

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Minutes
Shelton Senior Committee**

May 10, 2016

The May 10, 2016 Meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:10 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
Roberta Sutkowski-Secretary
Jill Bruno
Margaret Keane
Cheryl Dziubina

Also Attending:

Doreen Laucella
Gerry Janofsky
Allison Menendez
Paul Kryzwick

Absent:

Judson Crawford-Treasurer
William Smarz-Vice Chairman

PUBLIC PORTION

Allison Menendez was contacted by Jill Bruno to give quotes on what she proposed for the landscaping in the front of the building. Mostly filling in where plans were changed last year because of the budget. Also, to advise the Committee as to what is needed for ongoing maintenance and care of the landscaping put in last year. Allison also talked about a plan for the landscaping of the back patio area.

The first plan is to plant 13 Blue Juniper bushes along the garden closet to the parking lot. Allison explained that they have a soft needle, are fast growing and a beautiful blue. They will eventually grow to cover the mulch. This can save money by not having to mulch there. She gave a cost of \$425 for plants, delivery and planting. To fill in the spaces in garden near the hydrant and near the maple tree on the other side of the walkway she will do some research. She thinks some low growing shrubs would work nicely. She doesn't have a cost yet. The third area is in back of the patio. She suggested taking out the burning bush and replacing it with Holly bushes, 10 China girl and 2 China boy which would produce plenty of red berries. In between she would plant hydrangea which would give the area color all year and be inviting to members. Jill Bruno stated taking down the burning bush and replacing it would give you a better view of the woods beyond the garden. The Committee had different views on taking down the burning bush. Allison

stated it is an evasive plant. Walter Oko feels the burning bush can be trimmed. He stated it is a beautiful bush. Allison will get a written quote to Doreen tomorrow for the junipers. The Committee will have an emergency meeting to vote on the expenses. Allison will do the research and get back to the Committee with ideas and costs for the rest of the projects.

A MOTION WAS MADE BY JILL BRUNO TO ENGAGE ALLISON TO DO THE LANDSCAPE MAINTENANCE FROM APRIL TO OCTOBER FOR TWO HOURS PER WEEK AT THE RATE OF \$200 PER MONTH. IF THE MONIES ARE NOT IN THE SENIOR CENTER BUDGET THE MAYOR WILL BE APPROACHED TO COVER THE COST. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

MINUTES

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE REVISED MINUTES OF THE APRIL MEETING. MARGARET KEANE SECONDED. MOTION PASSED.

A revision of the minutes was suggested by Jill Bruno. Under the Director's report, it will read: She also reported that the Center has 311 more members since December 31, 2015. 110 members were brand new to the Center.

Doreen Laucella also reported that Barnum Engineered System not Central Alarm gave her the quote for the panic button.

TREASURER'S REPORT

The Committee Treasurer's report for April was read by Walter Oko, reporting a beginning balance of \$20,189.09. Receipts of \$1863.25, Disbursement of \$357.04 leaving and ending balance of 21,695.30.

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE SENIOR COMMITTEE TREASURER'S REPORT FOR APRIL. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

The Membership Treasurer's report was read by Gerry Janofsky reporting a beginning balance in the Membership checking of \$10,060.30, receipts \$1804, disbursements \$1299.29, leaving and ending cash balance of \$10,565.01. Added to The Memorial Fund checking \$2142.20 and Business Value Savings account \$1621.15 the total balance is \$14,328.36. CD totals \$20,568.93. Total of all accounts \$34,897.29.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE MEMBERSHIP TREASURER'S REPORT FOR APRIL. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

DIRECTOR'S REPORT

Doreen read a letter from the gentlemen in the pool room thanking the Committee for the approval and recent maintenance of the billiard tables. The tables were leveled and tightened bringing them to "top notch" condition again. The gentlemen claim visitors are in awe of their billiard room at the Center.

Doreen reported that they are training the new kitchen help, Sasha, who is doing very well. The director is very optimistic and appreciates getting the help.

The Italian Festival was a huge success. The director stated it shows that the members want the Center to thrive and grow.

