed to work, on a hourly rate, to be the GC to the meeting room renovation. His job is to meet with contractors, get bids, schedule approved contractors for work. All members agree we should move forward.

NEW BUSINESS:

1. Jean Cayer will act in Jim's place next month.

Adjournment: Motion to adjourn 7:40pm Steve Bellis, Second Jean Cayer

Motions:

Motion to accept secretary minutes: Jim Geissler, Jean Cayer

Motion to adjourn: Steve Bellis, Jean Cayer