

REVISED

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Minutes
Shelton Senior Committee
February 9, 2016**

The February 9, 2016 Meeting of the Shelton Senior Committee was called to order by William Smarz -Vice Chairman at 4:00 p.m. in the Bingo room of the Shelton Senior Center. The pledge was recited by all present.

Committee Members in Attendance:

William Smarz-Vice Chairman
Judson Crawford-Treasurer
Margaret Keane
Roberta Sutkowski-Secretary
Cheryl Dziubina

Also Attending:

Doreen Laucella
Gerry Janofsky

Absent:

Walter Oko-Chairman
Martha Bova
Jill Bruno

PUBLIC PORTION

None

MINUTES

A MOTION WAS MADE BY MARGARET KEANE TO ACCEPT THE MINUTES OF THE JANUARY MEETING. JUDSON CRAWFORD SECONDED. MOTION PASSED.

TREASURER'S REPORT

The Committee treasurer's report was read and presented by Judson Crawford for the month ending January 31, reporting a balance forward of \$19,735.13, receipts \$82.18, disbursements \$12.25, leaving an ending balance of \$19,805.06. CD totals including equal \$46,616.60 with a total account balance of \$66,421.62.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE SENIOR COMMITTEE TREASURER'S REPORT FOR JANUARY. MARGARET KEANE SECONDED. MOTION PASSED.

The Membership Treasurer's Report for January was read by Gerry Janofsky. Mr. Janofsky reported receipts of \$893.00 and disbursements of \$50.96. The balance in the Membership Checking Account \$9258.12, with the Memorial Fund \$2,142.20 and the Business Value Saving \$1621.04 totals a balance of \$13,021.36. They have four CD's totaling \$20,527.84. The total in all accounts \$33549.20.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ACCEPT THE MEMBERSHIP TREASURER'S REPORTS FOR JANUARY AS READ AND PRESENTED BY GERRY JANOFSKY. MARGARET KEANE SECONDED. MOTION PASSED.

DIRECTOR'S REPORT

- Doreen Laucella told the Committee the Anniversary Party was a big success. The Four Strings performed and Rene Caisse also provided music. The director received many positive responses. Mrs. Laucella reported that after paying for food and all other expenses the balance for the party \$284.18. balance was left. She told the Committee she would like to pay Rene Caisse \$100. for providing the music and entertainment for the party. She feels he donates a lot of time and she would like to compensate him. He is very generous and did not want to be paid but Doreen doesn't want to take advantage of his generosity. Cheryl Dziubina stated she thought it would be ok as long as it doesn't set a precedent.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ALLOW THE DIRECTOR TO PAY RENE CAISSE \$100 FOR PROVIDING THE MUSIC FOR THE ANIVERSARY PARTY. JUDSON CRAWFORD SECONDED. MOTION PASSED.

- A group of ladies approached Doreen Laucella wanting to start a social group to work on bringing ideas for new events to the Center. She gave them her blessing. They will work under the direction of Shauna, employee of the Center. Anyone interested is invited to join the group.
- The director reported that the new acting director of the Derby Senior Center has reached out to her looking for guidance. Doreen is happy to help her with what she can.
- Doreen would like to see the Membership and the Senior Committee work together. Mrs. Laucella stated she knows that the Committee members do not pay dues. She asked if the Committee would consider giving the Membership Council members the same privilege. A short discussion took place.

A MOTION WAS MADE BY JUDSON CRAWFORD THAT THE MEMBERSHIP COUNCIL OFFICERS NOT HAVE TO PAY DUES BEGINNING IN JANUARY 2017. MARGARET KEANE SECONDED. MOTION PASSED.

- Doreen reported the generator will be hooked up in the next month or so. The Center is a cooling station for the city and the generator will also be used for back-up electricity for the Center and the fire department.

