

**ECONOMIC DEVELOPMENT COMMISSION
SPECIAL MEETING**

FEBRUARY 24, 2015

Chairman Fred Ruggio called to order the Special Meeting of the Economic Development Commission at 6:06 PM at the offices of the Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton, Connecticut.

The following commissioners were present to constitute a quorum:

Frederick Ruggio, Chairman

Kathleen McNichols-Marks (6:07 PM)

Pat Carey

Doug Dempsey (6:08 PM)

Karen McGovern

Also present: Aleta Miner, Clerk

MEETING ON TAPE, ON FILE, CITY/TOWN CLERK'S OFFICE (1 TAPE)

PUBLIC PORTION

There was none.

APPROVAL OF MINUTES

Karen McGovern moved to approve the minutes of the Regular Meeting of December 16, 2014; seconded by Doug Dempsey; 3 in favor (Dempsey, McGovern, Ruggio), 2 abstentions – (Carey, Marks); 3-0 motion passed.

REPORT OF JAMES RYAN, PRESIDENT, SEDC

Mr. Ryan was not present; therefore, no report was given.

REVIEW AND UPDATE OF ONGOING PROJECTS

Community/Business Newsletter

Chairman Ruggio stated another newsletter is planned to be published around May. This will be the last issue for this fiscal year. The Board of Education and the Economic Development Commission will hold the art contest again this year. Ellen Cox, Chair of the Board of Education's Art Department, was contacted and judging is scheduled for around May 15. Five to six pages will be devoted in this issue of Shelton Life showcasing the winners and their artwork.

The Annual Report (biennial) will be printed this year. Bids went out for the printing and pre-production of this artwork. All purchase orders have been submitted. Chairman Ruggio said in addition to the department, board and commission updates, the report may include aerial photos of the city. Jane Dowty, who works in the Mayor's office, has been very helpful with the coordination of this report in the past and will be called upon again this year for assistance.

BUDGET

Current Budget

Chairman Ruggio passed out the current budget for discussion and discussed various encumbrances.

Budget 2015/16

The budget that is being submitted to the Finance Office for this coming 2015-16 fiscal year was reviewed. Chairman Ruggio addressed the different line items. The line item for the Annual Report reflects \$1 which holds this line open since the report is printed every other year.

Kate Marks moved to approve the Budget Request for the 2015-16 fiscal year; seconded by Doug Dempsey; vote 5-0; motion passed.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

The Flag Day picnic will be held on Friday, June 12, 2015. This Friday, February 28, 2015, Chairman Ruggio along with Mayor Laretti and Jim Ryan have been invited to a luncheon at One Waterview Drive with approximately 200 brokers. Chairman Ruggio said he has been invited to speak. Some handouts will be provided highlighting the city.

ADJOURNMENT

There being no further business to come before this meeting, Pat Carey moved to adjourn at 6:36 PM; seconded by Karen McGovern; vote 5-0; motion passed.

Respectfully submitted,
Aleta Miner

DATE APPROVED BY MEMBERS: