Agenda for Wednesday, March 3, 2004 – 7:00 P.M. Room 303

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes of February 4, 2004
3. Public Portion
   - Birmingham Apartments
5. Communications – Harriet
6. Subdivisions
   - Blakeman Estates
   - Hidden Meadow Estates
     - Master Plan
   - Any Pending
   Landkeepers Program
   - List
   Open Space Violations
   - Fran’s Way
   - Nature’s Way
   - Hickory Lane
   - Pearmain Road
   - Ordinance
   Hanging of Open Space and Conservation Easement
   Signs
   Installation of Gates, Split Rail Fences
   Recreation Path
   - Huntington Woods
   - Pine Lake
   Falls of Huntington
   Calculation of Fee-in-lieu-of Boehm Pond Woods
   - Site Monitor
   - Signs
   Maintenance of Trees, Re: Dean Cawthra
8. Meetings with the Mayor, February 13th, 20th, 27th – Jim, Harriet
9. Trails Committee Report – Jim
10. Open Space Inventory – Jim
12. Quality of Life – Possible Executive Session – Harriet
13. Comments by Members
14. Adjournment
Agenda for Wednesday, February 4, 2004 - 7:00 P.M.                      Room 303

15. Call to Order/Pledge of Allegiance
16. Approval of Minutes of January 7, 2004
3. Public Portion
7. Communications – Harriet
8. Subdivisions
   - Renaissance, Public Hearing Feb. 3, 2004, 7:00 P.M., Auditorium
   - Reservoir Corporation Center Apartments, Public Hearing Feb. 5, 2004, 7:00 P.M. Auditorium
   - Any Pending
   - Landkeepers Program
   - Open Space Violations
     a. Fran’s Way
     b. Nature’s Way
     c. Hickory Lane
     d. Ordinance
   - Hanging of Open Space and Conservation Easement Signs
   - Installation of Gates, Split Rail Fences
   - Recreation Path
     a. Huntington Woods
     b. Pine Lake
     - Falls of Huntington
     - Scenic Lane Estates
     - Pearmain Road
     - Boehm Pond Woods
• Third Timber Bridge
• Natural Resource Manager
• Leasing of Open Space for Agricultural Purposes
5. Trails Committee Report – Tom
• Trails Brochure
6. Budget – Harriet, Jim T.
• Membership in Southwest Conservation District
• Protection of City-owned Trees
7. Tree Cutting on Open Space Land – Harriet
8. Quality of Life – Possible Executive Session – Terry
9. Comments by Members
10. Adjournment

Agenda for Wednesday, December 3, 2003, 6:30 P.M.  Room 303

1. Call to Order/Pledge of Allegiance

2. Approval of Minutes of November 5, 2003

3. Public Portion
1. Call to Order/Pledge of Allegiance

2. Approval of Minutes of July 9, 2003 and July 2, 2003

3. Public Portion

4. Report of Jim Ryan, Enterprise and Commerce Park

5. Subdivisions
   - Scenic Lane Estates
   - Cranberry Hill Estates – Armstrong Road
   - Any Pending

6. Communications


8. Evaluation of James Pjura – Possible Executive Session

   - Land Purchases – Possible Executive Session
   - Appointments to Plan of Development Update
   - Recreation Path – Letter to Engineering Department
   - Natural Resource Manager
   - Walk and Meeting with Board of Aldermen
     - Presentation Plan – Letter Review
     - Open Space Plan Update

10. Comments by Members

11. Adjournment
8. Landkeepers Program – Jimmy, Harriet, Terry

9. Trails Committee Report - Tom

10. Request of Doug and Barbara Petrie – Terry, Tom, Harriet

11. Open Space Issues
   • Inventory – Jim, Harriet
   • Infringement – Jimmy, Harriet
   • Open Space Plan - Tom

12. Quality of Life
   • Land Purchases
   • Meeting with Mayor on July 22, 2003

13. Owner Unknown Properties - Harriet

14. Comments by Members

15. Adjournment

Landkeepers Program

Need:

