



CITY OF SHELTON
FIRE DEPARTMENT

Board of Fire Commissioners
MINUTES

Regular Meeting
Tuesday, January 3, 2017
Shelton City Hall
Room 104
7:00 P.M.

Commissioners Present:

Mike Maglione, Commissioner, Chairman
Ben McGorty, Commissioner, Vice Chairman
Justin Sabatino
Mike Ullrich

Also Present:

Francis Jones, Fire Chief
Tim Hongo, Deputy Chief

Absent: Tony DeSarli

A. CALL TO ORDER

Chairman Maglione called the meeting to order at 7:05 p.m.

B. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

C. PUBLIC PARTICIPATION: NONE

D. APPROVAL OF MINUTES

1. Minutes of the Regular Meetings of December 6, 2016

MOTION made by Commissioner Ullrich to accept the Minutes of the Regular Meetings of December 6, 2016, seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

E. COMMUNICATIONS: Letter from Sharon Albertini and response from Mayor Lauretti, on file.

F. REPORTS

1. Fire Chief Francis Jones: On File

MOTION made by Commissioner Sabatino to accept the Fire Chiefs report. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

2. Fire Marshal James Tortora:

MOTION made by Commissioner McGorty to acknowledge receipt of the Fire Marshal's report. Seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

3. Commissioner Maglione, Chairman: The Chairman will be forwarding the Commissioners a few emails regarding LOSAP for them to review.

4. Commissioner McGorty, Vice Chairman:

The generator issues have been taken care of. Also, Company 3 has gone out to bid on the resurfacing of the floor.

5. Commissioner Ullrich: No report
6. Commissioner Sabatino: No report
7. Commissioner DeSarli: Absent

MOTION made by Commissioner Sabatino to add to the Agenda under New Business 4) Appointment of Vice Chairman, 5) Company 1 Floor Issues, and 6) Fire Police and other appointments. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

G. OLD BUSINESS:

1. Budget 2017/2018: Discussion. Chief Jones will forward copies to the Commissioners for review.

MOTION made by Commissioner McGorty to have a letter sent to the Fire Marshal that per City Charter his budget needs to be submitted to the Board of Fire Commissioners for their approval prior to submission. Seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

2. Review & Approval of Draft Building Maintenance Repair Notification Procedure: No action taken

H. NEW BUSINESS

1. Fire Inspector certification classes:

MOTION made by Commissioner McGorty that no recommendations/sponsorships will be made for the Fire Inspector Certification Class until the legal issues in the Fire Marshal's office are rectified. Seconded by Commissioner Ullrich

A voice vote was taken; motion passed unanimously.

2. Review of bids- gear, medical and apparatus repair

MOTION made by Commissioner Sabatino to accept the Chief's recommendation for the gear bid. Seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

MOTION made by Commissioner Ullrich to accept the bid from Griffin Hospital Occupational Medicine Center for the Respiratory Protection Plan & Medical Monitoring Program. Seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

MOTION made by Commissioner McGorty to accept the bid from Tracy's Garage for Apparatus Repair and Inspection. Seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

MOTION made by Commissioner McGorty to split the bid for Apparatus Repair Pumps, Hydraulics, Electrical Systems and Body Repair Common to Fire Apparatus between Tracy's Garage, Firematic Supply Co. and Bulldog Fire Apparatus to provide services in specific areas. Seconded by Commissioner Sabatino.

A voice vote was taken; motion passed unanimously.

3. Membership Forms: Discussion

MOTION made by Commissioner Sabatino to adopt the template provided by Chief Jones, utilizing the specific Company's letterhead. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

4. Appointment of Vice Chairman

MOTION made by Commissioner Sabatino to nominate and appoint Commissioner Ben McGorty to Vice Chairman of the Board of Fire Commissioners. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.

5. Company 1 Floor Issues: Discussion

6. Fire Police and other appointments

MOTION made by Commissioner Sabatino to appoint the Fire Police and other appointments submitted to the Chairman. Seconded by Commissioner McGorty.

A voice vote was taken; motion passed unanimously.

I. EXECUTIVE SESSION

J. REMARKS FOR THE GOOD OF THE DEPARTMENT

K. ADJOURNMENT

MOTION made by Commissioner Sabatino to adjourn at 8:05 P.M. Seconded by Commissioner Ullrich.

A voice vote was taken; motion passed unanimously.