

City of Shelton  
Shelton Senior Center  
81 Wheeler Street  
Shelton, CT 06484  
(203) 924-9324

**Meeting Minutes  
Shelton Senior Committee**

**December 13, 2016**

The December 13, 2016 Meeting of the Shelton Senior Committee was called to order by William Smarz, Vice-Chairman, at 4:07 p.m. in the conference room of the Shelton Senior Center. The pledge was recited by all present.

**Committee Members in Attendance:**

William Smarz-Co-Chairman  
Roberta Sutkowski-Secretary  
Judson Crawford-Treasurer  
Jill Bruno  
Cheryl Dziubina  
Marilyn Terlaga

**Absent:**

Margaret Keane  
Walter Oko - Chairman

**Also Attending:**

Doreen Laucella  
Gerry Janofsky

Mr. Smarz welcomed Marilyn Terlaga, who was appointed to the Committee by the Mayor.

**PUBLIC PORTION**

None

**MINUTES:**

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE NOVEMBER 8, 2016 SENIOR COMMITTEE MINUTES AS PRESENTED. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**TREASURER'S REPORTS**

**A MOTION WAS MADE BY JILL BRUNO TO HAVE THE TREASURER'S REPORT CORRECTED AND RESUBMITTED AT THE JANUARY MEETING. CHERYL DZIUBINA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO REINVEST CD # 6071 MATURING ON 12/26/16 FOR ONE YEAR MATURING 12/2017. CD # 1177**

**MATURING ON 2/23/17 IS TO BE REINVESTED FOR 6 MONTHS SO IT WILL COME DUE IN JULY OF 2017.**

The Membership Treasurer's report for the month of November 2016 was read by Gerry Janofsky reporting a beginning balance of \$12,905.39. Receipts of \$4900. Disbursement of \$2,650.86 leaving an ending balance of \$15,154.53 Together with the Memorial Fund \$2,188.20 and the Business Value Account \$1,621.31 the total account balance in all accounts is \$18,964.04. The four CD's total 20,625.75 added to the account balances the total in all accounts is \$39,589.79.

**A MOTION WAS MADE BY CHERYL DZIUBINA TO ACCEPT THE MEMBERSHIP'S NOVEMBER TREASURER'S REPORT. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

Jill commented that the Veteran's Day party income covered the cost of the food. 176 people attended the event. 60 Veterans received free meals paid for by the Membership. The Membership also contributed throws for each branch of the service which were raffle prizes for the Veterans. The Membership contributed \$526 to a wonderful event honoring our service members. Jill also stated it was very nice to see the event in the newspaper.

**DIRECTOR'S REPORT**

Doreen Laucella complimented Addie Santa Maria, Elaine McPadden and Edna Kerkas for the wonderful job they did with the bake sale.

**Thanksgiving Dinner** – The Thanksgiving Dinner went very well. Walter Oko wanted the Committee to pay for 60 extra dinners because the Boy's and Girl's Club could only pay for 100. The Mayor offered to pick up the tab for the 60 extra dinners. 160 people were served a delicious Turkey dinner.

**Christmas Party** - The Christmas party is already sold out. 175 people will be attending. Doreen stated the fire code for the building is 192. 175 guest with staff will meet the fire code limit. The raffle for Santa and the Christmas tree will take place at the Holiday party. Doreen stated the Arts & Crafts group are doing a wonderful job making items for sale. Shauna is a big help to Marge helping find ideas on pinterest. Marge then organizes and gets the projects together so the A & C can work on them. Doreen also mentioned Claire, Dianna and Gina as being wonderful workers.

**\$2 Tuesdays**-Doreen told the Committee that they would be discontinuing \$2 Tuesday lunches in January. It is just not financially possible to fund them any longer. The price of food has gone up too high.

**Anniversary Party** – The Anniversary Party will be held on February 17. Bob Ginetti a flutist, guitar player and vocalist will provide the entertainment.

**Ceramics**- Doreen hired a new ceramics instructor. Gina will work 3 days a month. Judy will come in on the 4<sup>th</sup> week to do the firing.

**Membership** – Doreen proposed discussing increasing the membership prices. The Committee told her it couldn't be done for this budget year but can be discussed to put in the next budget due to the Mayor's office in February.

**Pool Room** – Doreen reported that the pool room has been drawing more interest with people from out of the area. Doreen stated she is going to have to start hourly scheduling beginning January 1 to accommodate everyone. She will post the schedule and in February it will be in the Newsletter.