- The new spot light has been installed over the handicap parking lot. Mr. Smarz thanked Judson Crawford for his help.
- The director received a quote for the panic button with an interior horn with a button. It will cost \$866. and be hooked up with the key pad. It was decided to put this item for discussion on the agenda for the next meeting.
- The Center will be holding the dances at the Riverwalk this summer. The director asked the Committee to consider sponsoring on of the dances again this year. They will begin July 21 and run for 6 weeks thru August 26. This item will also be discussed at the next meeting.
- Shauna will begin taking the seniors on a walks at the Riverwalk this spring. The Mayor has approved the walks. The seniors will meet her at the Riverwalk.
- Doreen Laucella reported that between August 1, 2015 and January 1, 2016, membership has increased by 240 members.
- The photos with Robert Taylor will be rescheduled for the spring. There wasn't enough people signed up.
- Two vendors have been hired to help in the kitchen when the kitchen help is out. Doreen stated her third option is to order pizza.
- A discussion will take place at the next meeting regarding a dance class with only 3 couples attending. There are not enough people to continue paying for the class.
- Doreen Laucella went over the budget with the Committee. Adjustments were made to the postage and payroll accounts. A new line item for the fitness classes has been established. It has a budget of \$18,000. and will be drawn from to pay vendors. When the fee for classes are collected twice a year the funds will be sent to City Hall. A new vehicle not to exceed \$35,000. was put in the 6-year capital improvement.

A MOTION WAS MADE BY JUDSON CRAWFORD TO ACCEPT THE DIRECTORS BUDGET FIGURES FOR THE 2016-2017 BUDGET REQUEST. ALSO, A FIGURE OF \$35,000.00 TO BE ALLOTTED FOR THE SIX YEAR CAPITAL IMPROVEMENT REQUEST. MARGARET KEANE SECONDED. MOTION PASSED.

A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE JANUARY DIRECTOR'S REPORT. JUDSON CRAWFORD SECONDED. MOTION PASSED

OLD BUSINESS:

- The job description committee reported that they sent their letter to the Mayor. They stated they have researched other centers' job descriptions and made their recommendation to the Mayor. As of today they haven't received a reply but they feel they have completed their job. Judson Crawford thanked the members on the committee for all their work.

- The drop off zone was discussed. Mr. Smarz felt that the project should be an engineered design. He is concerned with the aesthetics of the front of the building. After much discussion, it was decided to further discuss the drop off zone at the next meeting. Mr. Smarz would like more Committee members to be present for discussion.
- Doreen Laucella went over the budget with the Committee. Adjustments were made to the postage and payroll accounts. A new line item for the fitness classes has been established. It has a budget of \$1800. and will be drawn from to pay vendors. When the fee for classes are collected twice a year the funds will be sent to City Hall. A new vehicle not to exceed \$35,000. was put in the 6-year capital improvement.

A MOTION WAS MADE BY JUDSON CRAWFORD TO ACCEPT THE DIRECTORS BUDGET FIGURES FOR THE 2016-2017 BUDGET REQUEST. ALSO, A FIGURE OF \$35,000.00 TO BE ALLOTTED FOR THE SIX YEAR CAPITAL IMPROVEMENT REQUEST. MARGARET KEANE SECONDED. MOTION PASSED.

A MOTION WAS MADE BY CHERYL DZIUBINA TO POSTPONE DISCUSSION OF THE DROP-OFF ZONE UNTIL THE NEXT MEETING. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.

NEW BUSINESS:

- Judson Crawford stated that a member stated the money from the Anniversary Party was not reported on this month's budget sheet. He reported that \$1002. was taken in. After food expenses, entertainment and payment to Rene Caisse \$184.18 was added to the Committee checking.
- Doreen Laucella asked that some of the extra funds be used to purchase a TV for the library. The TV in the library is 25 years old. Doreen would like to change the furniture arrangement and add more tables for card playing. She would like to put a flat screen TV over the fireplace. Some discussion took place regarding the TV bothering the card players. Mr. Smarz mentioned maybe the Committee and the Membership could split the cost. Cheryl Dziubina suggested maybe the TV could go in the foyer. It was decided the Membership will discuss it at their meeting and the Committee will bring it up at the next meeting for more discussion.

A MOTION WAS MADE BY ROBERTA SUTKOWSKI TO ADJOURN THE MEETING AT 5:25P.M. CHERYL DZIUBINA SECONDED. MOTION PASSED.

Attested to: *Forie Blanck* Date: 2/9/16