



CITY OF SHELTON
SHELTON FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
TUESDAY, August 18th, 2009
7:00 P.M., Room 204

Commissioners Present:

Gary Field, Commissioner
Marc Connolly, Commissioner
Bruce Kosowsky, Commissioner

Commissioners Absent:

Mike Maglione, Chairman
John Sonsini, Commissioner

Also Present:

Tim Hongo, Assistant Fire Chief

Also Absent:

Fran Jones, Fire Chief

A. CALL TO ORDER

The meeting was called to order at 07:00 pm by Commissioner Kosowsky. Chairman Mike Maglione was not present.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. OLD BUSINESS

1. Record Keeper Position/ Interviews and Selection

Commissioner Kosowsky asked what Commission would like to do with applications. Asked if they wanted to read them into the record and go into executive session and interview them. Commissioner Kosowsky handed copies of applications out to Commissioner Field and Commissioner Connolly. Commissioner Kosowsky stated that there were two applications.

Commissioner Field motioned to accept the two applications from David Collins and Merle Chase for part-time Records Keeper into the record. Commissioner Connolly seconded the motion. A voice vote was taken; motion passed unanimously.

Commissioner Kosowsky asked Commission if they would like to interview candidates today. Commissioner Connolly stated that we would continue with interviews and

selection process. Commissioner Kosowsky stated selection process would have to happen at later time because full board is not present.

Commissioner Field motioned to go into Executive Session to conduct interviews of the two candidates at 7:07. Commissioner Connolly seconded the motion.
A voice vote was taken; motion passed unanimously.

Commissioner Field motioned to go out of Executive Session and to go back to the special meeting at 7:21. Commissioner Connolly seconded the motion.
A voice vote was taken; motion passed unanimously.

Commissioner Kosowsky stated to let the record show that no votes, that nothing was taken during executive session.

Commissioner Connolly motioned to postpone all interviews and the selection process, until we get clarification from Corporation Council on the policy that stands at this time. Commissioner Field seconded the motion.
A voice vote was taken; motion passed unanimously.

Merle Chase asked Chairman if it was possible to ask for executive session for a moment. Commissioner Connolly stated that during a Special Meeting we can't go into that; however I ask you to just be patient.

2. Administrative Associate Position

On Class D, there was a clerical error. They typed A, it was suppose to be D on the hourly status.

Commissioner Field motioned to accept clerical change on the Administrative Associate Position from an A to a D on the status. Commissioner Connolly seconded the motion.
A voice vote was taken; motion passed unanimously.

3. LOSAP

Commissioner Kosowsky stated that this item was a clarification for vote. He stated that it was a simple majority at a regular business meeting. Commissioner Connolly motioned to table to next meeting. There was no second. Motion is dead.

4. Clerks Position

Somebody went and asked for clerks for Safety Committee and Strategic Committee. Just so you know, it was advertised as clerk wanted. This is only for informational purposes for us. This is all done through ordinance. Commissioner Connolly asked if we had enough funds for this or do we need to transfer funds. Commissioner Field stated that we had enough.

D. NEW BUSINESS

1. Transfer of Funds alarm division

Commissioner Kosowsky stated that we were all at last meeting and we received a bill. Commissioner Kosowsky stated that he went and met with the people. We owe them money for last year. We need to transfer funds to put into alarms account to get work done. There is additional work that needs to get done that we will have to ask for additional funding. We need roughly 4,500 to pay bills. Commissioner Connolly stated that we should take 4,500 out of full-time account, it makes most since. Commissioner Kosowsky will bring transfer sheet to next meeting.

E. ADJOURNMENT

Commissioner Connolly motioned to adjourn. Commissioner Field seconded the motion.
A voice vote was taken; motion passed unanimously.

MEETING ADJOURNED AT 7:42 p.m.

Respectfully submitted,

Kimberly Wells

Kimberly Wells
Clerk

1 TAPE ON FILE IN TOWN CLERK'S OFFICE