**A MOTION WAS MADE BY JILL BRUNO THAT THE BOARD ENDORSE DOREEN'S DECISIONS, POLICIES AND SCHEDULING REGARDING USE OF THE POOL ROOM. IT WILL BE HANDLED IN THE SAME MANOR AS THE EXERCISE PROGRAM WITH IMPLEMENTATION OF FEES IF NECESSARY. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**Scanner** - Doreen would like to put a scanner in the Center to track the people who enter the building. With the increase in membership, they do not know all the people in the building at any given time. Doreen feels it is a security issue.

**A MOTION WAS MADE BY JILL BRUNO TO PUT SCANNING AND OTHER IDENTIFICATION ON THE AGENDA FOR DISCUSSION AT THE JANUARY MEETING. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO ADD TO NEW BUSINESS DISCUSSION OF MEMBERSHIP FEES. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**Tap Dance Proposal** - Doreen stated the dancers did go to Trumbull and tried out the floor boards they use for their tap dancers. They were pleased with them and would like the Committee to purchase two boards for them to use during their concerts.

**A MOTION WAS MADE BY CHERYL DZIUBINA TO PURCHASE TWO BOARDS AT A COST OF \$10 PER BOARD FOR TAP DANCING AT SPECIAL EVENTS OF THE CHORUS. MARILYN TERLAGA SECONDED. MOTION PASSED.**

After some discussion regarding the budget it was decided to have a Special Meeting on Tuesday, January 24, at 4:00 p.m. Preliminary budget and rationale will be discussed. The clerk will send a letter to City Hall.

**A MOTION WAS MADE BY JILL BRUNO TO ACCEPT THE NOVEMBER DIRECTOR'S REPORT AS PRESENTED. MARILYN TERLAGA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO GO INTO EXECUTIVE SESSION AT 5:15 PM. CHERYL DZIUBINA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO COME OUT OF EXECUTIVE SESSION AT 5:43 PM. CHERYL DZIUBINA SECONDED. MOTION PASSED.**

**OLD BUSINESS:**

**Open Positions** - One open position on the Committee was filled by the Mayor. Marilyn Terlaga was appointed to the Committee. There is still one open position.

**Monthly Activity Report** - The Center is keeping all the statistics on the activities at the Center. Doreen and Jill Bruno are still discussing and working on a format for a report that will be given to the Committee monthly. It will be presented to the Committee at the January meeting.

**NEW BUSINESS:**

**Fire Bush Trimming** - Jill has not met with Allison Menendez yet. She will contact her for a proposal for trimming the fire bushes.

**Projector for movies:**

**A MOTION WAS MADE BY JILL BRUNO TO TABLE THE DISCUSSION OF THE PROJECTOR FOR WATCHING MOVIES TO ANOTHER MEETING ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**Walking review of the exterior of the building:**

**A MOTION WAS MADE BY JILL BRUNO TO TABLE THE WALKING REVIEW OF THE EXTERIOR OF THE BUILDING TO THE MARCH MEETING. ROBERTA SUTKOWSKI SECONDED. MOTION PASSED.**

**Automatic Doors** - Doreen has a meeting scheduled with Chris Potucek to discuss what can be done with the automatic doors. Doreen stated we are at the mercy of maintenance to see what can be done.

**Jill Bruno would like to discuss additional parking at a future meeting. Due to the increased membership; the parking is getting limited.**

**Committee Holiday Get Together** - Cheryl suggested the Committee continue the tradition of treating the Staff and the Membership Executive Board with the Committee to a dinner party. After much discussion, it was decided the group would get together on January 10, at 6:00 p.m. following the meeting. The invitations will go out and reservations will be made at Colorroso.

**A MOTON WAS MADE BY JILL BRUNO THAT THE COMMITTEE HAVE A NEW YEAR GATHERING WITH THE COMMITTEE, SENIOR CENTER STAFF AND THE MEMBERSHIP BOARD ON JANUARY 10, 2017 AT CALORROSO IN SHELTON. MARILYN TERLAGA SECONDED. MOTION PASSED.**

**A MOTION WAS MADE BY JILL BRUNO TO ADJOURN THE MEETING AT  
6:20 P.M. MARILYN TERLAGA SECONDED. MOTION PASSED.**

Attested to: Corie Blanck Date: 12/14/16