

**SHELTON BOARD OF EDUCATION
SPECIAL FINANCE COMMITTEE MEETING
MARCH 25, 2015**

Chairman Arlene Liscinsky called the meeting to order at 5:03 PM.

Pledge of Allegiance was recited

Roll Call

In Attendance: Arlene Liscinsky, Chairperson, Win Oppel Vice Chairperson (via skype), Tom Minotti, Faith Hack.

Also in Attendance: Mark Holden, Dominic Barone, Director of Finance, Freeman Burr, Superintendent, Kate Kutash, Kathy Yolish, (arrived at 5:15 pm).

Absent (Unexcused): Jay Francino-Quinn.

Joe DeSanti, who is the Director of Construction Management & Consulting, was also in attendance to give an update on the Shelton High School Code Compliance.

Tom Minotti moved to approve the agenda for the meeting. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.

Faith Hack moved to have the SHS Code Compliance Project Education Specs moved to the first item on the Agenda. Tom Minotti seconded the motion. A vote was taken with all in favor. Motion carried.

Dominic Barone advised that we are in the final stages of getting the grant application all together. There is an 11 step check list. Several of these steps are not applicable for the type of project that we are doing. The key one that we are responsible for are the Educational Specifications. The Educational Specs were handed out. These specs are required by the state and were put together by Joe DeSanti. These specs need to be reviewed and then voted on and approved by the board before they can be sent to the state. Once these specs are approved they can be sent to the state who will then take a look at the grant.

Joe DeSanti introduced himself and gave some background information on his experience with working with various school districts. He has worked with the City of Shelton for the last few years. Mr. DeSanti proceeded to present the update on the SHS Code Compliance Educational Specs. A discussion was had.

Win Oppel moved to accept the SHS code Compliance Educational Specifications, as amended, for filing the construction grant application. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.

Tom Minotti moved to approve the minutes of February 18, 2015 meeting. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.

Faith Hack moved to approve the YTD Object Summary (L2). Tom Minotti seconded the motion. A vote was taken with all in favor. Motion carried.

Faith Hack moved to approve the check registers. Tom Minotti seconded the motion. A vote was taken with all in favor. Motion carried.

Old Business

A handout of the YTD Object Summary (L2) was given out to board members. Dominic Barone reviewed the finance report.

Long Hill School received another \$1,000.00 donation (an employer match) to the previous donation last month from the Winnick family.

Win Oppel moved to accept the donation from the employer match grant from Sempra Energy Foundation (\$1,000.) for the needs of Long Hill School at the discretion of the Principal with thanks. Faith Hack seconded the motion. A vote was taken with all in favor. Motion carried.

Mr. Barone reported that the L2 summary report is on a steady track.

Transportation – Dominic advised the board that we will be maxed out on the propane fuel budget for the buses by the end of March. The city should be making the payments for the propane fuel once this money has run out.

The weight room at Shelton High School is almost complete. We also received a proposal for a donation from a local business that would like to donate a sound system for the weight room. Mr. Burr advised that he informed Mr. Niski that this donation will need to follow the same procedure that was done for the weight room donation before the board will act.

Mr. Minotti advised that a parent had contacted him in regards to the Shelton High School parking lot. The parent wanted to know if the pot holes were going to be repaired. The board advised that this is done by the city and not by the Board of Education.

Facilities Report

Dominic handed out the Summary of Facilities Projects report.

Mr. Burr advised that after meeting with the Mayor and Silver Petrucelli it was decided that Long Hill School will have an entry way built out in front of the portico.

A discussion was had in regards to the heat issues in the school buildings.

Solar City was supposed to come down this week and take a look at the plans but they never showed up.

New Business

Freeman Burr advised that the district will be getting a rebate back from Scholastic regarding the SMI Assessment. It will probably be between \$5,000 and \$6,000 but we are checking against our invoices to make sure that this amount matches what we believe it should be. Mr. Burr also advised that in the interim we are looking at Northwest Evaluation Associates. He informed the board that we are going to pilot a math and science assessment at PHS for the remainder of this year. We want to do a small pilot program at first so that we can see what the reality is before we decide if we want to move forward with this firm. The rebate from SMI should cover the cost to do the pilot.

Mr. Barone advised that the city wants to set up a joint health reserve account. The city will put in some money and asked that the board of education put in the \$212,000 that is in our dental reserve account.

Dominic created a draft of a Memorandum of Understanding (MOU) on how the funds will be used. He handed out a copy of the draft to the board members and this was reviewed. A discussion was had on the draft agreement and the understanding of this agreement.

Arlene Liscinsky suggested that the board members forward any questions or revision suggestions for the MOU to Dominic Barone through email.

There was no further business to report.

The meeting was adjourned at 6:30 PM.

Respectfully Submitted,

Teresa Milyo

Recording Secretary