

CITY OF SHELTON

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Public Improvement Building Committee
Special Meeting ~ March 30, 2016
BOE Administrative Office ~ Conference Room A

Chairman Bernie Simons called the meeting of the Public Improvement Building Committee to order at 6:30 pm.

The committee said the Pledge of Allegiance.

Roll Call: Present – Bill Banfe, Eugene Kierce, Francis MacIvain, James Oraziotti, and Bernard Simons. Absent – Beth Gabriel. Quorum: 5 present 2 absent. Also in attendance were Dominic Barone, BOE Finance Director, John Calhoun, Maintenance Supervisor, Darlisa Ritter, BOE member, and Dean Petrucelli from Silver/Petrucelli and Associates.

Chairman Simons asked if anyone from the public would like to speak three times. There was no one.

Gene Kierce made a motion to approve meeting minutes of the regular meeting of February 1, 2016, seconded by Francis MacIvain Vote 5-0, motion carried.

Chairman Simons introduced Dean Petrucelli to propose the bids received for the **Sunnyside Roof Project**. Mr. Petrucelli mentioned that this was the third time this project has gone out to bid. He passed out copies of the bid results received (attached) indicating four (4) bids that were received. He stated that Allied Roofing was the low bid the first time we bid this project, and Greenwood Industries was the low the second time. There was a little escalation in the number since last year. He pointed out that while it appears that Greenwood is the lowest bid, they sent a letter stating that there was a mathematical error, which made the bid off by \$364,000.00. They requested to withdraw their bid due to this error. This is fairly common when something like this happens, so the City cannot hold them to the bid if they can prove a mathematical error, and inform the party right away. This puts The Imperial Company as the low bid at \$1,188,000.00. Mr. Petrucelli spoke to Imperial and also submitted a letter of recommendation from Silver Petrucelli. Imperial is comfortable with their bid, they have rechecked their math, and are holding their bid. This is only their second large project scheduled for this summer. He mentioned that Silktown Roofing has four or five projects scheduled already, which explains the higher bid. He noted that he can vouch for Imperial's quality of work; they have completed numerous projects with them. The final recommendation is to execute the contract with Imperial at \$1,188,000.00. He also noted that that Imperial submitted a deduct alternate for the gym roof. They were offering \$175,450.00 to not do that roof. He is recommending that the Committee not execute that alternate, because it has been the Committee's feeling that that part of the roof needs to be done.

Bill Banfe made a motion with reference to bid #36-58 based upon the recommendation of Silver/Petrucelli Associates, the architects assigned to the project, that the bid for this project be awarded to The Imperial Company of Cromwell, CT., in the amount of \$1,188,000.00, pending a review by the City of the required documentation that had to be supplied along with the bid documents and the Architect. The motion was seconded by Gene Kierce. Vote 5-0, motion carried.

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Gene Kierce made a recommendation that the motions be sent out under separate cover to the Mayor, Superintendent, Board of Aldermen, Board of Education and select Principals. There was discussion and it was agreed that the recording secretary will take care of this.

A motion was made to approve the last two (2) months of clerical invoices of \$139.44 and \$156.87 by Francis MacIlvain, seconded by Bill Banfe. Vote 5-0, motion carried.

New Business:

Francis MacIlvain began a discussion that the vice-chairman also have the authority to approve clerical invoices. Bill Banfe noted that that is inherent in the job already. For transparency, Vice-Chairman MacIlvain wanted it discussed.

A motion was made by Bill Banfe to allow the Vice-Chairman to sign and execute any documents in the absence of the Chairman, seconded by Jim Oraziotti. Vote 5-0, motion carried.

A motion was made to adjourn the meeting by Gene Kierce, seconded by, Francis MacIlvain, vote 5-0, motion carried.

Meeting adjourned at 6:58 pm.

Respectfully submitted,

Tina Coppola ~ Recording Secretary

April 1, 2016