1. Form
2. Procedure for land keepers to follow
3. Letter to potential land keepers
4. Advertisement in paper
5. Address Tom Welch’s concerns as noted on 2/25/02 letter

Aldermanic Approval

Need:

1. Above
2. Resolution
3. Copy of open space inventory with jurisdiction outlined
4. Commitment that as new open space parcels come to the City they are under Conservation Commission jurisdiction

Conservation Commission Minutes, July 2, 2003

Members Present: Terry Jones, Harriet Wilber, Hank Lauriat, Joe Welsh and Conservation Agent, James Pjura

Members Absent: Ed McCreery, Jim Tate, Tom Harbinson

The meeting was called to order at 7:15 P.M. by Co-chairman Terry Jones. The Pledge of Allegiance was recited.

The Commission discussed the new job description for the Conservation Agent (part-time) and compared it to the one for the Natural Resource Manager (full-time) and found it to be satisfactory.

The responsibilities of the Conservation Agent were listed and priorities were set. These responsibilities are to:

1. Create a Landkeepers Program by recruiting volunteers, establishing procedures, etc.
2. Report violations of the Open Space Ordinance to the proper authorities and to the Commission. Encourage the landkeepers to help in doing this.
3. Assist with the Open Space Inventory by updating it, record and work to preserve conservation easements, help with GIS mapping, etc.
4. Work with the Trails Committee to conduct work parties, lead organized hikes, complete the Recreation Path, and keep a list of Eagle Scout projects and oversee their completion.
5. Be a liaison between the Commission and other Land Use Agencies. Attend Planning and Zoning Department technical staff meetings, conduct field inspections to assure agreement with open space requirements, etc.

The meeting was adjourned at 8:15 P.M.

Respectfully submitted,

Harriet Wilber

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**Agenda for Wednesday, July 9, 2003 - 7:00 P.M.**

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes of June 4, 2003
3. Report of Jim Ryan, Enterprise and Commerce Park
4. Public Portion
5. Subdivisions
   a. Tall Farm, Long Hill Avenue
   b. Scenic Lane Estates, Lane Street
   c. Wiacek Farm, Meadow Street
   d. Any Pending
6. Communications – Harriet
8. Trails Committee Report – Tom
9. Open Space Issues
   a. Inventory - Jim
   b. Infringement - Harriet
      - Soundview Avenue
      - Hickory Lane
      - Dumping at Waterview Landing
10. Owner Unknown Properties – Harriet
11. Quality of Life – Possible Executive Session – Terry
12. Comments by Members
13. Adjournment

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15. Public Portion
16. Subdivisions
   A. Falls of Huntington, Walnut Tree Hill Road
   B. Lane Street
   C. Millstone Estates, Old Stratford Road/Far Mill Crossing, 40 Unit Cluster Housing
   D. Any Pending
17. Communications - Harriet
18. Trails Report – Tom
19. Planning and Zoning Commission Amendments - Harriet
20. Ordinance for Open Space Violations – Tom, Ed
22. Quality of Life - Terry
23. Comments of Members
24. Adjournment

Agenda for Wednesday, October 2, 2002

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes of September 4, 2002
3. Report of Jim Ryan, Enterprise and Commerce Park
4. Public Portion
5. Amendments to Planning and Zoning Regulations – Tony Panico
6. Subdivisions –
   1. 212 Soundview Avenue
   2. Lane Street
   3. Wabuda Property
   4. Pearmain Road, Orchard Park
   5. Falls of Huntington, Walnut Tree Hill Road
   6. Any Pending
7. Communications
8. Meeting with Mayor Lauretti – Terry, Harriet, Tom
9. Trails Report - Tom
   1. Recreation Trail
   2. Bridges
   3. John Deere Gator
10. Shelton Day, October 6, 2002 - Tom
11. Plan for Pearl Bach Open Space Property – Joe, Tom
12. Owner Unknown Parcels – Harriet
13. Open Space Maps – Jim, Tom
14. Iroquois Signage for Beardsley Organic Farm, etc. – Hank
15. Quality of Life – Executive Session – Terry
16. Comments by Members