

**SHELTON BOARD OF EDUCATION
FINANCE COMMITTEE MEETING
September 17, 2014**

Chairman Arlene Liscinsky called the meeting to order at 5:30 PM.

Pledge of Allegiance was recited

In Attendance: Arlene Liscinsky, Chairperson, Win Oppel, Vice Chairperson, Faith Hack, Kate Kutash, Tom Minotti, Mark Holden (arrived @5:15), Kathy Yolish (arrived @5:15).

Also in Attendance: Dominic Barone, Finance Director, Freeman Burr, Superintendent (arrived @5:15), Deb Keller, representing teachers, union, and Judson Crawford, representing the Senior Citizens Commission.

Win Oppel moved to approve the agenda for the meeting. Tom Minotti seconded the motion. A vote was taken with all in favor. Motion carried.

Faith Hack moved to approve the minutes of the meeting of August 20, 2014 with an amendment to the minutes noting that Tom Minotti's absence at the August 20th meeting was an excused absence. Win Oppel seconded the motion. A vote was taken with all in favor. Motion carried.

Tom Minotti moved to approve the check register for August 14, 2014 and August 28, 2014. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.

A discussion was had in regards to the GM360L reconciliation dated 9/17/14.

There were handouts for the Year to Date Object Summary L2 reports for the 2013-2014 period of 07/01/13 thru 06/30/14 as well as the L2 report for the period covering 07/01/14 thru 08/31/14 for the 2014-2015 year. A discussion was had.

There was a discussion in regards to technology. There is equipment that is 8+ years old that is starting to fail and this issue will need to be addressed. It was noted that this situation with the infrastructure is not new knowledge and has been under our radar for a few years now. We have not had the funds available to make the proper improvements. Mr. Burr stated that if the city does not address this going forward through bonding or however they want, we could have system wide technology that we will not be able to use. There is a concern that the servers will start failing. Mr. Burr hopes to have an update by the next finance meeting.

Mr. Barone advised that \$21,700 was collected in parking fees and also that there was \$18,737 in the athletic account.

The Summary of Facilities Projects was handed out and discussed.

The Sodexo contract was brought to the State on Monday. The State is backlogged and probably won't get to it for a few months.

New Business

Win Oppel moved to enter into executive session at 6:25 PM for the purpose of discussing a contract regarding Hocon. Faith Hack seconded motion. A vote was taken with all in favor. Motion carried.

All of the board members stayed for the executive session as well as Dominic Barone and Freeman Burr.

The regular Finance Committee meeting resumed at 7:00 PM

Mark Holden moved to adjourn the meeting at 7:00 PM. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.

Meeting adjourned at 7:00 PM.

Respectfully submitted by

Teresa Milyo
Recording Secretary

SHELTON BOARD OF EDUCATION YTD OBJECT SUMMARY
2013-14 Expenditures, July 1, 2013 thru June 30, 2014 per Munits L2

