

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING**

SEPTEMBER 20, 2016

Chairman Fred Ruggio called to order the Regular Meeting of the Economic Development Commission at 6:00 PM at the offices of the Shelton Economic Development Corporation, 475 Howe Avenue, Shelton, Connecticut.

The following commissioners were present to constitute a quorum:

- Frederick Ruggio, Chairman
- Karen McGovern
- Pat Carey
- Doug Dempsey

Absent: Kathleen McNichols Marks

Also present: Aleta Miner, Clerk

MEETING ON TAPE, ON FILE, CITY/TOWN CLERK'S OFFICE (1 TAPE)

PUBLIC PORTION

No one spoke at this time.

APPROVAL OF MINUTES

Karen McGovern moved to approve the minutes of the Regular Meeting of June 21, 2016; seconded by Pat Carey; vote 4-0 motion passed.

SHELTON ECONOMIC DEVELOPMENT CORPORATION

Chairman Ruggio mentioned the Chromium Process demolition should take place within the next week or two. A brick breaking event was held on Tuesday, September 12th. Progress continues downtown with new development on the corner of Howe and Bridge Street.

REVIEW AND UPDATE OF ONGOING PROJECTS

Community/Business Newsletter

A workshop has been set for Thursday, September 22, 2016, at 9:00 AM to discuss the next issue of Shelton Life. All Commissioners are welcome to attend. A draft layout of articles for this edition has been started. Chairman Ruggio asked anyone with other suggestions to bring them to the table. This is a team effort. The Chromium Process site may be considered for the cover highlighting before and after pictures of the site.

BUDGET

Current Budget

Chairman Ruggio discussed and reviewed the budget. Discussed was the printing and advertising line which encompasses costs for the printing of the Shelton Life (four issues). Chairman Ruggio expects three issues will be published. The Connecticut Post will be approached again for the printing and distribution of the Shelton Life. Graphic Image handled the last issue, however, additional costs were incurred for postage. Cost for the annual Flag Day picnic remained within the budget. This year the city's Biennial Report will be printed so that expense is reflected in the budget as well. Nothing at this point was encumbered. Chairman Ruggio mentioned the city's Board of Apportionment and Taxation made the budgeting process seamless this year.

UNFINISHED BUSINESS

Chairman Ruggio said there has been issues in the past with a quorum. Suggestions from the Commissioners were solicited. Pat Carey suggested meeting every other month. Chairman Ruggio said the day and time could be changed. The Commissioners agreed that the third Tuesday at 6:00 PM would still work for them. Chairman Ruggio said he agreed with meeting six times over the calendar year. The months of January, February, March, June, September and November were recommended for the calendar year 2017. Doug Dempsey suggested that mandatory attendance at these meetings be at least 50%.

Frederick Ruggio

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CITY OF SHELTON
TOWN CLERK

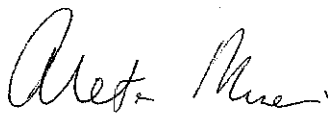
NEW BUSINESS

Doug Dempsey moved to set the meeting dates of the Economic Development Commission on the third Tuesdays at 6:00 PM of the following months of January, February, March, June, September and November for the calendar year 2017; seconded by Pat Carey; vote 4-0 motion passed.

ADJOURNMENT

Karen McGovern moved to adjourn at 6:20 PM; seconded by Pat Carey to adjourn at 6:20 PM; vote 4-0 motion passed.

Respectfully submitted,



Aleta Miner, Clerk