

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

Minutes
Shelton Senior Committee
March 8, 2016

The March 8, 2016 Meeting of the Shelton Senior Committee was called to order by Walter Oko, Chairman, at 4:00 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

Walter Oko-Chairman
William Smarz-Vice Chairman
Judson Crawford-Treasurer
Roberta Sutkowski-Secretary
Martha Bova
Jill Bruno
Cheryl Dziubina
Margaret Keane

Also Attending:

Doreen Laucella
Gerry Janofsky

PUBLIC PORTION

None

MINUTES

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE CORRECTED MINUTES OF THE FEBRUARY MEETING. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

Cheryl Dziubina questioned the motion made by Judson Crawford regarding Membership Council Officers not having to pay dues beginning in January 2017. She thought it was tabled to the March meeting. The motion was made and accepted at the February meeting.

TREASURER'S REPORT

The Committee treasurer's report was read and presented by Judson Crawford for the month ending February 29, reporting a balance forward of \$19,804.00, receipts \$382.44, disbursements \$27.11, leaving an ending balance of \$20,159.33. CD totals equal \$46,634.64 with a total account balance of \$66,793.97.

A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE CORRECTED SENIOR COMMITTEE TREASURER'S REPORT FOR FEBRUARY. MARGARET KEANE SECONDED. MOTION PASSED.

The Membership Treasurer's Report for February was read by Gerry Janofsky. Mr. Janofsky reported receipts of \$0. and disbursements of \$425. The balance in the Membership Checking Account \$8833.12, with the Memorial Fund \$2,142.20 and the Business Value Saving \$1621.04 totals a balance of \$12,596.36. They have four CD's totaling \$20,527.84. The total in all accounts \$33,124.20. Jerry reported that the receipts for the Valentine's party haven't been deposited. He reported that even though the turn out wasn't great the membership will make a profit of about \$250. He credited it to Doreen Laucella and her staff and volunteers who did the cooking in house.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE MEMBERSHIP TREASURER'S REPORTS FOR FEBRUARY AS READ AND PRESENTED BY GERRY JANOFSKY. MARGARET KEANE SECONDED. MOTION PASSED.

DIRECTOR'S REPORT

- Doreen Laucella stated she is in month number seven and has no complaints. She reported that she turned in the budget, then was called this morning only to be told she had to fill out more paperwork. Cathy Zap hadn't given her all the pages and so Doreen spent the morning filling in revenues on the missing pages. The Mayor wanted them by 1:00 pm. Doreen also reported that Judson and herself went to the Board of A&T and had \$60,000.00 transferred from the full time to the part time account. They were not aware that the Center did not have full time positions.
- Gina Rodriguez was hired as a part time employee. She was approved by HR and the Mayor. She will fill a lateral position, receptionist/clerk. Doreen stated she has been working for two weeks and is doing well. Diane and Gina will be trained to do both jobs.
- Doreen is going to attend a seminar with Mia on Rental rebate. She would like to understand the program and what is expected of the program.
- Everyone had a good time at the Valentine's Day Party. 63 people attended. Doreen reported the volunteers and staff were wonderful. The meal was cooked in house. The St. Patrick's Day Party will also be taken care of in house. Corned beef or fish sandwiches will be served with fixings. A young man that Doreen met who plays Irish music will entertain during dinner. Vinnie Carr will also provide music.
- The Bingo Bonanza was a big hit. Shady Knoll provided food and May Fair provided gifts. A special bingo will be held once a month. Next month will be Bonus Bingo.
- Doreen stated she is trying to work with each department to take care of everyone.
- Zumba Gold a new exercise class will begin on April 27. If the response is good it will become a paid class.

