



CITY OF SHELTON  
SHELTON FIRE DEPARTMENT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING MINUTES  
TUESDAY, March 2nd, 2010  
7:30 P.M., Room 204

Commissioners Present:

Gary Field, Commissioner  
John Sonsini, Commissioner  
Bruce Kosowsky, Vice-Chairman

Also Present:

Francis Jones, Fire Chief

**A. CALL TO ORDER**

The meeting was called to order at 7:30 pm by Vice-Chairman Kosowsky.

**B. PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance

**C. APPROVAL OF MINUTES**

**1. Minutes of Regular Meeting February 2nd, 2010**

Commissioner Field motioned to approve the minutes of the regular meeting on February 2nd, 2010. Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously.**

**D. COMMUNICATIONS**

Vice-Chairman Kosowsky went over communications he received to add to the agenda.

**ADDITIONS TO AGENDA:**

Commissioner Sonsini motioned to add Items 4 (Fire Police), Item 5 (Overnight Guidelines – Echo Hose), Item 6 (VFIS bill), Item 7 (letter Company 3/appt. Asst. Chief), Item 8 (quote Kenworth), Item 9 (bids Fire Apparatus), and Item 10 (Oliver Ass. on Communication System). Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

Commissioner Field motioned to add Public Portion / D1 to the agenda. Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously.**

**D1. COMMUNICATIONS**

I'm David from Echo Hose Fire Department. I will make it short and sweet because I don't want to have to drag the meeting on any longer than I have to. You guys really need to push along issues through the fire department, the last two years I've been an officer and the last 14 years I've been a member here. It seems like every month, nothing gets done. There is a floor issue with Company 1, three times which has been documented by an engineer; the floor is not going to fix itself. It's gone out to bid four times and nothing has been done with it. I don't think I need to tell you guys that when the floor does give way, your not only going to be replacing millions of dollars of apparatus, you'll possible be replacing the building and god forbid anybody is in the building. Second thing, trucks. For three and a half years now we've been working with only two rescue trucks. The Truck Committee adds two quints to it, nobody knows what we can get or not get because none of them have gone out to bid. They really need to go out to bid. Something needs to get done. Something has to get moved along. Somewhere along the line, someone's going to get hurt and I don't think you guys want that on your conscious. That's all I have to say.

Captain Sabitino stated, I've been here three or four months now in a row; still waiting for safety equipment. It was supposedly order and supposedly on it's way. You guys need to decide whether we need a Quartermaster or not or whether you guys need to take over and do the job because the job is not getting done. My company is not the only company not getting equipment. All companies here have been asking and its delay, delay, delay. I hope the Board will take some action and get the job done.

**E. REPORTS**

**1. Fire Chiefs Report Fran Jones**

Chief Jones went over the main points of his monthly report. Chief Jones talked about Budget workshop for Fire Department the following night. Encourage BOFC move forward on budgeted positions that have not been filled for nine months. Ask that BOFC buy four call boxes. Purchase of four gas meters. Ask BOFC to move forward on gear bids and truck bids.

**2. Fire Marshal James Tortora - none****3. Training Coordinator Jolynn VanWart – report in book/ not present****4. Quartermaster Report – Mark Connolly – not present****5. Commissioner Sonsini - none****6. Commissioner Connolly – not present****7. Commissioner Field - none****8. Commissioner Kosowsky**

We have chance to pick up some new radios. We may need to make some transfers. We need to discuss what we will do for Budget tomorrow.

Commissioner Field motioned to make an addendum to Additions to the agenda and add Item 11 (Budget). Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously.**

**F. OLD BUSINESS****1. Transfer of funds**

Talked in detail of transfers they could do. Vice-Chairman Kosowsky stated that he would look further into transfers if the Board would agree. He will send all Commissioners the paperwork and get it onto the Board of A&T. He will leave all Commissioners a copy of it.

**2. Commissioner's Office Hours**

Lisa's hours are as follows: Sept. – June: Tues/Wed./Thurs/ 9-2 and July and August: Tues./Wed./Thurs/ 8-12 (with Monday as catch up day if needed).

**3. Assistant Chief**

No information

**4. Purchase Orders**

Fire equipment items – are we going to buy thermal imagers? It is up to each department if they want a thermal imager. Anything over \$1000 must have three quotes.

**G. NEW BUSINESS****1. Janitor Co. 1**

Commissioner Field motioned to accept the recommendation letter for janitor from Commissioner Sonsini and that Commissioner Sonsini handles the paperwork. Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously (3-0).**

**2. Clothing bid**

Commissioner Sonsini motioned to reject the clothing bid in order to attend the Board of A&T so we can rebid it. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

**3. Additional bids**

Bids were talked about in detail about gloves, meters, hoods, boots, pagers, and helmets.

#### 4. Fire Police

Commissioner Sonsini motioned that we accept the candidate Patrick Buckley as Fire Police for Company 1. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

#### 5. Echo hose overnight

Commissioner Field motioned to forward this to the Officer's Council for review and recommendations. Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously.**

#### 6. VFI Bill

Commissioner Sonsini motioned to pay this bill for \$461.60. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

#### 7. Letter Company 3 / Assistant Chief

Commissioner Sonsini motioned to accept the letter from Company 3 for Tim Hongo as Assistant Chief. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously (3-0).**

#### 8. Kenworth quote

Commissioner Sonsini motioned to table Item 8 until they get the information. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

#### 9. Fire Apparatus Bid

Commissioner Field motioned to go out to bid for rescue and quint specs with option of radio package. Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously.**

#### 10. Oliver Associates

Commissioner Sonsini motioned to go before Finance Board and Board of Alderman for funding. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

#### 11. Budget 2011

Three areas of focus for meeting are as follows:

1. Professional services
2. Alarm maintenance
3. Communication system

Commissioner Sonsini motioned to go back to Old Business / 4 / Purchase Orders. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

Commissioner Sonsini motioned to purchase lights for the new company car for \$2,128 taken from 24512-60-18 Emergency Lights. Commissioner Field seconded the motion.

**A voice vote was taken; motion passed unanimously.**

**I. ADJOURNMENT**

Commissioner Field motioned to adjourn. Commissioner Sonsini seconded the motion.

**A voice vote was taken; motion passed unanimously.**

**MEETING ADJOURNED AT 9:36 p.m.**

Respectfully submitted,

*Kimberly Wells*

Kimberly Wells / Clerk

**2 Tapes on file in the Town Clerk's office**