

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Minutes
Shelton Senior Committee**

June 14, 2016

The June 14, 2016 Meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:17 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
Roberta Sutkowski-Secretary
Jill Bruno
Judson Crawford
Margaret Keane
Cheryl Dziubina

Also Attending:

Doreen Laucella
Gerry Janofsky

Absent:

William Smarz-Vice Chairman

PUBLIC PORTION

None

A MOTION WAS MADE BY JUDSON CRAWFORD TO MOVE TO THE DIRECTOR'S REPORT. JILL BRUNO SECONDED. MOTION PASSED.

DIRECTOR'S REPORT

Doreen Laucella reported:

- The Volunteer Luncheon went very well. Five outstanding volunteers who always go above and beyond were recognized with a flower and a certificate. Margaret Keane and Gerry Janofsky who were attending the meeting were two of the five.
- The Scholarship Fund thanks to Gerry Janofsky is being acknowledged. Packets are being set up for recipients and a copy of their thank you letter will be sent to the student's counselors. Shauna worked with Mrs. Riddle to set the guidelines. Stephanie Fortier was the recipient of this year's scholarship. She has volunteered countless hours at the Center and will volunteer this summer as well. A scholarship committee has been set up. They have decided the scholarship will be for Shelton students only and maybe the grandchild or relative of a member of the Center.
- The bill for the recent landscaping is \$472.47 with an additional \$75 for the installation. The total bill is \$547.47. This funding has previously been approved and Judson Crawford will write a check to pay the bill this week.
- The Father's Day barbeque is sold out. A lot of positive feedback. Three people were annoyed that they were too late to sign up. Doreen stated the sign up is available very early and up for quite a while. Towards the end of the event Doreen was called away and when she returned all the tables had been cleaned by the volunteers. She praised her volunteers again.
- The wooden floor will be stripped and refinished beginning July 1 thru July 5 and the 6th if needed. The Center will be closed during this time due to the strong odor.

- The exercise registrations went very well. Doreen credited Gerry and Shauna for the process running so smoothly.
 - Move it with Darlene - class is full
 - Strength Training – 4 spots in the 9:00 class
 - Strength Training – 4 spots in the 10:30 class
 - Zumba Gold – 9 spots
- The Ice Cream Social has 93 people signed up already. Sign up is still open. The cut off will be 150. She is planning to make it a happy and fun event. Sentimental Journey will play. The cost is \$5.
- The Elvis Show already has 60 people signed up.
- Doreen wanted the Committee to know that she is in favor of keeping the fire bush out back by the patio and having it trimmed back.
- George Ryan is the founder of the Riverwalk dances. He will be up from Florida and attend the dance on July 21. Doreen is proclaiming it George Ryan Day and will have a cake for him at the dance. The dance is held at the Riverwalk from 6:00 pm to 8:00 pm and all the Committee members are invited.
- Doreen purchased 6 patio umbrellas for the back patio. Many members have been sitting out back enjoying the outdoors. Cheryl Dziubina stated that maybe the Bocce activity should be revived in the future.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE DIRECTOR'S REPORT. JILL BRUNO SECONDED. MOTION PASSED.

MINUTES

A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE MINUTES OF THE JUNE MEETING. JILL BRUNO SECONDED. MOTION PASSED.

Judson Crawford questioned the placement of the panic button at the main desk. He felt it could be accidentally tripped. Doreen assured him the button had to be depressed and it would be hard to accidentally set it off. He had some questions due to his absence at the previous meeting. His questions were answered by the Committee. One question was regarding the TV that was donated. Doreen stated that the TV is at the Center waiting to be installed by the City as well as the washing machine and air conditioner. It was also reported that the Membership Memorial Committee will award the \$100 donation to Bingo. They will have a Mae day and her family will come and they will use the funds for prizes. Judson Crawford thanked Walter Oko for reading his report for him at the May meeting.

TREASURER'S REPORTS

The Committee Treasurer's report for May was read by Judson Crawford, reporting a beginning balance of \$21,695.30. Receipts of \$504.74, Disbursement of \$1,630.61 leaving and ending balance of \$20,569.43 Four CD's total \$46,685.74 for a total balance of \$67,255.17.

Jill Bruno went through the Treasurer's report noting some typographical corrections.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE SENIOR COMMITTEE TREASURER'S REPORT FOR MAY WITH THE TEXT CORRECTIONS. CHERYL DZIUBINA SECONDED. MOTION PASSED.

Walter asked Doreen what the petty cash was for. Doreen explained that she gives Judson the receipts when she makes small expenditures and he holds them and then writes one check rather than a bunch of small checks. Walter was assured that Judson has the receipts.

Cheryl asked Judson if he used Excel or Word to do the treasurer's report. She was explaining to him that there is a format already established in Excel which would make it a lot easier for him rather than typing the report from scratch every week. Cheryl asked Judson if he verified the figures with the checkbook.

After reading through the report some of the figures were not correct. Judson got the books and found the mistake. He will redo the report and submit it again next month.

A MOTION WAS MADE BY CHERYL DZIUBINA TO RETRACT THE APPROVAL OF THE SENIOR COMMITTEE TREASURER'S REPORT UNTIL A CORRECTED COPY IS PRESENTED. JILL BRUNO SECONDED. MOTION PASSED.

The Membership Treasurer's report was read by Gerry Janofsky reporting a beginning balance in the Membership checking of \$10,565.01, receipts \$637., disbursements \$703., leaving an ending cash balance of \$10,498.14. Added to The Memorial Fund checking account \$2,142.20 and Business Value Savings account \$1621.15 the total balance is \$14,261.49. CD totals \$20,568.93. Total of all accounts \$34,830.42.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE MEMBERSHIP TREASURER'S REPORT FOR MAY. JILL BRUNO SECONDED. MOTION PASSED.

OLD BUSINESS:

LANDSCAPE REPORT

Jill Bruno reported that Allison Menendez and Paul Kryzwick took the members of the Committee on a walk in the front gardens before the meeting to indicate the location of the most recent shrubs that were planted. The members were satisfied to learn the thinking behind the selection and the placement.

JILL BRUNO MADE A MOTION TO TABLE THE DISCUSSION OF THE BACK GARDEN UNTIL AFTER THE FIRST OF THE YEAR. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Marge Keane suggested that the burning bushes be trimmed. Walter Oko explained that if they were trimmed now they would lose their fall color.

UPDATE _ OPEN POSITIONS

Walter Oko reported he has been dealing with Cyndee Burke and Mr. Bashar at the City Hall regarding open positions on the Committee and at the Center. He asked that Cyndee please put the letter of the person asking to be on the Committee on the Mayor's desk so he would appoint new members. The Committee is short two members. He saw her at Shauna's shower and was told the Mayor will appoint when he wants to appoint.

HARDWOOD FLOORS (see Director's report)

NEW BUSINESS:

A MOTION WAS MADE BY JILL BRUNO TO CANCEL THE REGULAR AUGUST MEETING OF THE SENIOR COMMITTEE. MARGARET KEANE SECONDED. MOTION PASSED.

GENERAL DISCUSSION FOR FUTURE AGENDA

- Jill Bruno would like a monthly report from the director on the number of members that attend classes and events or lectures etc. each month. She showed the Committee a report that was given to the Committee each month in the past. There was some discussion on how Doreen would have time to produce the report.
- Walter Oko would like a listing of expenses paid out by the Committee for items purchased and works done at the Center.
- Discussion and presentation of the approved budget.
- Judson to make copies of the departmental unused budget figures for the prior budget year.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ADJOURN THE MEETING AT 6:25 P.M. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Attested to: Corie Blanck Date: 6/15/16