- The walking group will begin on April 19 weather permitting. Members will meet Shauna Dumas at the Riverwalk at 1:00pm. She is hoping to have coffee for the walkers.
- Benchmark is thrilled with the Center and would like to help. Doreen was thinking of having a juice bar offered to participants of exercise classes at different times. They have also agreed to sponsor one of the dances at the Riverwalk. The dances will run for six Thursdays during the summer. The cost is \$250. Doreen is trying to have the farmer's market do something at the same time. Doreen asked the Committee members to distribute flyers to help advertise.
- Doreen has a special Mother's Day Paint, Tea and Sweets party. Participants will paint a picture on canvas while they enjoy having tea and sweets. They will have a finished picture to take home.
- Office Eldridge is going to have a seminar on April 18, discussing crime in the area. He wants make seniors aware of the crimes aimed at seniors. He will also provide a tip for the newsletter each month.

A MOTION WAS MADE BY WILLIAM SMARZ TO ACCEPT THE FEBRUARY DIRECTOR'S REPORT. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED

- William Smarz complimented Doreen on the condition of the building with respect to custodians. He stated the building has been much cleaner. Mr. Smarz commented on the cooperation between the custodian staff and Doreen.

OLD BUSINESS:

- Doreen gave an update on the wood floors. They will be redone later in the spring. They will be sanded and the oil base poly will be used. It holds up better to the constant use of the room. She has gotten price quotes. Walter asked Doreen if anyone had looked at the sprinkler system. Doreen reported that the sprinkler system will need to be refurbished.
- Doreen has been speaking with the drivers of the buses that drop off members. They are now stopping before the walkway. She requests that a sign be put up letting people know it is the drop off area. She doesn't think the sidewalk needs to be changed. Jill Bruno stated Doreen should contact maintenance. Highways and bridges should put up the sign.

A MOTION WAS MADE BY JILL BRUONO STATING THAT THE SENIOR COMMITTEE SUPPORTS THE SIGN FOR DROP OFF AREA. MARGARET KEANE SECONDED. MOTION PASSED.

- Allison Menendez called Doreen asking if the Center will need her services again this year. Doreen stated that the new full time custodian, Art Botsford, will be able to do the daily watering and weeding as well as the cleaning of the building.
- Jill Bruno asked about the other phases of the landscaping. She suggested that she could contact Allison and get a price and the plan for the rest of the landscaping. Also to do the pruning and mulching. Walter Oko told Doreen not to use the city's

mulch if more mulch is needed. It was decided that Doreen will call Allison and let her know that we don't need her for the contract to water and weed. Jill will contact her for the plan and price for future landscaping and mulching. It will be put on the agenda next month.

- The panic button quote was \$866. for one button and one horn. Barnum Co. gave Doreen the quote. After some discussion it was decided to have Doreen contact them again and see about a remote button and two horns, one for inside and one for outside. This will be on the agenda again next month.

NEW BUSINESS:

- The Senior Committee was in agreement to support a dance at the Riverwalk.
A MOTION WAS MADE BY MARGARET KEANE TO HAVE THE SENIOR COMMITTEE SPONSOR ONE OF THE RIVERWALK SUMMER DANCES. WILLIAM SMARZ SECONDED. MOTION PASSED.
- Doreen told the Committee that she has terminated the ballroom dance class with Michael. There wasn't enough participation. Only three couples were attending.
- Jill Bruno suggested that the discussion and the motion regarding the budget be moved to Old Business under budget. The motion was made during the director's report.

A MOTION WAS MADE BY JILL BRUNO THAT THE MOTION AND DISCUSSION REGARDING THE BUDGET IN THE FEBRUARY MINUTES BE MOVED TO OLD BUSINESS UNDER BUDGET OF THE FEBRUARY MINUTES. CHERYL DZIUBINA SECONDED. MOTION PASSED.

- Jill Bruno asked for a copy of the budget to date. Doreen explained that nothing is current at City Hall. The figures only reflect up to October.

A MOTION WAS MADE BY MARGARET KEANE TO ADJOURN THE MEETING AT 5:45 P.M. MARGARET KEANE SECONDED. MOTION PASSED.

Attested to: *Corie Blanck* Date: 3/8/16