OBJECT	DESCRIPTION	2013-14		Encumbrances	Tot. Committed	Available	% Used
		Budget	Expenditures				
5110	Administrator Salaries	\$ 3,114,363	\$ 3,274,072	-	\$ 3,274,072	\$ (159,709)	105.1%
5111	Teacher Salaries	30,215,295	29,860,438	-	29,860,438	354,857	98.8%
5114	Other Payments-Certified	83,528	185,455	-	185,455	(101,927)	222.0%
5121	Temporary - Certified Substitutes	367,174	946,814	-	946,814	(579,640)	257.9%
5124	Temporary - Certified Tutors	995,582	850,164	-	850,164	145,418	85.4%
	Teachers & Administrators	34,775,942	35,116,943	-	35,116,943	(341,001)	101.0%
5112	Support Staff Salaries	7,442,674	7,429,109	-	7,429,109	13,565	99.8%
5115	Other Payments-Support Staff	139,370	270,731	-	270,731	(131,361)	194.3%
5122	Temporary - Support	211,948	150,268	-	150,268	61,680	70.9%
5123	Summer Help	43,056	43,180	-	43,180	(124)	100.3%
5125	Part Time Custodians	155,792	114,942	-	114,942	40,850	73.8%
	Support Staff Salaries	7,992,840	8,008,230	-	8,008,230	(15,390)	100.2%
5210	Medical Insurance	8,237,108	8,095,072	-	8,095,072	142,036	98.3%
5220	Social Security-Medicare	1,561,496	1,215,243	-	1,215,243	346,253	77.8%
5230	Pension/Retirement	452,435	412,178	-	412,178	40,257	91.1%
5233	Pension/Retirement - Severance	-	-	-	-	-	0.0%
5250	Unemployment Compensation	75,000	87,708	-	87,708	(12,708)	116.9%
5260	Worker's Compensation	750,000	648,667	-	648,667	101,333	86.5%
5290	Other Benefits	46,000	21,750	-	21,750	24,250	47.3%
	Total Employee Benefits	11,122,039	10,480,618	-	10,480,618	641,421	94.2%
	Total Compensation & Benefits	53,890,821	53,605,791	-	53,605,791	285,030	99.5%
5614	Instructional Software	153,542	111,365	-	111,365	42,177	72.5%
5640	Teaching Supplies	382,891	306,096	-	306,096	76,795	79.9%
5641	Textbooks-Workbooks	304,657	187,134	-	187,134	117,523	61.4%
5642	Library Books	44,831	38,334	-	38,334	6,497	85.5%
5649	Periodicals	11,964	4,249	-	4,249	7,715	35.5%
5690	Other Supplies (Testing Materials)	36,333	10,356	-	10,356	25,977	28.5%
	Instructional Materials	934,218	657,534	-	657,534	276,684	70.4%
5322	Program Improvement & Staff Dev.	190,556	86,853	-	86,853	103,703	45.6%
5581	Conference & Travel	32,220	27,510	-	27,510	4,710	85.4%
	Program Improvement & Staff Dev.	222,776	114,363	-	114,363	108,413	51.3%
5561	Outgoing Tuition-Public Schools	107,593	-	-	-	107,593	0.0%
5562	Outgoing Tuition-Private Schools	42,500	-	-	-	42,500	0.0%
5563	Tuition - Talented & Gifted	86,278	19,762	-	19,762	66,516	22.9%
5564	Tuition - VoAg	267,750	201,600	-	201,600	66,150	75.3%
5565	Tuition - Acquaculture	65,722	73,968	-	73,968	(8,246)	112.5%
5566	Tuition - Private - Spec. Ed	1,488,000	1,523,721	-	1,523,721	(35,721)	102.4%
5569	Adult Education	154,661	161,840	-	161,840	(7,179)	104.6%
	Tuition	2,212,504	1,980,891	-	1,980,891	231,613	89.5%

SHELTON BOARD OF EDUCATION YTD OBJECT SUMMARY
2013-14 Expenditures, July 1, 2013 thru June 30, 2014 per Munis L2

