

CITY OF SHELTON
FIRE DEPARTMENT
Board of Fire Commissioners

AGENDA

Special Meeting

Tuesday, February 17, 2009

Shelton City Hall

Room 204

6:30 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES

1. Minutes of Special Meeting January 26, 2009
2. Minutes of Special Meeting January 13, 2009

D. COMMUNICATIONS

E. REPORTS:

1. Fire Chiefs Report Francis Jones
2. Fire Marshal James Tortora
3. Training Coordinator Tim Hongo
4. Quartermaster Report – Marc Connolly
5. Commissioner Sonsini

6. Commissioner Connolly
7. Commissioner Field
8. Commissioner Kosowsky
9. Commissioner Michael Maglione – Chairman’s Report

2/17/09

Board of Fire Commissioners

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Special Meeting Agenda

F. OLD BUSINESS

1. Deputy Chiefs Job Description
2. Training Coordinator Job Description
3. Assistant Chiefs Job Description - All Positions – Co. and Dept.
4. Administrative Associate Job Description
5. Company Training Assistants Job Description
6. Recruitment & Retention Officer Job Description
7. Purchase of two (2) Used cars For Assistant Chiefs
8. VFIS Benefits Division
9. Purchase Orders

G. NEW BUSINESS

1. Inventory of Surplus Fire Department Equipment
2. Executive session with Quarter Master
3. Develop Policy for Special Requirements in Job Descriptions
4. Purchase of Two (2) Sets of Turnout Gear- Damaged in Tanker Accident

5. Reorganization of the Shelton Fire Dept. Organizational/Command Structure
6. Assistant Chief of Fire Prevention Report
7. Training Request
8. Reimburse Food Officers Counsel

H. EXECUTIVE SESSION

I. ADJOURNMENT