



*CITY OF SHELTON
SHELTON FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 1ST, 2011
6:30 P.M., Room 204*

Commissioners Present:

Kenneth Nappi, Acting Chairman
Tim Manion, Commissioner
John Sonsini, Commissioner
Ben McGorty, Commissioner
Gary Field, Commissioner

Kenneth Nappi read a letter into the record from Mayor Mark Lauretto asking Mr. Nappi to be the acting Chairman for the evening.

A. CALL TO ORDER

Acting Chairman Nappi called the meeting to order at 6:35 p.m.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

None

Additions to agenda:

Commissioner Manion asked to add Pre-Empt System to Item 2 to New Business.

D. APPROVAL OF MINUTES

1. Minutes of Regular Meeting October 4th, 2011

Commissioner Field motioned to accept the minutes of the October 4th, 2011 regular meeting. Commissioner Manion seconded the motion.

A voice vote was taken; motion passed 3-1 (Commissioner McGorty opposed).

E. COMMUNICATIONS - none

F. REPORTS

1. Fire Chiefs Report - none
2. Fire Marshal James Tortora - none
3. Training Coordinator – Steve Hoffman -none
4. Quartermaster Report – Mike Plavacan – accepted report into minutes
5. Commissioner Sonsini – none
6. Commissioner Field - none

7. Commissioner Manion

Quartermaster's report – Mike Plavacan has done a lot of work so far. Mike also did a bid for the gear; please take a good look at that. He is thinking of changing some of the helmets; he may be going to officers' council with that. BOFC are looking to go to the Board of A&T and transfer funds for motor vehicle maintenance.

8. Commissioner McGorty

Commissioner McGorty would like to thanks to EMS and Public Safety for all their hard work during this last storm; especially the fire department. Getting roads ready and in shape to get school started with no delay. Company 3 had the heat exchanger go on the second floor – trying to locate one. Tower 7's purchase order and quote was put into mayor. Engine 2 and 52 are waiting for quotes from Gowens and Knights. (Commissioner McGorty also handed in a job description that will be attached to next month meeting notes.)

G. OLD BUSINESS

1. Full time mechanic

Ben will hand out job description. Move to next month.

2. Bid for new radio system

Commissioner McGorty asked the Board if they are planning to go out to bid for a new radio system. Commissioner Manion asked Fire Marshal Tortora what he thought about going out to bid. FM Tortora stated that there is no need to go out for one at this time. Commissioner McGorty stated that Paul Wilson was supposed to be stand in for the BOFC at all Public Safety Meetings. Commissioner McGorty asked Fire Marshal Tortora if the Board could be notified as to when Public Safety Meetings are; so they could attend. Fire Marshal Tortora said he would relay the request to the Chairman.

Commissioner McGorty motioned to send correspondence to the Officer's Council requesting them to inform the Board of Fire Commissioners when the Public Safety Council is meeting. Commissioner Manion seconded the motion.

A voice vote was taken; motion passed unanimously.

3. Pager bids

Commissioner Field motioned to recommend the bid to WPCS International in the amount of \$9,926.25. Commissioner Sonsini seconded the motion.

A voice vote was taken; motion passed unanimously.

4. Fire Chief

5. Deputy Fire Marshal

Commissioner Manion motioned to table Items 4 (Fire Chief) and Items 5 (Deputy Fire Marshal). Commissioner McGorty seconded the motion.

A voice vote was taken; motion passed unanimously.

6. Post for Deputy Fire Chief

Commissioner Manion motioned to move to post for deputy fire chief with approved specifications. Commissioner McGorty seconded the motion.

A voice vote was taken; motion passed unanimously.

H. NEW BUSINESS

1. Purchase 3 vehicles for Fire Marshal's office

Commissioner McGorty stated that there are five employees in the office and two vehicles allotted to the office. They have one loaner that is in poor shape. We have employees using their personal vehicles. Commissioner McGorty would like to see them in a city vehicle. Fire Marshal Tortora stated that the Fire Marshal's office is not looking to acquire any vehicles at this time as he is head of the department. Commissioner McGorty stated that as a Commissioner of the BOFC, he is asking that the Fire Marshal request three vehicles. Fire Marshal Tortora stated that you can make all the requests you want. Acting Chairman Nappi asked that they have some balance and respect that this is the BOFC and they have the right to make motions that pertain to their business.

Commissioner McGorty motioned to ask the Fire Marshal to purchase or acquire three vehicles for the Fire Marshal's office. Commissioner Manion seconded the motion.

A voice vote was taken; motion passed unanimously.

2. Pre-Empt System

Commissioner Manion motioned that a letter be sent to the police chief requesting any and all signaled intersections that do not at this time have the pre-emption system; making Leavenworth at Maple Ave. a priority. Commissioner Sonsini seconded the motion.

A voice vote was taken; motion passed unanimously.

I. Executive Session – Personnel - none**J. ADJOURNMENT**

Commissioner Field motioned to adjourn. Commissioner Sonsini seconded the motion.

A voice vote was taken; motion passed unanimously.

MEETING ADJOURNED AT 7:01 p.m.

Respectfully submitted,

Kimberly Wells

Kimberly Wells / Clerk

1 Tape on file in the Town Clerk's office