



**CITY OF SHELTON
FIRE DEPARTMENT**

**Board of Fire Commissioners
MINUTES**

Regular Meeting
Tuesday, March 1, 2016
Shelton City Hall
Room 104
7:00 P.M.

Commissioners Present:

Mike Maglione, Commissioner, Chairman
Ben McGorty, Commissioner, Vice Chairman
Justin Sabatino
Mike Ullrich

Also Present:

Francis Jones, Fire Chief
Timothy Hongo, Deputy Chief

A. CALL TO ORDER

Chairman Maglione called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION : NONE

D. APPROVAL OF MINUTES

1. Minutes of the Regular Meeting of January 5, 2016

MOTION made by Commissioner Sabatino to accept the Minutes of the Regular Meeting of May 5, 2015, seconded by Commissioner McGorty.
A voice vote was taken; motion passed unanimously.

2. Minutes of the Special meeting of December 22, 2015

MOTION made by Commissioner Sabatino to accept the Minutes of the Special meeting of December 22, 2015, seconded by Commissioner McGorty.

A voice vote was taken, motion passed unanimously.

E. COMMUNICATIONS: None

F. REPORTS

1. Fire Chief Francis Jones: On File

MOTION made by Commissioner Sabatino to accept the Fire Chiefs report.
Seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

2. Fire Marshal James Tortora: No action taken

3. Commissioner Maglione, Chairman: No Report

4. Commissioner McGorty, Vice Chairman:

There are some issues with the repairs and improvements being made by the City at Company 3.

5. Commissioner Ullrich:

There are issues with the phone at Company 1, they only have 2 that actually work. Chairman Maglione may have 2 replacements for them.

6. Commissioner Sabatino: No report

7. Commissioner DeSarli: Absent

G. OLD BUSINESS

1. Floor replacement at the Fire Mechanics garage

There were 4 bids received. The Commissioners will review the information provided and report any concerns to Chief Jones.

H. NEW BUSINESS

1. Review and approval of budget

The Commissioners reviewed and discussed the budget presented by Chief Jones.

MOTION made by Commissioner Sabatino to accept the budget presented by Chief Jones with the suggested changes, seconded by Commissioner Ullrich.
A voice vote was taken; motion passed unanimously.

2. New Fire House Committee

Chairman Maglione found the list of names and will work with Commissioner Ullrich.

3. Approval of Updated Infection Control Plan

4. Approval of Respiratory Protection Plan & Medical Monitoring Policy

Both the Infection Control Plan and the Respiratory Protection Plan & Medical Monitoring Plan were updated by Chief Jones and Deputy Chief Hongo to reflect the updated dates from 2015 to 2016 and changing the provider from Griffin Hospital to St. Vincent's. These were the only changes made. The Commissioners will sign the new policy.

MOTION made by Commissioner Sabatino to approve the changes made to agenda items 3 and 4, seconded by Commissioner McGorty.
A voice vote was taken; motion passed unanimously.

5. Update on Recruit Scholarship Program

Chief Jones met with City Officials at the City Attorneys office to discuss and update the program. He has changed the name from the Recruit Firefighters Awards program to the Recruit Scholarship Program.

MOTION made by Commissioner Sabatino to approve the changes made to the Recruit Scholarship Program with the addition of approval of the mayor to the signature page, seconded by Commissioner Ullrich.
A voice vote was taken; motion passed unanimously.

6. Budget Transfers

MOTION made by Commissioner Sabatino to allow Chief Jones to make the necessary budget transfers until the end of the fiscal year, seconded by Commissioner McGorty.
A voice vote was taken; motion passed unanimously.

I. EXECUTIVE SESSION

J. REMARKS FOR THE GOOD OF THE DEPARTMENT

K. ADJOURNMENT

MOTION made by Commissioner Ullrich to adjourn the meeting at 8:10 PM, seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.