Commissioners Present:  Jack Bashar  
Frank Coyle  
Ruth Ann Dunford  
Ken Nappi  
Bronislaw Winnick  

Commissioners Absent:  Steve Bellis  
Patrick Lapera  
Anthony Metz  
Judy Miko  

Also Present:  Lou Marusic, Finance Director  
Gene Sullivan, Purchasing Agent  

CALL TO ORDER  
Chairman Nappi called the Special Workshop of the Charter Revision Commission to order at 7:10 P.M.  

PLEDGE OF ALLEGIANCE  
The Pledge of Allegiance was recited.  

COMMUNICATION  
There was no communication received
DISCUSSIONS OF PROPOSED CHANGES TO THE 1994 CHARTER

Finance Director Lou Marusic and Purchasing Agent Gene Sullivan joined the Charter Revision Commission in the workshop to discuss certain sections of the Charter Revision. The following sections were discussed:

5.1.1. Board of Apportionment and Taxation:

5.1.1.1. Board:
(to be reviewed alongside Purchasing section.)

5.1.3. Library Board:
(come out of General Fund; have their own investments; need clarification from Corp. Counsel)

5.2.3. Conservation Commission:
(per Finance Director special revenue funds; land purchases by ordinances)

Section 6.5. Treasurer.
(investments of the City)

Section 7.5. Publication.
(refer to Corporation counsel)

Section 7.8. Mayor's Veto Power.
(a) ?, wait for whole members not line items, need full board to discuss)

(b) ?, wait for whole members not line items; need full board to discuss)

Section 7.9. Subsequent Appropriations.
(c) - possible verbiage needed for borrowing

(d) - possible verbiage needed for borrowing
(f) - check on receivable balance; possible verbiage needed; additional discussion needed)
Section 7.10. Financial Procedures.
(f) - need further discussion

Section 7.11. Procedures of the Chapter.
(check Chapter 4 regarding State Statute)

Section 7.14. Purchases and Bidding Accounting.

(1b) RECOMMENDATION: Purchasing Agent not A&T)

(2) RECOMMENDATION: Change to reflect anything under $1500 does not need to go to 3 quotes for expediting; possible verbiage needed for inflation purposes)

(e) verbiage added

(f) verbiage added

(g) Changed Director of Finance to City Treasurer (per recommendation of Director of Finance)

Section 7.15. Petty Cash.
(need ordinance)

Section 7.16. Borrowing.
(possibly increase percentage)

Section 7.18. Annual Audit.
(limit to accounting firm)

APPROVAL OF MINUTES
Commissioner Bashar moved to approve the Minutes of the Regular Meeting of May 22, 2012. Commissioner Dunford seconded the motion.

A voice vote was taken; motion passed unanimously.

**ADJOURNMENT**

Commissioner Bashar motioned to adjourn. Commissioner Winnick seconded the motion.

A voice vote was taken; motion passed unanimously.

Chairman Nappi adjourned the Workshop of the Charter Revision Commission at 9:28 PM.

The next meeting scheduled for the Charter Revision Commission is a Regular Meeting on June 19, 2012 at 7:00 PM in Room 104 at City Hall.

Respectfully submitted,

*Sophia V. Belade*

Sophia V. Belade
Charter Revision Clerk