OBJECT	DESCRIPTION	2013-14		Encumbrances	Tot. Committed	Available	% Used
		Budget	Expenditures				
5511	Regular Student Transportation	2,218,472	2,234,261	-	2,234,261	(15,789)	100.7%
5512	Special Education Transportation	1,148,577	1,211,721	-	1,211,721	(63,144)	105.5%
5585	Athletic Transportation	59,025	114,925	-	114,925	(55,900)	194.7%
5586	Student Field Trips	42,839	27,876	-	27,876	14,963	65.1%
5627	School Bus Fuel	225,916	465,193	-	465,193	(239,277)	205.9%
	Student Transportation	3,694,829	4,053,976	-	4,053,976	(359,147)	109.7%
5591	Telephone Charges	80,820	73,372	-	73,372	7,448	90.8%
5533	Internet Access	159,972	156,004	-	156,004	3,968	97.5%
5592	Postage	34,935	29,512	-	29,512	5,423	84.5%
5593	Advertising	8,602	150	-	150	8,452	1.7%
5594	Printing	57,412	27,301	-	27,301	30,111	47.6%
5598	Other Services	21,574	28,615	-	28,615	(7,041)	132.6%
5613	Non-Instructional Supplies	171,945	144,285	387	144,672	27,273	84.1%
5810	Dues and Memberships	51,643	60,924	-	60,924	(9,281)	118.0%
	Administrative	586,903	520,163	387	520,550	66,353	88.7%
5411	Electricity	1,331,622	1,346,372	-	1,346,372	(14,750)	101.1%
5412	Gas	455,118	545,853	-	545,853	(90,735)	119.9%
5413	Water	60,936	107,234	-	107,234	(46,298)	176.0%
5621	Heating Fuel	326,605	401,618	-	401,618	(75,013)	123.0%
	Heat & Utilities	2,174,281	2,401,077	-	2,401,077	(226,796)	110.4%
5421	Equipment Repairs	96,000	128,847	-	128,847	(32,847)	134.2%
5422	Building Repair/Maintenance	206,390	217,778	-	217,778	(11,388)	105.5%
5423	Service Contracts	346,815	700,999	-	700,999	(354,184)	202.1%
5443	Equipment Rental	238,159	150,374	-	150,374	87,785	63.1%
5615	Custodial Supplies	186,489	154,456	-	154,456	32,033	82.8%
5616	Maintenance Supplies	155,675	172,122	-	172,122	(16,447)	110.6%
5626	Gasoline	20,000	16,033	-	16,033	3,967	80.2%
	Bldg. & Equip. Services	1,249,528	1,540,609	-	1,540,609	(291,081)	123.3%
5323	Pupil Services	34,342	-	-	-	34,342	0.0%
5330	Other Professional/Tech. Services	353,564	341,889	-	341,889	11,675	96.7%
5522	Liability Insurance	16,000	20,885	-	20,885	(4,885)	130.5%
	BOE Support Services	403,906	362,774	-	362,774	41,132	89.8%
5731	Replacement of Equipment	180,234	105,709	-	105,709	74,525	58.7%
5732	New Equipment	50,000	56,694	-	56,694	(6,694)	113.4%
5735	Computer Equipment	-	-	-	-	-	0.0%
	Equipment	230,234	162,403	-	162,403	67,831	70.5%
	Total Non Salary Expenditures	11,709,179	11,793,790	387	11,794,177	(84,998)	100.7%
	BOE BUDGET - TOTAL	\$ 65,600,000	\$ 65,399,581	\$ 387	\$ 65,399,968	200,032	99.7%

SHELTON BOARD OF EDUCATION YTD OBJECT SUMMARY
2013-14 Expenditures, July 1, 2013 thru June 30, 2014 per Munis L2

OBJECT	DESCRIPTION	2013-14		Encumbrances	Tot. Committed	Available	% Used
		Budget	Expenditures				
301	IDEA 619 - 14/16 Preschool	39,652	39,652	-	39,652	-	100.0%
315	E-Rate	125,912	121,586	-	121,586	4,326	96.6%
350	School Readiness - Severe Needs 14/15	107,000	106,993	-	106,993	7	100.0%
360	Carl Perkins 14/15	38,556	37,693	987	38,680	(124)	100.3%
400	IDEA 611 - Public 14/16	850,039	850,039	-	850,039	-	100.0%
402	Title I Public 14/16	390,779	390,779	-	390,779	-	100.0%
408	English Language Acquisition 14/16	28,299	28,299	-	28,299	-	100.0%
416	Title II - Sec. A - Teachers 14/16	100,517	100,517	-	100,517	-	100.0%
417	Title II - Sec. A - Teachers Non-Pub. 14/16	7,376	5,314	-	5,314	2,062	72.0%
421	American History Grant	-	-	-	-	-	N/A
500	IDEA 611 - Public 13/15	31,233	31,233	-	31,233	-	100.0%
501	IDEA 611 - Private 13/15	-	-	-	-	-	N/A
502	Title I 13/15	391	391	-	391	-	100.0%
508	English Language Acquisition 13/15	2,735	2,735	-	2,735	-	100.0%
516	Title II - Sec. A - Teachers 13/15	908	908	-	908	-	100.0%
517	Title II - Sec. A - Teachers Non-Pub. 13/15	4,968	-	-	-	4,968	0.0%
530	Mentoring	-	2,144	-	2,144	(2,144)	0.0%
552	Magnet School Trans	-	14,480	-	14,480	(14,480)	0.0%
610	Grant Reimbursements to the City	-	(1,509,473)	-	(1,509,473)	1,509,473	0.0%
	Total Grants	1,728,365	223,290	987	224,277	1,504,088	N/A
201	SHS Summer School	-	54,165.57	-	54,165.57	(54,166)	N/A
203	Lighting Fees	-	8,185.17	-	8,185.17	(8,185)	N/A
204	Outside Custodian O/T	-	15,875.70	-	15,875.70	(15,876)	N/A
205	Building Rentals	-	(4,000.00)	-	(4,000.00)	4,000	N/A
209	School Lunch	-	7,532.64	-	7,532.64	(7,533)	N/A
215	SEE Program	-	18,267.80	-	18,267.80	(18,268)	N/A
	Total Enrichment & Other	-	100,026.88	-	100,026.88	(100,026.88)	N/A

