

## CITY OF SHELTON

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Public Improvement Building Committee  
Special Meeting ~ November 14, 2016  
BOE Administrative Office ~ Conference Room A

Chairman Bernie Simons called the meeting of the Public Improvement Building Committee to order at 6:35 pm.

The committee said the Pledge of Allegiance.

Roll Call: Present – Eugene Kierce, Brian Lampart, Francis MacIlvain, and Bernard Simons.  
Absent – Bill Banfe and Beth Gabriel, and James Oraziatti. Quorum: 4 present, 3 absent.

Also in attendance were Gary DeFillipo, project manager, Ben Trabka, BOE Security, John Calhoun, BOE Maintenance and a member of the public, Mike Gaydos.

Chairman Simons asked if anyone from the public would like to speak three (3) times. There were none.

**Francis MacIlvain made a motion to approve meeting minutes of the regular meeting of October 17, 2016, seconded by Gene Kierce, vote 4-0, motion carried.**

Francis MacIlvain proposed the 2017 Meeting Calendar. The April and October second Mondays fall on holidays. It was suggested that the meetings take place on the third Mondays for those two months. All were in agreement with this proposal.

**A motion was made by Francis MacIlvain to approve the dates for the 2017 meeting calendar. The motion was seconded by Brian Lampart, vote 4-0, motion carried.**

### **Review of Sunnyside Roof and Entrance Fortification projects:**

Gary DeFillipo was in attendance and updated the committee on these projects. He informed the committee that the Fortification projects are mostly complete. They are at the punch list items, just some small items to complete and finalize.

Ben Trabka reported that all staff are comfortable with the new system. There has been no negative feedback. Everything is working fine. Some minor adjustments were made with timing and door closing issues. Now the rest of the schools need to be completed. These schools are Booth Hill, Sunnyside and Perry Hill.

There was discussion regarding power failures. The system does not lock anyone in. Egress will still work. No one can come in, but everyone can leave by manually using the doors.

Chairman Simons has suggested having a walk through on December 12, in lieu of a meeting, since the walk through did not take place today. Gary will meet the committee members that are interested at Long Hill School 6:30 p.m. and then they will proceed to Elizabeth Shelton. It was noted that the set up at Mohegan School is very similar to ESS, so it is not necessary to go to there as well.

The roof project at Sunnyside was replaced over the Media Center and repairs were made to other areas of the roof. Gary has a very high regard for Silktown, the roofing company. They were excellent to work with and found and repaired a long term leak. Chairman Simons will be contacting City Hall regarding how to proceed with the completion of the roof. Do we need to go back out to bid, or can we continue with Silktown. Gary also suggested to replace the ceiling tiles and remove old insulation and spray new insulation. Chairman Simons will look into this.

**Special Committees:**

**Finance Committee:**

**A motion was made by Brian Lampart to approve the clerical invoice for \$174.30, seconded by Francis MacIlvain, vote 4-0, motion carried.**

**New Business:**

Francis MacIlvain made the committee aware of the FOIA Notice Of Meeting calendar that Tina Coppola provided to all members.

**A motion was made to adjourn the meeting by Gene Kierce, seconded by, Francis MacIlvain, vote 4-0, motion carried.**

Meeting adjourned at 7:10 pm.

Respectfully submitted,

***Tina Coppola ~ Recording Secretary***

November 18, 2016