City of Shelton, Conservation Commission  
Agenda for Regular Meeting of November 7, 2007 at 7:00 P.M.  
Shelton City Hall, Room 303

Note: If you have questions regarding the agenda, contact Conservation Agent Teresa Gallagher @ 203.924.1555 x315

A. Call to Order / Pledge of Allegiance 
B. Approval of Minutes...............................................................October 3, 2007 
C. Public Portion (items not on agenda)........................................see footer notes 
D. Trails Committee Report – Bill Dyer 
E. Review of P&Z Applications for Subdivisions and/or Developments 
   i. Old Applications / Monitor / Follow-up 
      1. 49 Wesley Drive, ZBA #907-3, reduction in rear setback to 6 feet from abutting open space for swimming pool. Follow-up 
      2. Twisted Vine Estates, PZC #07-38, 26-lot subdivision of land abutting Birchbank Mtn Open Space off East Village Road. Conveyance of open space to City of Shelton, BOA referral letter. Also, developer has agreed to allow significant trees to be marked by CC Agent for possible saving. 
   ii. New Applications (Applications received between agenda creation and our Regular Meeting may be amended to this Agenda at start of meeting by a vote from the Commission.) 
F. Shelton Canal -- Approval by Federal Energy Regulatory Commission Project No. 6066-026 to fill the canal north of the locks. 
G. Open Space Plan of 2007 – All comments rec’d were addressed and plan completed with photos, executive summary. Maps needed. Draft online at the Shelton Open Space website (http://sheltonopenspace.googlepages.com/).
H. Communications (sent or received).............................................Tom H. 
I. Shelton Farm & Forest Protection Program 2005 Applicant 1: Homestead Acres 
   i. USDA Review of NRCS and Shelton’s FFPP Grant Award 
      1. Appraisal greater than 12 months old, needs updating for closing. Went out to bid; contract to be awarded by BOA. 
J. Conservation Agent Report .....................................................Teresa G. 
   i. Open Space Inventory & Mapping – ongoing with Regis 
   ii. Community Resource Inventory Committee: first meeting is scheduled for Wednesday, November 14, at 7:00 pm. 
   iii. Open Space inspecting, signage, encroachments: Effort to utilize City CADD Engineering and GIS map systems by converting CT 1927 Datum coordinates to universal WSG84 Datum used by satellites for GPS receivers, to be used in the field to locate approximate property lines. No progress. 
   v. Ct State Grant of $2500 for Recreation Path. Application submitted by Community Development. Update on logo development. 
   vi. Consolidated Rec Path Grant: Services-in-Kind reports rec’d from Engineering and Public Works, need hours from Trails Committee so that the City can apply for $75k reimbursement. May not have met the 20% matching requirement. 

Minutes: Paper format is available within 7 days from the City Clerk’s office and digitally via the City website at: http://cityofshelton.org/gengov/meetings/conscom.htm
Public access to the internet is available at all local public libraries. Audio of meetings are available at City Clerk’s office, depository of the official record. City website is convenience only. 
Public Portion: To help our meetings run smoothly, if you plan to speak on the record during the public portion, please provide your name and address to the clerk for accurate entry in our minutes in addition to stating it for our tape before addressing the commission. The Chairman reserves the right to limit speakers to three minutes. Public attending to observe the meeting but not speaking on the record do not have to provide any info. 
Comments to Media: The Chairman publishes all his comments and responses to media via a web-log for reporting more fully on a subject matter at: http://sheltoncc.blogspot.com/ 
Exclusive stories by reporters are respected with direct responses not posted till after a story appears in their publication. 
ConsComm Online Calendar: The Chairman maintains an online public calendar for future Commission meetings dates and times as a convenience. City Clerk’s office is official notice of record. http://www.google.com/calendar/embed?src=u66mbg9z2hv61en9p2av8ko%40group.calendar.google.com&dates=20060801%2F20060901&mode=MONTH 
ConsComm Email Communications: Commissioners are independently responsible to include a special recipient email address for messages transmitted to a quorum of members. This causes a website posting (within 10 seconds) and indexing (within 10 minutes) of the message via the internet. Public can arrange internet devices/services to receive alerts for real-time notification of such communications. http://groups.google.com/group/sheltoncc 
This notice is serving as advance warning for use of such a system. Under strict technical interpretation of current FOI regulations (draft regulations regarding email use have not been adopted for several years), email is effectively eliminated as a communication tool by groups subject to FOI. 
The ConsComm requires email to function and supports open government.
vii. Landkeeper Program: Landkeeper patches rec’d.
viii. Far Mill River water quality: HVA is planning a spring event involving student assessment of two or three river sections.
ix. Fee In Lieu of Payments: Status

K. Quality of Life – Executive Session (land purchase issues)
i. Shelton Farm & Forest Protection Program 2006 Applicant 1: MB:M
ii. Shelton Farm & Forest Protection Program 2006 Applicant 2: MB:W
iii. Parcel SL:M Tom H
iv. Parcel SL:K2 Tom H
v. Parcel SL:B – Appraisal Bill D/Joe W
vi. Parcel SL:K Bill D/Joe W
vii. Parcel FM:Y – no activity Teresa
viii. Parcel IB:SS – new information Teresa
ix. Parcel HR:BB – BOA authorized purchase Teresa

L. Comments by Members ....................................................All

M. Adjournment - Next Regular Scheduled Meeting: ..........December 5, 2007

Minutes: Paper format is available within 7 days from the City Clerk’s office and digitally via the City website at: http://cityofshelton.org/gengov/meetings/consercom.htm
Public access to the internet is available at all local public libraries. Audio of meetings are available at City Clerk’s office, depository of the official record. City website is convenience only.  
Public Portion: To help our meetings run smoothly, if you plan to speak on the record during the public portion, please provide your name and address to the clerk for accurate entry in our minutes in addition to stating it for our tape before addressing the commission. The Chairman reserves the right to limit speakers to three minutes. Public attending to observe the meeting but not speaking on the record do not have to provide any info.
Comments to Media: The Chairman publishes all his comments and responses to media via a web-log for reporting more fully on a subject matter at: http://sheltoncc.blogspot.com/
Exclusive stories by reporters are respected with direct responses not posted till after a story appears in their publication.
ConsComm Online Calendar: The Chairman maintains an online public calendar for future Commission meetings dates and times as a convenience. City Clerk’s office is official notice of record. http://www.google.com/calendar/embed?src=u66mfbg9d2tv61hen9p2avn8ko%40group.calendar.google.com&dates=20060801%2F20060901&mode=MONTH
ConsComm Email Communications: Commissioners are independently responsible to include a special recipient email address for messages transmitted to a quorum of members. This causes a website posting (within 10 seconds) and indexing (within 10 minutes) of the message via the internet. Public can arrange internet devices/services to receive alerts for real-time notification of such communications. http://groups.google.com/group/sheltoncc This notice is serving as advance warning for use of such a system. Under strict technical interpretation of current FOI regulations (draft regulations regarding email use have not been adopted for several years), email is effectively eliminated as a communication tool by groups subject to FOI. The ConsComm requires email to function and supports open government.