

**SHELTON BOARD OF EDUCATION  
FINANCE COMMITTEE MEETING  
NOVEMBER 18, 2015**

Chairman Arlene Liscinsky called the meeting to order at 5:03 PM.

The Pledge of Allegiance was recited.

Roll Call

**In Attendance:** Arlene Liscinsky, Chairperson, Win Oppel, Vice Chairperson (via phone), Faith Hack, Tom Minotti.

**Also In Attendance:** Mark Holden, Board of Education Chairman, Kathy Yolish, BOE member(arrived @ 5:05PM), Darlissa Ritter, BOE member, Kate Kutash, BOE member (arrived @ 5:40 PM), David Gioiello, BOE member (arrived @ 5:10 PM), Dominic Barone, Finance Director, Freeman Burr, Superintendent, Chris Clouet, Incoming Superintendent, John Calhoun, Director of Facilities, John Niski, Athletic Director.

Judson Crawford, Steve Arena and Anne Gaydos were also in attendance as well as a reporter for the Shelton Herald.

For the purpose of the meeting minutes it will be noted that Jay Francino-Quinn is no longer a board member.

Mr. Arena representing the public addressed the Finance Committee regarding the condition of the Shelton High School (Finn Stadium) football field and track field. Mrs. Liscinsky advised Mr. Arena that there is not a public speaking portion during the finance committee meetings but she will give him a few minutes to speak. Mr. Arena proceeded to address the board on the condition of the football field and track field and asked if the board would consider redoing both of these as they are in poor condition. The last time these two fields were redone was back in 2002. Arlene Liscinsky advised Mr. Arena that this has been on the BOE capital improvement plan that is always presented during budget proposal time before the Board of Aldermen. This was requested for the 2017-2018 school year. She also advised that a project of that magnitude could cost \$800,000 to \$1,000,000. Mr. Burr also advised that this discussion has been had with the mayor for over 3 years. It is a capital project and the BOE does not have capital projects in its annual budget to do a project like this. He also advised that he cannot support replacing the turf when we are still waiting for the school projects at the elementary level to be refortified and become safe regarding school security. This is a need that has been going on for three years. This is a city project and not a BOE project. Mr. Clouet added that as a school district we could convene a series of meetings for the public to have some discussions about what the needs are and what it could look like. Having some planned group meetings with board members, teachers, coaches, the public and design professionals could be a way of getting the ball rolling on this project. Mr. Clouet has experience with this as he recently put in a new field at the previous school district he was at. Arlene Liscinsky advised Mr. Arena that the board recognizes that this needs to be done and that is why they keep putting it into their capital budget proposal every year.

**Tom Minotti moved to approve the agenda for the meeting. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.**

**Tom Minotti moved to approve the minutes of the meeting of October 21, 2015. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.**

The YTD Object Summary (L2) was handed out.

Tuition: Dominic Barone reported that the SPED population continues to increase as well as the transportation expenses. These numbers will fluctuate up and down as new students move in and out. We will need to watch this account closely.

Equipment: We will need to get some equipment funding from the city. The city said that they would potentially bond up to \$350,000. John Niski has about \$25,000 worth of equipment that is needed for spring sports. Also equipment is needed for technology as well.

Transportation: We prepaid \$140,000 for the school bus propane fuel because of the agreement that we entered into. That is why it is a little higher than usual because in previous years we paid for fuel when it was delivered.

**Faith Hack moved to approve the check registers as presented. Tom Minotti seconded the motion. A vote was taken with all in favor. Motion carried.**

**Tom Minotti moved to approve the YTD Object Summary (L2) as presented. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.**

#### Facilities Projects

SHS Fire Code Compliance: We are still waiting for the final specs to come in. As soon as they are received Dominic will bring it to the board and have them review it. He will also ask Joe Pierz to come in as well for the review.

SSS Roof: Freeman Burr, Dominic Barone, Chris Clouet, John Calhoun as well as the architect met with the mayor. Based on all the information that was presented it seems that the appropriate thing to do at this time is to wait until the summer to get the project done. The earliest that the roof contractor would have completed the work would have been March 31, 2016. To work on that project during that time would cause disruptions with schedules. This would require air tests as needed and possibly closing school or dismissing students early as needed. This is impractical and the right thing to do would be to wait until the summer when school is out. This will require the city to go out to bid again in February. If the city does not go out to bid by February they risk not getting the project scheduled for a July 1<sup>st</sup> start.

Kathy Yolish asked if there was a contingency plan if anything should happen to the roof structurally. Mr. Burr advised that the architect stated that the roof is structurally sound and that there is no danger of collapse. Mrs. Yolish also asked about the air quality at Sunnyside School. John Calhoun advised that he just completed an air quality test at the Sunnyside School. They found that there were currently no issues with the air quality inside the school. They will continue to do periodic air quality testing at Sunnyside School. Darlissa Ritter asked if air filters were in the classrooms that have students with asthma. John Calhoun will look into getting air filters for the classrooms.

Mr. Calhoun handed out an Issues & Accomplishments for work orders for the month of November as well as a Goals and Objective for the month of December. John did report on an issue that they are having with the septic system at Mohegan School. The septic lines go underneath two trees and the trees roots have severely damaged the pipe. He is looking at a couple of alternatives to fix the problem. One of them is taking down the trees and replacing the pipe.

Mr. Barone handed out a draft of the 2016-17 budget making schedule. Dominic will be sending letters out to all department heads on Monday. Dominic went over the scheduled dates.

Mr. Barone also handed out a proposed meeting schedule for 2016. The 5:00 PM time will stay the same. Mr. Barone advised that he would like to put the Technology Integrator stipends in place to start in January. These stipends were already approved a few months ago. There are 7 positions. This is a pilot this year. For a half a year it will be a cost of approximately \$5,600. The Technology Integrators will be doing this work before school or after school. These positions have not been posted as of yet.

Dominic added that Human Resources wants to add 1 more building sub for a total of 18 as opposed to the 17 that were already approved. A discussion was had.

Kathy Yolish asked that the board consider reviewing the daily sub rate. Shelton is one of the lower paying towns in the area. A brief discussion was had.

There was no further business to discuss.

The meeting was adjourned at 6:00 PM

Respectfully Submitted;

*Teresa Milyo*

Recording Secretary