



CHARTER REVISION COMMISSION

SPECIAL WORKSHOP MINUTES

June 7, 2012

Auditorium

7:00 P.M.

Commissioners Present: Jack Bashar
Frank Coyle
Ruth Ann Dunford
Ken Nappi
Bronislaw Winnick

Commissioners Absent: Steve Bellis
Patrick Lapera
Anthony Metz
Judy Miko

Also Present: Lou Marusic, Finance Director
Gene Sullivan, Purchasing Agent

CALL TO ORDER

Chairman Nappi called the Special Workshop of the Charter Revision Commission to order at 7:10 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

COMMUNICATION

There was no communication received

DISCUSSIONS OF PROPOSED CHANGES TO THE 1994 CHARTER

Finance Director Lou Marusic and Purchasing Agent Gene Sullivan joined the Charter Revision Commission in the workshop to discuss certain sections of the Charter Revision. The following sections were discussed:

5.1.1. Board of Apportionment and Taxation:

5.1.1.1. Board:

(to be reviewed alongside Purchasing section.)

5.1.3. Library Board:

(comes out of General Fund; have their own investments; need clarification from Corp. Counsel)

5.2.3. Conservation Commission:

(per Finance Director special revenue funds; land purchases by ordinances)

Section 6.5. Treasurer.

(investments of the City)

Section 7.5. Publication.

(refer to Corporation counsel)

Section 7.8. Mayor's Veto Power.

(a) ?, wait for whole members not line items, need full board to discuss)

(b) ?, wait for whole members not line items; need full board to discuss)

Section 7.9. Subsequent Appropriations.

(c) - possible verbiage needed for borrowing

(d) - possible verbiage needed for borrowing

(f) - check on receivable balance; possible verbiage needed; additional discussion needed)

Section 7.10. Financial Procedures.

(f) - need further discussion

Section 7.11. Procedures of the Chapter.

(check Chapter 4 regarding State Statute)

Section 7.14. Purchases ~~and Bidding Accounting.~~

(1b) RECOMMENDATION: Purchasing Agent not A&T)

(2) RECOMMENDATION: Change to reflect anything under \$1500 does not need to go to 3 quotes for expediting; possible verbiage needed for inflation purposes)

(e) verbiage added

(f) verbiage added

(g) Changed Director of Finance to City Treasurer (per recommendation of Director of Finance)

Section 7.15. Petty Cash.

(need ordinance)

Section 7.16. Borrowing.

(possibly increase percentage)

Section 7.18. Annual Audit.

(limit to accounting firm)

APPROVAL OF MINUTES

Commissioner Bashar moved to approve the Minutes of the Regular Meeting of May 22, 2012. Commissioner Dunford seconded the motion.

A voice vote was taken; motion passed unanimously.

ADJOURNMENT

Commissioner Bashar motioned to adjourn. Commissioner Winnick seconded the motion.

A voice vote was taken; motion passed unanimously.

Chairman Nappi adjourned the Workshop of the Charter Revision Commission at 9:28 PM.

The next meeting scheduled for the Charter Revision Commission is a Regular Meeting on June 19, 2012 at 7:00 PM in Room 104 at City Hall.

Respectfully submitted,

Sophia V. Belade

Sophia V. Belade
Charter Revision Clerk

2 TAPES AVAILABE IN TOWN CLERK'S OFFICE