



SHELTON PARKS & RECREATION COMMISSION MINUTES

The Shelton Parks and Recreation Commission held a regular meeting on Thursday, April 21, 2016 at 7:30 pm at the Shelton Community Center, 41 Church Street, Shelton, CT.

Commission Members

John Papa, Chairman
David Zamba, Vice Chairman (Excused)
Lorenzo Durante
Michelle Haywood (Excused)
Stanley Kudej
Debra McGlone
Jeff Van Scoy
Gary Cahill (Absent)
Joseph DeFilippo
Terrance Gumbs (Absent)
Anne Gaydos
Robert Zuraw (Excused)

Ronald Herrick, Jr., Director of Parks and Recreation
Dean Cawthra, Parks Superintendent
Brett Beatty, Recreation Supervisor
Jonathan Taylor, Aquatics Director

Chairman John Papa opened the meeting at 7:30 with the Pledge of Allegiance.

PUBLIC PORTION: No one present for the Public Portion.

ACCEPTANCE OF MINUTES

Jeff Van Scoy made a motion to accept the March minutes, seconded by Joseph DeFilippo. All were in favor, motion carried.

CORRESPONDENCE

- Ron Herrick spoke about the Adult Sunday Morning Basketball program, which is staffed, and is ending for the season. There was only one instance of an accident this year, and there are about 30 attendees for it.

- SYSO is having a fund raiser on June 10, 2016. It is a golf outing, and they are looking for prize donations for their raffle. Typically, Parks and Recreation gives them some kind of membership voucher.
- Ron Herrick also spoke briefly about the pending lawsuit against him.
- Ron Herrick also spoke about an application by the Shelton Clergy's Association, on behalf of all of the Shelton Churches; they would like to reserve the Huntington Green on June 26, 2016 at 5:00 pm. It is the first time doing something on the Green, and they are hoping for a turnout similar to their concert series on Wednesday's. They also said that they will abide by all the legal guidelines. The Committee had no issues with that.
- National Day of Prayer is approaching, and they usually have a ceremony on the Green. The sponsor put their sign up already.

STAFF REPORTS

Director's Report:

Ron Herrick mentioned that this is a busy time of the year, and they are very short-staffed. Currently, they are down 3 full-timers. Ron also mentioned that the walls at Riverview were finally done and are complete. Ron also mentioned that the port-o-lets are out. Ron asked Stan Kudej if he needed one in the outfield by the tee-ball field. Stan Kudej responded yes. Ron also mentioned that there are things that need to get moved around at the Shelton Dog Park. Also, Ron mentioned that there were a lot of LOCIP projects, and Gym floor will hopefully begin the first week of May. Purchase Order is in and contract is signed. Purchase Order for the sod at the Nike Site infield is good. The dugout at Riverview is going to be done on Monday. Ron also mentioned that somebody called today, and he was a vendor who complained about the roadway at Riverview Park. Ron suggested him to call Highways and Bridges. Ron also mentioned the Clock on the Green. Chairman Papa stated that he told the Mayor that the Commission will not pay for the Clock out of their budget, and if it is wanted, it will have to come directly from the City Budget. Ron mentioned the court resurfacing at the High School for the tennis courts. There are different options for the resurfacing. First, it was going to be done in house, but now it is going to be surfaced by an outside contractor. They are also looking at concrete tennis courts, with a 20 year warranty. They also issued references of projects done in other municipalities. Ron also mentioned things that were brought up in last month's meeting. He asked Debra McGlone about Danny Magic performing before the concert. She stated that he will make it work. Ron mentioned that they will need a contract and pick a date. Ron also mentioned bleacher issues that Shelton Youth Football is having. Ron stated that he gave them vendors to replace them. Ron stated that they had gotten a quote for \$25,000, which they said they cannot afford. Debra McGlone also mentioned that there was extensive damage on one of the basketball hoops at Long Hill School. The pole holding it up is fine, but the backboard has extensive damage. Ron also mentioned that revenue is doing very well this year, and probably surpass last year, which was the largest that Parks and Recreation has ever had. Ron also mentioned that he made a deposit today, which may have been the biggest deposit that they ever had.

Aquatics Report:

Jonathan Taylor gave his report He mentioned that they are packed with swim lessons. Since last meeting, group lessons have begun and are in their third week. Lessons were offered at our typical times, and filed quickly. We are currently running 44 group lessons per week, compared to 35 this time last year. The schedule by day goes as: Monday – 9, Tuesday – 8, Wednesday – 6, Thursday – 6, Friday – 4, Saturday – 11. Jonathan also stated that a new lifeguard was hired. She has her Swim Instructor certification, as well, and can cover lessons as needed. Also, the lifeguards will be practicing their skills Saturday Morning the 23rd in preparation for the summer season. Physical Therapy has brought in \$440. Chairman Papa mentioned that Pool Membership is up, as compared to last year..

Parks Superintendent Report:

Dean Cawthra went over his list of items done/to be done:

- a) Fix the Fields, b) Mow grass, c) add the clay, etc.

Recreation Supervisor's Report:

Brett Beatty stated that spring programs are in full swing, and they are about half way through with most of them. Summer camps, they are looking to offer about 40 specialty camps, which will be listed on the website. Brett is also working on the summer schedules for adult programs. The biggest hold up for that is the status of the gymnasium floor, which is being redone. Brett also mentioned that the website is bringing a large amount of visitors, which is well over 5,000 hits.

Joseph DeFilippo made a motion to accept all Staff Reports, seconded by Lorenzo Durante. All were in favor, motion carried.

COMMITTEE REPORTS:

Finance Committee: No Report Given.

Ad Committee: Chairman Papa mentioned that ads were already done and passed out for the concerts.

Gazebo Committee: Ron Herrick stated that he has received approximately 6 contracts so far.

Field Maintenance: Stan Kudej mentioned that he needs water turned on at Riverview Park. He also stated that they are behind on the maintenance schedule there, and that is why he needs to change his schedule to Long Hill. Stan also mentioned that he told people there would be port-o-lets at Sunnyside School by April 1st. Stan Kudej also mentioned that the Girls' Softball field needs more clay.

Park Improvements: No Report Given.

Debra McGlone made a motion to accept all Committee Reports, seconded by Lorenzo Durante. All were in favor, motion carried.

CHAIRMAN'S REPORT

- Chairman Papa stated that there are things that Parks and Recreation needs to go over with the Mayor, such as getting a full--time employee to take place of the 3 people that they had lost. Ron Herrick mentioned that he spoke to John Bashar about that, and he said that they are currently in line, behind the Police Department and Maintenance.

Jeff Van Scoy made a motion to accept the Chairman's Report, seconded by Robert Zuraw. All were in favor, Motion Passed.

OLD BUSINESS: No Report Given.

NEW BUSINESS: No Report Given.

Jeff Van Scoy made a motion to adjourn the meeting at 8:20 pm, seconded by Anne Gaydos. All were in favor, motion carried.

Respectfully Submitted,

Nicholas Twigg

Nicholas Twigg
Clerk

1 tape on file in the City Clerk's office