



# CITY OF SHELTON FIRE DEPARTMENT

## Board of Fire Commissioners

### AGENDA

Special Meeting  
Wednesday, March 11, 2009  
Shelton City Hall  
Room 204  
6:30 P.M.

#### A. CALL TO ORDER

#### B. PLEDGE OF ALLEGIANCE

#### C. Reports.

1. Fire Chiefs Report Francis Jones
2. Fire Marshal James Tortora
3. Training Coordinator – Tim Hongo
4. Quartermaster Report – Marc Connolly
5. Commissioner Sonsini
6. Commissioner Connolly
7. Commissioner Field
8. Commissioner Kosowsky
9. Commissioner Michael Maglione - Chairman

#### G. OLD BUSINESS

1. Discussion on Posting of Job Applications for:  
Training Coordinator  
Company Training Assistant  
Recruitment & Retention Officer
2. Assistant Chiefs Job Description – All Positions - Co. and Dept.
3. Administrative Associate Job Description
4. Purchase Orders

## H. NEW BUSINESS

1. Develop Policy for Special Requirements in Job Descriptions
2. Purchase of Two (2) sets of Turnout Gear – Damaged in Tanker Accident
3. Reorganization of the Shelton Fire Dept. Organizational/Command Structure
4. Training Request
5. 2010 Budget
6. Fire Board Responsibilities
7. Storm Watch

## I. ADJOURNMENT