SHELTON BOARD OF EDUCATION YTD OBJECT SUMMARY
2014-15 Expenditures, July 1, 2014 thru August 31, 2014 per Murnis L2

OBJECT	DESCRIPTION	2014-15		Expenditures	Encumbrances	Tot. Committed	Available	% Used
		Budget	\$					
5110	Administrator Salaries	\$ 3,142,498	\$	778,939	\$ -	\$ 778,939	\$ 2,363,559	24.8%
5111	Teacher Salaries	30,427,870		1,918,916	-	1,918,916	28,508,954	6.3%
5114	Other Payments-Certified	395,617		101	-	101	395,516	0.0%
5121	Temporary - Certified Substitutes	367,173		125,864	-	125,864	241,309	34.3%
5124	Temporary - Certified Tutors	1,130,820		70,967	-	70,967	1,059,853	6.3%
	Teachers & Administrators	35,463,978		2,894,787	-	2,894,787	32,569,191	8.2%
5112	Support Staff Salaries	7,640,318		1,195,948	-	1,195,948	6,444,370	15.7%
5115	Other Payments-Support Staff	253,554		56,536	-	56,536	197,018	22.3%
5122	Temporary - Support	257,981		43,238	-	43,238	214,743	16.8%
5123	Summer Help	43,056		41,120	-	41,120	1,936	95.5%
5125	Part Time Custodians	155,792		22,125	-	22,125	133,667	14.2%
	Support Staff Salaries	8,350,701		1,358,967	-	1,358,967	6,991,734	16.3%
5210	Medical Insurance	9,028,077		899,412	2,849	902,261	8,125,816	10.0%
5220	Social Security-Medicare	1,270,011		144,368	-	144,368	1,125,643	11.4%
5230	Pension/Retirement	466,008		53,998	-	53,998	412,010	11.6%
5233	Pension/Retirement - Severance	714,064		-	-	-	714,064	0.0%
5250	Unemployment Compensation	75,000		9,122	-	9,122	65,878	12.2%
5260	Worker's Compensation	600,000		-	-	-	600,000	0.0%
5290	Other Benefits	46,000		10,500	-	10,500	35,500	22.8%
	Total Employee Benefits	12,199,160		1,117,400	2,849	1,120,249	11,078,911	9.2%
	Total Compensation & Benefits	56,013,839		5,371,154	2,849	5,374,003	50,639,836	9.6%
5614	Instructional Software	125,542		79,875	41,378	121,253	4,289	96.6%
5640	Teaching Supplies	408,314		(4,188)	193,877	189,689	218,625	46.5%
5641	Textbooks-Workbooks	17,154		-	-	-	17,154	0.0%
5642	Library Books	48,599		3,260	3,751	7,011	41,588	14.4%
5649	Periodicals	11,964		130	621	751	11,213	6.3%
5690	Other Supplies (Testing Materials)	36,333		-	33,754	33,754	2,579	92.9%
	Instructional Materials	647,906		79,077	273,381	352,458	295,448	54.4%
5322	Program Improvement & Staff Dev.	200,556		33,869	215	34,084	166,472	17.0%
5581	Conference & Travel	32,220		1,681	1,131	2,812	29,408	8.7%
	Program Improvement & Staff Dev.	232,776		35,550	1,346	36,896	195,880	15.9%
5561	Outgoing Tuition-Public Schools	54,650		-	-	-	54,650	0.0%
5562	Outgoing Tuition-Private Schools	-		-	-	-	-	0.0%
5563	Tuition - Talented & Gifted	74,627		-	-	-	74,627	0.0%
5564	Tuition - VoAg	275,400		-	-	-	275,400	0.0%
5565	Tuition - Acquaculture	69,723		-	-	-	69,723	0.0%
5566	Tuition - Private - Spec. Ed	1,583,443		244,082	871,382	1,115,464	467,979	70.4%
5569	Adult Education	154,661		-	-	-	154,661	0.0%
	Tuition	2,212,504		244,082	871,382	1,115,464	1,097,040	50.4%