The Mother's Day paint and tea went very well. 35 people attended. Doreen reported it was very well organized and all the attendees enjoyed it.

Doreen is going to have a gallery set up at the Volunteer Luncheon on May 27. She would like everyone including: arts & crafts, quilters, sewers, knitters, painters, ceramists, photo imaging & computer class participants to display their work.

Barnum Engineering has installed and tested the panic button system. It now ready for use if need be.

Chris Potucek has purchased a new microphone system for the Center. The Mayor was disappointed with the previous system at the last event he attended at the Center.

The air conditioner requested for the kitchen will be purchased with a LOSIP municipal grant. This leaves money in the budget for Doreen to have the wood floor refinished. She is hoping to have it done in July. She received three quotes: All Premier Flooring \$5382, Dilly's Floors, \$5968, and the third was from Chris Potucek having his person (Inside and Out Handyman) from the city do it for \$4800. Doreen plans to have it done on Saturday, Sunday, and Monday of the 4th of July weekend. The Center will have to be closed on the Tuesday. The P.O. will be put in now using funds from this year's budget. Doreen passed out a copy of a letter to the editor regarding the budget meeting she had with the Board of Apportionment and Taxation and the Board of Alderman. The board recommended that more money be allotted to the Senior Center by reallocating funds. Doreen explained she handed out copies of the newsletters and welcoming letters to the boards and explained how she has only part time employees to implement all the programs and activities. They were impressed with the amount of programs and services offered to seniors at the Center.

Doreen bought a washing machine with monies from the line item, program supplies. The cost is \$347. They will use it to wash the aprons, towels and pot holders. Doreen has currently been doing the laundry at her own home. It will be installed in the ceramic room where there is a sink with hot and cold water and a drain. Maintenance has told Doreen that they can install it for her.

Mae Lesko an original member of the Center passed. Her family donated a 43" TV to the Center in Mae's name because she loved the Center. The donation policy was visited and the practice of putting names on articles donated as a memorial is not allowed. The family also donated \$100 for the Bingo players. The policy also states that donations can't be given for a specified use they must be deposited in the memorial fund. The Memorial Fund Committee can disburse the funds to purchase items requested by the Membership. Jill Bruno stated that Doreen could do something nice in the bulletin for Mae.

Doreen reported sign up time for exercise class will be 5 days during May There will be four days of registration. The fifth day will be for new people registering. The registration will be in the afternoon. The parking lot will be too crowded if registration was after class.

Day One - Monday - Move It With Darlene - Priority- 12:30 pm to 2:30 pm
Day Two - Tuesday - Strength Train 9 o'clock class - Priority - 12:30 pm to 2:30 pm
Day Three - Wednesday - Zumba Gold - Priority - 12:30 pm to 2:30 pm
Day Four - Thursday-Strength Train 10:30 class - Priority - 12:30 pm to 2:30 pm
Day Five - Missed Priority sign up all classes - 9:30 am to 10:30 am
Day Five - Open registration - 1:30 pm to 3:30 pm

(Strength Training is limited to 80 people) Zumba Gold needs a minimum of 40.

Doreen read a letter from a member requesting a special request for sign up. She reported there will not be any special requests granted.

A question was brought up regarding the ceramics class being so small. Doreen explained that the instructor isn't paid the same as the other instructors per hour. She also stated that more people have been taking the class. The instructor also donated a tree for raffle at the Christmas Fair.

The Riverwalk dances have sponsors for all six dances. Fitzpatrick, Curtis Ryan, Dadario, Split Rock, Youth Service and the Senior Committee have signed on to sponsor a night. They will begin on Thursday, July 21 through the next six Thursdays.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE APRIL DIRECTORS REPORT. JILL BRUNO SECONDED. MOTION PASSED.

Walter Oko reported that there was one letter at the mayor's office with a request to be on the Committee. Walter asked that Cyndee, the mayor's secretary, give it to the Mayor to act on as soon as possible. The Committee is short two members and could use more input at the meetings.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ADJOURN THE MEETING AT 6:00 P.M. MARGARET KEANE SECONDED. MOTION PASSED.

Attested to: *Corie Blanck* Date: 5/11/16