1. Call to Order/Pledge of Allegiance
2. Approval of Minutes of January 7, 2004
3. Public Portion
5. Communications – Harriet
6. Subdivisions
   - Renaissance, Public Hearing Feb. 3, 2004, 7:00 P.M., Auditorium
   - Reservoir Corporation Center Apartments, Public Hearing Feb. 5, 2004, 7:00 P.M. Auditorium
   - Any Pending
   - Landkeepers Program
   - Open Space Violations
     a. Fran’s Way
     b. Nature’s Way
     c. Hickory Lane
     d. Ordinance
   - Hanging of Open Space and Conservation Easement Signs
   - Installation of Gates, Split Rail Fences
   - Recreation Path
     a. Huntington Woods
     b. Pine Lake
   - Falls of Huntington
   - Scenic Lane Estates
   - Pearmain Road
   - Boehm Pond Woods
   - Third Timber Bridge
   - Natural Resource Manager
   - Leasing of Open Space for Agricultural Purposes
9. Trails Committee Report – Tom
   - Trails Brochure
10. Budget – Harriet, Jim T.
    - Membership in Southwest Conservation District
    - Protection of City-owned Trees
11. Tree Cutting on Open Space Land – Harriet
12. Quality of Life – Possible Executive Session – Terry
13. Comments by Members
14. Adjournment
Agenda for Wednesday, December 3, 2003, 6:30 P.M.                    Room 303

1. Call to Order/Pledge of Allegiance

2. Approval of Minutes of November 5, 2003

3. Public Portion


5. Communications - Harriet

6. Subdivisions
   • Cranberry Hill Estates
   • Wiacek Farm, Letter to PZC
   • Wabuda Farm, Letter to PZC
   • Pinecrest Country Club, Letter to PZC, 175 units, Route 110 and Long Hill Avenue
   • Any Pending

   • Landkeepers' Program
   • Open Space Violations
     - Hickory Lane
     - Form for Violations
8. Evaluation of James Pjura – Possible Executive Session

   - Land Purchases – Possible Executive Session
   - Appointments to Plan of Development Update
   - Recreation Path – Letter to Engineering Department
   - Natural Resource Manager
   - Walk and Meeting with Board of Aldermen
     - Presentation Plan
     - Letter Review
     - Open Space Plan Update

11. Comments by Members

12. Adjournment

1. Call to Order/Pledge of Allegiance

2. Approval of Minutes of July 9, 2003 and July 2, 2003

3. Public Portion

4. Report of Jim Ryan, Enterprise and Commerce Park

5. Subdivisions
   - Scenic Lane Estates
   - Cranberry Hill Estates – Armstrong Road
   - Any Pending

6. Communications


8. Landkeepers Program – Jimmy, Harriet, Terry

9. Trails Committee Report - Tom

10. Request of Doug and Barbara Petrie – Terry, Tom, Harriet

11. Open Space Issues
    - Inventory – Jim, Harriet
    - Infringement – Jimmy, Harriet
    - Open Space Plan - Tom

12. Quality of Life
    - Land Purchases
    - Meeting with Mayor on July 22, 2003

13. Owner Unknown Properties - Harriet

14. Comments by Members

15. Adjournment
Land keepers Program

Need:

1. Form
2. Procedure for land keepers to follow
3. Letter to potential land keepers
4. Advertisement in paper
5. Address Tom Welch’s concerns as noted on 2/25/02 letter

Aldermanic Approval

Need:

1. Above
2. Resolution
3. Copy of open space inventory with jurisdiction outlined
4. Commitment that as new open space parcels come to the City they are under Conservation Commission jurisdiction

Conservation Commission Minutes, July 2, 2003

Members Present: Terry Jones, Harriet Wilber, Hank Lauriat, Joe Welsh and Conservation Agent, James Pjura

Members Absent: Ed McCreery, Jim Tate, Tom Harbinson

The meeting was called to order at 7:15 P.M. by Co-chairman Terry Jones. The Pledge of Allegiance was recited.

The Commission discussed the new job description for the Conservation Agent (part-time) and compared it to the one for the Natural Resource Manager (full-time) and found it to be satisfactory.

The responsibilities of the Conservation Agent were listed and priorities were set. These responsibilities are to:

1. Create a Landkeepers Program by recruiting volunteers, establishing procedures, etc.
2. Report violations of the Open Space Ordinance to the proper authorities and to the Commission. Encourage the landkeepers to help in doing this.
3. Assist with the Open Space Inventory by updating it, record and work to preserve conservation easements, help with GIS mapping, etc.
4. Work with the Trails Committee to conduct work parties, lead organized hikes, complete the Recreation Path, and keep a list of Eagle Scout projects and oversee their completion.
5. Be a liaison between the Commission and other Land Use Agencies. Attend Planning and Zoning Department technical staff meetings, conduct field inspections to assure agreement with open space requirements, etc.

The meeting was adjourned at 8:15 P.M.

Respectfully submitted,

Harriet Wilber

Agenda for Wednesday, July 9, 2003 - 7:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes of June 4, 2003
3. Report of Jim Ryan, Enterprise and Commerce Park
4. Public Portion

5. Subdivisions
   a. Tall Farm, Long Hill Avenue
   b. Scenic Lane Estates, Lane Street
   c. Wiacek Farm, Meadow Street
   d. Any Pending

6. Communications – Harriet


8. Trails Committee Report – Tom

9. Open Space Issues
   a. Inventory - Jim
   b. Infringement - Harriet
      • Soundview Avenue
      • Hickory Lane
      • Dumping at Waterview Landing

10. Owner Unknown Properties – Harriet

11. Quality of Life – Possible Executive Session – Terry

12. Comments by Members

13. Adjournment


15. Public Portion

16. Subdivisions

   A. Falls of Huntington, Walnut Tree Hill Road
   B. Lane Street
   C. Millstone Estates, Old Stratford Road/Far Mill Crossing, 40 Unit Cluster Housing
   D. Any Pending

17. Communications - Harriet

18. Trails Report – Tom

19. Planning and Zoning Commission Amendments - Harriet

20. Ordinance for Open Space Violations – Tom, Ed


22. Quality of Life - Terry

23. Comments of Members

24. Adjournment

Agenda for Wednesday, October 2, 2002  Room 303

1. Call to Order/Pledge of Allegiance

2. Approval of Minutes of September 4, 2002

3. Report of Jim Ryan, Enterprise and Commerce Park

4. Public Portion
5. Amendments to Planning and Zoning Regulations – Tony Panico

6. Subdivisions –
   1. 212 Soundview Avenue  5. Falls of Huntington, Walnut Tree Hill
   2. Lane Street
   3. Wabuda Property  6. Any Pending
   4. Pearmain Road, Orchard Park

7. Communications

8. Meeting with Mayor Lauretti – Terry, Harriet, Tom

9. Trails Report - Tom
   1. Recreation Trail
   2. Bridges
   3. John Deere Gator

10. Shelton Day, October 6, 2002 - Tom

11. Plan for Pearl Bach Open Space Property – Joe, Tom

12. Owner Unknown Parcels – Harriet

13. Open Space Maps – Jim, Tom

14. Iroquois Signage for Beardsley Organic Farm, etc. – Hank

15. Quality of Life – Executive Session – Terry

16. Comments by Members