



BOARD OF FIRE COMMISSIONERS SPECIAL MEETING MINUTES

February 19, 2008
Shelton City Hall
Room 204

Commissioners present: Robert Araujo, Chairman
Merle Chase
Bruce Kosowsky
Justin Sabatino
John Sonsini

Also Present: Kim Estes of Rehabilitation Associates
Dan
Syed Hussein, MD

A. CALL TO ORDER

Chairman Araujo called the Special Meeting of the Board of Fire Commissioners to order at 7:30 P .M.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

BRUCE KOSOWSKY MOTIONS TO MOVE F. DR HUSSEIN AND REHABILITATION PRESENTATION TO C AND THEREFORE PUSHING C. REVIEW AND UPDATE RECOMMENDATIONS FOR POLICES TO D AND APPOINTMENT OF ASSISTANT CHIEFS FOR EACH COMPANY/VOTE FOR APPROVAL TO E AND CHARTER REVISION REVIEW TO F. SECONDED BY JOHN SONSINI.. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

C. PRESENTATION FROM REHABILITATION AND SYED HUSSEIN, MD

Presentation in reference to Firefighter Training and Conditioning presented by Kim Estes, PT. Explanation of a Wellness Training Classes for the firefighters which they can offer. Presentation is on Tape I of II, side 1 and 2. Results of presentation is the request of Chairman Araujo to have Rehabilitation Associates submit a written proposal and a bid for their program.

D. REVIEW AND UPDATE RECOMMENDATIONS FOR POLICIES

Commissioner Kosowsky went to find the appropriate policy which is under review for update. The policy reads as follows:

**CITY OF SHELTON
FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS
POLICY MANUAL**

TITLE: APPOINTMENTS

- A3.1 The Board shall appoint and may remove as provided by Charter, A Fire Chief, Deputy Chief, such Assistant Chiefs, Deputies and all other Officers and Employees of the Department as the Commissioners may deem necessary or convenient to the operation of the Department.
- A3.2 The Board, subject to the provisions of the Charter, shall also appoint any may remove the Fire Marshal and any other certified employees in the office of Fire Marshal in accordance with the procedures set forth in the General Statutes.
- A3.3 The term of office for the following positions may be two (2) years – commencing on July 1st and terminating on June 30th of the second successive year:
 - a. Fire Chief
 - b. Deputy Chief
 - c. Assistant Fire Chiefs
 - d. Superintendent of Fire Communications
 - e. Assistant Superintendent of Fire Communications

- f. Quarter Master
 - g. And any other position or offices which the Board may deem necessary to include.
- A3.4 Vacancies caused by resignation, dismissal, retirement, death or any other cause shall be filled for the remainder of the appointed term.
- A3.5 Additional two-year terms for the positions as covered under A3.3 of this section may be granted by the Board of Fire Commissioners, based on a satisfactory performance evaluation. As a condition of re-appointment, the Board may require satisfactory completion of additional training.

Commissioner Kosowsky submits this following request to change the policy to read:

Recommendations Change A3.3 - The term of office for the following positions may be twenty four (24) months – commencing from approved appointment date and terminating twenty four months (24) from the appointment date. Unless otherwise specified by The Board review process and annual budget approval process.

Recommendation addition to A3.4 – All temporary or acting positions cannot exceed ninety days (90) from approved appointment date. All positions in paragraph A3.3 are included and shall meet this policy.

Recommendation change to A3.4 – Vacancies for any positions in paragraph A3.3 shall meet all job descriptions and policies set forth by the Board of Fire Commissioners and may be filled for the remainder of the appointment term.

COMMISSIONER KOSOWSKY MOTIONS TO ACCEPT THE FOLLOWING CHANGES TO POLICY A-3, AS LISTED ABOVE. SECONDED BY COMMISSIONER CHASE. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

E. APPOINTMENT OF ASSISTANT CHIEFS FOR EACH COMPANY/VOTE FOR APPROVAL

COMMISSIONER KOSOWSKY MOTIONED TO APPOINT CAPTAIN NICHOLAS VERDICCHIO, AS RECOMMENDED BY COMPANY 4, TO ASSISTANT CHIEF. SECONDED BY COMMISSIONER SABATINO. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

COMMISSIONER KOSOWSKY MOTIONED TO APPOINT TIMOTHY HONGO, AS RECOMMENDED BY COMPANY 3, TO ASSISTANT CHIEF. SECONDED BY COMMISSIONER SABATINO. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

COMMISSIONER SONSINI MOTIONED TO APPOINT CAPTAIN PAUL WILSON, AS RECOMMENDED BY COMPANY 1, TO ASSISTANT CHIEF. SECONDED BY COMMISSIONER CHASE. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

Chairman Araujo recommends that the term be a one year term.

COMMISSIONER SABITINO MOTIONED IS TO MAKE THESE THREE APPOINTMENTS, PENDING MAYORAL APPROVAL, TERMINATE ON FEBRUARY 1, 2010 BASED ON SEMI-ANNUAL REVIEW COMPLETION AND ESTABLISHMENT OF OBJECTS. SECONDED BY COMMISSIONER CHASE. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

F. CHARTER REVISION REVIEW

JUSTIN SABATINO MOTIONED TO REST OF THE COUNCIL TO DISCUSS CHARTER REVISION AS SOON AS POSSIBLE. SECONDED BY COMMISSIONER KOSOWSKY. A VOICE VOTE WAS TAKEN. MOTION PASSED UNANIMOUSLY.

I. ADJOURNMENT

COMMISSIONER SONSINI MOTIONED TO ADJOURN. COMMISSIONER CHASE SECONDED THE MOTION. A VOICE VOTE WAS TAKEN; MOTION PASSED UNANIMOUSLY.

Chairman Araujo adjourned the Special Meeting of the Board of Fire Commissioner's at 9:45 P.M.

Respectfully submitted

Denise M. Domorod

Denise M. Domorod,
Clerk

Two tapes on file with City Clerk's Office. Tape I is two sided. Tape II is single sided.