SHELTON BOARD OF EDUCATION YTD OBJECT SUMMARY
2014-15 Expenditures, July 1, 2014 thru August 31, 2014 per Munis L2

OBJECT	DESCRIPTION	2014-15		Expenditures	Encumbrances	Tot. Committed	Available	% Used
		Budget						
5511	Regular Student Transportation	2,418,135	-	113,121	-	-	2,418,135	0.0%
5512	Special Education Transportation	1,251,949	-	113,121	63,398	176,519	1,075,430	14.1%
5585	Athletic Transportation	115,000	-	-	115,000	115,000	-	100.0%
5586	Student Field Trips	46,695	-	-	-	-	46,695	0.0%
5627	School Bus Fuel	225,916	-	-	-	-	225,916	0.0%
	Student Transportation	4,057,695		113,121	178,398	291,519	3,766,176	7.2%
5591	Telephone Charges	87,041	9,666	9,666	67,134	76,800	10,241	88.2%
5533	Internet Access	80,000	15,305	15,305	76,525	91,830	(11,830)	114.8%
5592	Postage	30,000	2,107	2,107	9,638	11,745	18,255	39.2%
5593	Advertising	2,000	-	-	-	-	2,000	0.0%
5594	Printing	33,012	5,133	5,133	8,343	13,476	19,536	40.8%
5598	Other Services	18,574	-	-	10,356	10,356	8,218	55.8%
5613	Non-Instructional Supplies	172,624	12,317	12,317	43,479	55,796	116,828	32.3%
5810	Dues and Memberships	58,680	47,993	47,993	-	47,993	10,687	81.8%
	Administrative	481,931	92,521	92,521	215,475	307,996	173,935	63.9%
5411	Electricity	1,512,432	192,495	192,495	1,100,970	1,293,465	218,967	85.5%
5412	Gas	492,000	13,639	13,639	333,061	346,700	145,300	70.5%
5413	Water	88,937	-	-	39,037	39,037	49,900	43.9%
5621	Heating Fuel	410,000	-	-	259,792	259,792	150,208	63.4%
	Heat & Utilities	2,503,369	206,134	206,134	1,732,860	1,938,994	564,375	77.5%
5421	Equipment Repairs	116,000	6,407	6,407	27,747	34,154	81,846	29.4%
5422	Building Repair/Maintenance	218,390	82,917	82,917	-	82,917	135,473	38.0%
5423	Service Contracts	351,815	163,388	163,388	116,417	279,805	72,010	79.5%
5443	Equipment Rental	222,159	4,781	4,781	18,518	23,299	198,860	10.5%
5615	Custodial Supplies	186,489	37,402	37,402	-	37,402	149,087	20.1%
5616	Maintenance Supplies	168,675	41,526	41,526	26	37,402	127,123	24.6%
5626	Gasoline	20,000	-	-	-	-	20,000	0.0%
	Bldg. & Equip. Services	1,283,528	336,421	336,421	162,708	499,129	784,399	38.9%
5323	Pupil Services	34,342	-	-	-	-	34,342	0.0%
5330	Other Professional/Tech. Services	353,564	1,124	1,124	64,892	66,016	287,548	18.7%
5522	Liability Insurance	16,000	32,444	32,444	-	32,444	(16,444)	202.8%
	BOE Support Services	403,906	33,568	33,568	64,892	98,460	305,446	24.4%
5731	Replacement of Equipment	5,802	-	-	4,576	4,576	1,226	78.9%
5732	New Equipment	1,744	-	-	-	-	1,744	0.0%
5735	Computer Equipment	-	-	-	3,017	3,017	(3,017)	100.0%
	Equipment	7,546	-	-	7,593	7,593	(47)	100.6%
	Total Non Salary Expenditures	11,831,161	1,140,474	1,140,474	3,508,035	4,648,509	7,182,652	39.3%
	BOE BUDGET - TOTAL	\$ 67,845,000	\$ 6,511,628	\$ 6,511,628	\$ 3,510,884	\$ 10,022,512	\$ 57,822,488	14.8%