



**CITY OF SHELTON
FIRE DEPARTMENT**

**Board of Fire Commissioners
MINUTES**

Regular Meeting
Tuesday, December 6, 2016
Shelton City Hall
Room 208
7:00 P.M.

Commissioners Present:

Ben McGorty, Commissioner, Vice Chairman
Justin Sabatino
Tony DeSarli
Mike Ullrich

Commissioners Absent:

Mike Maglione, Chairman

Also Present:

Francis Jones, Chief

A. CALL TO ORDER

Commissioner McGorty called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION: NONE

D. APPROVAL OF MINUTES

1. Minutes of the Regular Meeting of November 1, 2016

MOTION made by Commissioner DeSarli to accept the Minutes of the Regular Meeting of November 1, 2016. Seconded by Commissioner Sabatino. A voice vote was taken; motion passed unanimously.

E. COMMUNICATIONS:

None

F. REPORTS

1. Fire Chief Francis Jones:

MOTION made by Commissioner Sabatino accept the Fire Chief's report. Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

2. Fire Marshal James Tortora:

MOTION made by Commissioner Sabatino accept receipt of the Fire Marshal's Report. Seconded by Commissioner DeSarli.

A voice vote was taken; motion passed unanimously.

3. Commissioner Maglione, Chairman: No Report

4. Commissioner McGorty, Vice Chairman:

The new generator at Company 3 caused a power surge when turned on and killed the mini refrigerator and coffee maker. Chief Jones stated that a PO was put in but was held up to see if the contractor will reimburse the cost of new ones. Chief Jones will follow up. Company 3 is also looking to get 2 60 inch flat screen TV's to use for training videos.

5. Commissioner Ullrich: Chris is continuing to work on open items, it has ben a slow process.

6. Commissioner Sabatino: No report

7. Commissioner DeSarli: The generator is being worked on and will be out of service for about a week. Commissioner DeSarli noted he was concerned that while the work was taking place, the lights were flashing and circuits were popping. Also questioned if the placement of the generator near the radio tower was going to cause any interference or frequency issues. Noted that when the truck was driven back there to do the work, the tires sank and they have been getting sewage odor. The odor has gone away, but they are concerned the truck may have cracked something underground.

MOTION made by Commissioner Sabatino to add to Old Business: 3) Bids, and to New Business, 3) Explorer Program. Seconded by Commissioner DeSarli.

A voice vote was taken, motion passed unanimously.

G. OLD BUSINESS

1. Policy P-2 - Paid Positions in the Shelton fire Department.

MOTION made by Commissioner Sabatino to review the P2 policy by February 2017.
Seconded by Commissioner DeSarli.

A voice vote was taken, motion passed unanimously.

2. Appointment of Training Director-Wilson.

MOTION made by Commissioner Ullrich to appoint Paul Wilson to Training Director
with a term to temporarily expire on June 30, 2017 until the P2 Policy is reviewed.
Seconded by Commissioner DeSarli.

A voice vote was taken, motion passed unanimously.

3. Bids

There were 3 bids for Hose, Appliance and Nozzle testing; Waterway, Fail Safe Testing and Fire One. All 3 met the criteria and were for 2 years.

MOTION made by Commissioner Sabatino to accept the Chief's recommendation to
accept the bid from Waterway for Hose, Appliance and Nozzle testing. Seconded by
Commissioner Ullrich.

A voice vote was taken, motion passed unanimously.

There were 3 bids for Ground and Aerial Ladder Testing; Waterway, Fail Safe Testing and Fire One. All met the criteria and were for 2 years.

MOTION made by Commissioner Sabatino to accept the Chief's recommendation to
accept the bid from Fire One for Ground and Aerial Ladder Testing. Seconded by
Commissioner Ullrich.

A voice vote was taken, motion passed unanimously.

There was one bid for Attack Hose; New England Fire Equipment & Apparatus Corp.

MOTION made by Commissioner Sabatino to accept the Chief's recommendation to
accept the bid from New England Fire Equipment for the Attack Hose. Seconded by
Commissioner Ullrich.

A voice vote was taken, motion passed unanimously.

H. NEW BUSINESS:

1. Budget 2017-2018

Chief Jones has not received the packet yet for the budget. He doesn't seem to think there will be much change expected from last year.

2. Review & Approval of Draft Building Maintenance Repair Notification Procedure

MOTION made by Commissioner Sabatino to table. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

3. Explorer Program

The Boy Scouts are looking to start up the Explorer Program in the City of Shelton again. The Chief is planning on having the Recruitment and Retention Officer be in charge of the program.

MOTION made by Commissioner DeSarli to bring the Explorer Program to the City of Shelton, under the administration of the Recruitment and Retention officer. Seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

I. EXECUTIVE SESSION: None

J. REMARKS FOR THE GOOD OF THE DEPARTMENT

K. ADJOURNMENT

MOTION made by Commissioner Sabatino to adjourn the meeting at 7:45 PM. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.