

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Minutes
Shelton Senior Committee**

September 20, 2016

The September 20, 2016 Meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:00 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
William Smarz-Vice Chairman
Roberta Sutkowski-Secretary
Judson Crawford
Margaret Keane

Also Attending:

Doreen Laucella
Gerry Janofsky
Marilyn Terlaga
Betty Goddard
Ron Goddard
Jim Kelly

Absent:

Jill Bruno
Cheryl Dziubina

PUBLIC PORTION

Marilyn Terlaga told the Committee that she had submitted a letter to the Mayor requesting to be assigned to the Senior Committee. She hasn't heard anything to date. Mr. Goddard commented on how nice the wood floor looks. He also noted that tap dancing wasn't going to be allowed. He told the Commission that they would prepare a 4'X 8' board and cover the side that contacts the floor to protect it. They would like to have Terry Matthews perform her tap dancing during the concerts. He noted the next concert is October 19 and the following one will be December 16. Mr. Oko asked that the request be put on the agenda for the next meeting.

MINUTES:

A MOTION WAS MADE BY JUDSON CRAWFORD TO ACCEPT THE JULY MINUTES AS PRESENTED. MARGARET KEANE SECONDED. MOTION PASSED.

TREASURER'S REPORTS

The Committee Treasurer's report for the month of July was read by Judson Crawford reporting a beginning balance of \$20,021.96. Receipts of \$592.83. Disbursement of \$50, leaving an ending balance of \$20,564.74. The four CD's total \$46,744.74, leaving a total balance in all accounts of \$67,309.53.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE JULY TREASURER'S REPORT. MARGARET KEANE SECONDED. MOTION PASSED.

The Committee Treasurer's report for the month of August was read by Judson Crawford reporting a beginning balance of \$20,564.79. Receipts of \$321.27. Disbursement of \$250., leaving an ending balance of \$20,636.06.

The interest on the CD's will be reported in next month's treasurer's report. Mr. Crawford reported that \$50 for photo imaging was deposited in the wrong account and will be corrected and shown in next month's report.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE AUGUST TREASURER'S REPORT WITH CORRECTIONS. ROBERTA SECONDED. MOTION PASSED.

The Committee discussed what will be done with the CD's coming due in November. Combining two CD's and how long to invest them for were discussed. Mr. Crawford will see what the rate is at the time.

The Membership Treasurer's report for the month end July 31 was read by Gerry Janofsky reporting a beginning balance of \$10,735.29. Receipts \$1425.30. Disbursements \$1513.41, leaving an ending balance of \$10,647.18 in the checking account, \$2142.20 in the Memorial Fund, and \$1621.23 in the Business Value Account, four CD accounts total \$20,596.12, leaving a total in all accounts of \$35,006.73.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE JULY MEMBERSHIP TREASURER'S REPORT AS PRESENTED. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

The Membership Treasurer's report for the month end August 31 was read by Gerry Janofsky reporting a beginning balance of \$10,647.18. Receipts \$2261.00. Disbursements \$812.22, leaving an ending balance of \$12,095.96 in the checking account, \$2142.20 in the Memorial Fund, and \$1621.26 in the Business Value Account, four CD accounts total \$20,606.10, leaving a total in all accounts of \$36,465.52.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE AUGUST MEMBERSHIP TREASURER'S REPORT AS PRESENTED. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Mr. Crawford asked Mr. Hiller from the finance department for a final ending budget report for 2016. The director thanked Judson Crawford his diligence in trying to get a finalized copy of the budget. After reviewing the report Doreen Laucella noted there were still outstanding monies. It was decided to wait until all expenditures are accounted for.

