Chairman Mark Holden called the Special Meeting of the Board of Education to order at 6:02 p.m.

Roll Call:
Mark Holden, Chairman            Kate Kutash
Thomas Minotti, Vice Chairman (excused)  Win Oppel (via Skype until 7:00 p.m.)
Arlene Liscinsky, Secretary        Darlisa Ritter
Faith Hack                         Kathleen Yolish (excused)
David Gioiello

Quorum: 7 present, 2 absent until 7:00 p.m. Final Quorum: 6 present, 3 absent

Board of Education Administration present: Superintendent of Schools, Freeman Burr; Director of Finance, Dominic Barone

Also Present: Christopher Clouet, Incoming Superintendent

(1 tape on file in City/Town Clerk’s office)

The Pledge of Allegiance was recited.

*Faith Hack moved to approve the agenda; motion seconded by Kate Kutash and passed unanimously.*

**Old Business**

**Review of Current Year Budget Process** - Freeman Burr stated meetings have been held with building and department leaders to explain the budget process and training sessions are ongoing. Dominic Barone gave a zero-based budget overview, similar to what was presented to staff. The presentation included a history of ZBB; potential benefits; disadvantages; what it means for the BOE; staffing and other department related requests. A sample budget worksheet was reviewed. There was discussion and response to questions from board members.  
*(Note:  Win Oppel departed at 7:00 p.m.)*

*(Tape 1; Side B – 7:03 p.m.)*

**Three Year History by Object** – Dominic Barone reviewed a three-year trend analysis of the budget, pointing out areas for attention that show anomalies from year to year. There was general discussion of each object and detailed information shared for the benefit of new members. Dominic Barone stated he will provide additional budget information for further clarification.
Chairman Holden adjourned the meeting at 7:29 p.m.

Diane Luther
Diane Luther
Secretary to Board of Education
December 15, 2015