



**CITY OF SHELTON
FIRE DEPARTMENT**

**Board of Fire Commissioners
MINUTES**

Regular Meeting
Tuesday, January 5, 2016
Shelton City Hall
Room 104
7:00 P.M.

Commissioners Present:

Michael Maglione, Commissioner, Chairman
Ben McGorty, Vice Chairman
Justin Sabatino
Tony DeSarli

Also Present:

Francis Jones, Fire Chief
Timothy Hongo, Deputy Chief

A. CALL TO ORDER

Chairman Maglione called the meeting to order at 7:10 p.m.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION: None

D. APPROVAL OF MINUTES

1. Minutes of the Regular Meeting of December 1, 2015

MOTION made by Commissioner DeSarli to accept the Minutes of the Regular Meeting of November 4, 2015, seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

1. Minutes of the Special Meeting of December 22, 2015

MOTION made by Commissioner Sabatino to table the Minutes of the Special Meeting of December 22, 2015, seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

E. COMMUNICATIONS:

Letter re: Shaun Wheeler's appointment to Assistant Chief of Co. 5 and election of Anthony Desarli to Company 5's Commissioner.

F. REPORTS

1. Fire Chief Francis Jones: On File

MOTION made by Commissioner Sabatino to accept the Fire Chiefs report.
Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

2. Fire Marshal James Titora: on file

MOTION made by Commissioner Sabatino to table the Fire Marshal's report.
Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

3. Commissioner Maglione, Chairman: no report

4. Commissioner McGorty, Vice Chairman:

The windows at Company 3 have been fixed. The generator

5. Commissioner Ullrich: Absent

6. Commissioner Sabatino:

The building issues continue to be worked on and the parking lot is finished.

7. Commissioner DeSarli:

The boy scouts have been priming/painting, it is slowly moving along. Also, looking to have the internet in the officers office looked at.

MOTION made by Commissioner Sabatino to add to the agenda under **New Business: 10) Fire Department Duty Uniforms, 11) Firehouse tours for Board of Alderman and 12) White Hills, Huntington and Pine Rock Fire Police and Custodians approval**, Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

G. OLD BUSINESS

1. Discussion of EAP Program : No action taken.

Chairman Maglione has received the letter and re: the program and the cost. He will review.

H. NEW BUSINESS

1. Election of Vice-Chairman

MOTION made by Commissioner Sabatino to nominate Commissioner McGorty for Vice-Chairman, Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

MOTION made by Commissioner Sabatino to elect Commissioner McGorty Vice-Chairman. Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

2. Appointment of Committee Chairs

Chairman Maglione appointed the following Committee Chairs:

Commissioner Ullrich: Building Maintenance
Commissioner Sabatino: New Vehicles
Commissioner McGorty: Apparatus
Commissioner DeSarli: Tools and Equipment
Commissioner Maglione: New Buildings/Renovations

3. Fire Department Budget 2016-2017 Chief Jones is preparing the budget for review

4. Authorization to bid for study and or replacement of floor at Fire Apparatus Maintenance facility to be able to use floor jacks and stands. Then to forward to BOA for LOCIP Funding

MOTION made by Commissioner McGorty for Chief Jones to put out to bid the replacement of the floor at the Fire Apparatus Maintenance facility. Seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

5. Recommendation by BOFC to accept bid for fire station warning lights for safety and to forward to BOA for funding.

MOTION made by Commissioner DeSarli to accept the bid for the fire station warning lights and to be submitted to the Board of Alderman for funding. Seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

6. Training reimbursement- Luke Martin

Luke Martin met all of the requirements and was approved to attend the CT Fire Academy. The monthly Board of Fire Commissioners Meeting was not scheduled at a time that would allow the Board to vote on reimbursement before the deadline to pay. Luke Martin paid for his training, completed the training and met all of the requirements.

MOTION made by Commissioner Sabatino to approve the reimbursement of \$6,075 to Luke Martin for the CT Fire Academy training. Seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

7. Purchase Non Skid Paint Company 5 : Has been ordered

8. Change of lights at Company 1 Truck Bay. Request will be sent to Building Maintenance.

9. Appointment and approval of Company#5 Asst.Chief Shaun Wheeler for two years. No action needed.

10. Fire Department Duty Uniforms:

MOTION made by Commissioner Sabatino to allow the Chief to go forward with the implementation of a duty uniform (pants, shirt, baseball cap at a cost of about \$100 Per person) for outside jobs/fire watch using the LOSAP plan to determine who is eligible. Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

11. Firehouse tours for Board of Alderman

Chairman Maglione will send a letter to the Board of Alderman inviting them to tour the Fire houses the first weekend of March.

12. White Hills, Huntington and Pine Rock Fire Police and Custodians approval

MOTION made by Commissioner Sabatino to approve all of the submitted names for Fire Police and Custodians. Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

I. EXECUTIVE SESSION: None

J. REMARKS FOR THE GOOD OF THE DEPARTMENT: None

K. ADJOURNMENT

MOTION made by Commissioner Sabatino to adjourn at 8:09 P.M. Second by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

Respectfully submitted,

Karen Minopoli

Karen Minopoli/Clerk