DIRECTOR'S REPORT

Doreen passed out copies of the new budget. She told the Committee that the Mayor did increase both the part time and full time payroll. She felt the payroll amount would be fine. Margaret Keane questioned why city employees were being transferred to the Senior Center and becoming part of the Center's payroll. Doreen explained that she had been attending some training seminars with Mia regarding the rental rebate program. She stated that it was mandatory that the city house a rental rebate program in the city. Most cities do house the program in their Senior Centers. It is up to the Mayor where he chooses to place the program. Doreen also went to the state to apply for Farmer Market Vouchers for seniors who fall below the poverty level and meet the criteria. She was told that all the vouchers went to the housing department this year. She was able to get 20 vouchers for this year and will be allotted 50 vouchers for next year.

Doreen reported that the Director's job has been posted. Doreen thanked the Committee for all their heartfelt gestures and support. The test for the position is mandatory. Doreen's application has been accepted and she is waiting to hear when the test will be given.

Doreen told the Committee that she was not in favor of the board for tap dancing. She has been approached regarding tap dance lessons and she told them no because of the floor. Her concern with the board is that someone will trip over it. The Committee will discuss the issue at the next meeting.

The Riverwalk dances have been successful. Doreen is entertaining the idea of having the dances earlier in the season next year because of the heat in the summer. Doreen said that light refreshments were provided and she was hoping the Committee might donate funds to continue the practice next year. The cost was approximately \$50. per dance.

Doreen was told to shop for a vehicle. It was approved by the Board of Alderman. She chose three vehicles and is waiting for the check from the Mayor.

Frank Pagano, a former Senior Center employee, passed and a donation in his name was given to the Membership Memorial fund from Marge Riamsten in the amount of \$25.

Doreen received a letter last month regarding the Friday meals. She read the letter to the Committee. Doreen stated that leftover meals are served on Fridays. The letter stated that this practice was wrong and asked her to stop. Doreen now offers a choice of a grilled cheese sandwich with soup or one of the left over meals. Doreen assured the Committee that the kitchen is above board. The last two inspections she received 100%. Nothing has been brought forward since the letter up to this date.

The Sock Hop was a great success. Coming up next will be the Halloween party and Veteran's day celebration. Doreen would like to push the Anniversary Party to January with a snow date. November is a busy month at the Center.

Doreen has been in contact with the gentleman from AARP for tax prep help for seniors. AARP wants to be open to the public and the Committee agrees with Doreen that it can only be for seniors at the Center. She has already set up dates for someone to be available to help seniors with Medicare Part D. The dates are October 4, 11, 17 and 31. Naugatuck Valley Health will also offer flu shots on October 13 and Walgreens will offer Pneumonia shots on October 20. Walter Oko advised Doreen to be sure that Medicare covers the shots if the senior has supplemental insurance.

Doreen has also arranged for a program called, "MATTERS OF BALANCE" to take place at the Center. A seminar will take place on November 2. The Health department will send a technician. It will be an 8-week program and is designed to help seniors with their balance.

Doreen passed out a memo to the Committee from Jack Bashar, Administrative Assistant, Office of the Mayor.

Doreen advised the Committee of a problem with the ceramics teacher and one of her students. The teacher was firing two kilns of ceramics that weren't made at the Center. The pieces belonged to someone who was not a member of the Center. The teacher was not charging the correct price for the firing. Doreen contacted the Parks & Rec director to ask what is costs in electricity to run the kiln. He told her somewhere between \$40 and \$50. Since two kilns ran for 24 hours Doreen felt the cost should be \$100. She is going to address this with the ceramics teacher and the woman who has since joined the Center.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE AUGUST DIRECTOR'S REPORT. MARGARET KEANE SECONDED. MOTION PASSED.

OLD BUSINESS: None

NEW BUSINESS:

Nominations for elections were taken.

Walter Oko was nominated for President and he accepted the nomination.

William Smarz was nominated for Vice-President and he accepted the nomination.

Roberta Sutkowski was nominated for Secretary and she accepted the nomination.

Judson Crawford was nominated for treasurer and he accepted the nomination.

The Committee will vote at the October meeting.

A MOTION WAS MADE BY MARGARET KEANE TO ADJOURN THE MEETING AT 5:45 P.M. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Attested to: *Corie Blanck* Date: 9/21/16