Chairman Mark Holden called the Regular Meeting of the Board of Education to order at 7:11 p.m.

Roll Call:
Mark Holden, Chairman                     Kathleen Yolish
Thomas Minotti, Vice Chairman              John Francino-Quinn
Arlene Liscinsky, Secretary                Timothy Walsh
Win Oppel                                  Faith Hack
Kate Kutash

Full Quorum

Board of Education Administration present:
Superintendent of Schools, Freeman Burr
Assistant Superintendent, Lorraine Rossner
Finance Director, Allan Cameron
Human Resources Director, Carole Pannozzo

(1 tape on file in City/Town Clerk’s Office)

The Pledge of Allegiance was recited.

Public Hearing
Cheryl O’Brien, 153 Village Drive, discussed Valley Shakespeare Festival’s upcoming staged reading of *A Christmas Carol* and an education initiative designed to supplement, assist and enhance the teaching of classic literature.

Samuella Ocasio-Totten, 116 High Street, discussed the lack of security in the elementary schools.

Persephone Ocasio, 116 High Street, discussed the need for enforcement of policies relative to bullying and referenced a petition signed by 126 students. She urged the board to address the issue of bullying.

Judson Crawford, 8 Jordan Avenue, congratulated the board members on being elected and commented on the improvements being made to the entrance of the Administrative Offices.
Yearly Re-Organization of the Board – Election of Officers

Thomas Minotti moved to nominate Win Oppel as moderator for the purpose of the election of officers; seconded by Timothy Walsh; motion passed unanimously.

Mr. Oppel stated the election would be conducted by voice vote.

Thomas Minotti moved to nominate Mark Holden as Chairman; seconded by Faith Hack. There were no further nominations and Mr. Oppel closed the nominations. Motion passed unanimously.

Arlene Liscinsky moved to nominate Thomas Minotti as Vice Chairman; seconded by Timothy Walsh. There were no further nominations and Mr. Oppel closed the nominations. Motion passed unanimously.

Thomas Minotti moved to nominate Arlene Liscinsky as Secretary; seconded by Timothy Walsh. There were no further nominations and Mr. Oppel closed the nominations. Motion passed unanimously.

Committee Assignments
Chairman Holden announced the following standing committee assignments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Win Oppel</td>
<td>Finance Committee, Vice Chair, Policy Committee</td>
</tr>
<tr>
<td>Thomas Minotti</td>
<td>Teaching &amp; Learning Committee, Chair, Finance Committee</td>
</tr>
<tr>
<td>Kathy Yolish</td>
<td>Policy Committee, Chair, Teaching &amp; Learning Committee</td>
</tr>
<tr>
<td>Jay Francino-Quinn</td>
<td>Teaching &amp; Learning Committee, Finance Committee</td>
</tr>
<tr>
<td>Timothy Walsh</td>
<td>Teaching &amp; Learning Committee, Policy Committee</td>
</tr>
<tr>
<td>Arlene Liscinsky</td>
<td>Finance Committee, Chair, Policy Committee</td>
</tr>
<tr>
<td>Kate Kutash</td>
<td>Teaching &amp; Learning Committee, Policy Committee</td>
</tr>
<tr>
<td>Faith Hack</td>
<td>Finance Committee, Teaching &amp; Learning Committee</td>
</tr>
</tbody>
</table>

Additionally, Kathy Yolish will Chair the Full-Day Kindergarten Ad Hoc Committee, and every member of the board will serve on the committee.

CES liaison will be Arlene Liscinsky and CABE liaison will be Kate Kutash.

Approval of Agenda and Addendum
Thomas Minotti moved to approve the agenda and addendum; seconded by Faith Hack; motion passed unanimously.
Approval of Minutes
Timothy Walsh moved to approve the minutes of the Special Meeting of October 22, 2013; Special Meeting of October 23, 2013; and Regular Meeting of October 23, 2013; seconded by Kathy Yolish; motion passed unanimously.

Communications to the Board
There were no communications.

Superintendent’s Commentary
Freeman Burr said he spoke with Nick Caruso of CABE, who looks forward to the prospect of Shelton’s continuation of the Lighthouse Project, which would resume in January. He also referenced information on CABE’s New Board Member and Board Leadership Workshops to be held on December 10 in Rocky Hill. Mr. Burr spoke about the Weller grants totaling $3,500 awarded to Shelton High School, which will be voted on later in the meeting. He noted that Weller also awarded donations for libraries at the elementary schools ($100 each), Perry Hill School ($100), and Shelton Intermediate School ($250). Mr. Burr said the State sent our school performance index and district performance index for last year; Freeman Burr and Tina Henckel will review the embargoed scores and provide feedback to the State. Mr. Burr gave an update on the School Security Grant and remarked that many parents spoke at the Public Meeting of the Board of Aldermen expressing their gratitude for the BOA support of security initiatives and wanting to know the timeline. Mr. Burr expressed appreciation to Brad Durrell for the coverage in the Shelton Herald. Tina Henckel and Dan DiVito addressed the $256,897 Technology Grant Award from the State and how the funds will be used to prepare teachers and students to transition to the Common Core and Smarter Balance. Dan DiVito stated the total amount will be used immediately to purchase approximately 800 Google Chrome Books, which are completely compatible with Smarter Balance and align with classroom use.

Approved Field Trip
The board was advised of an approved field trip for Shelton Intermediate School grade 7 students to visit historic places in Philadelphia, April 26-27, 2014.

Items Voted On
Win Oppel moved to approve the following:
1. Policy #4118.3 Job Description, Certified/Non-Certified/Merit Positions
2. Update to Wellness Policy #6142
3. Fundraising request of Pecylak Committee for 2013-2014 (approved conditionally, subject to receiving financial documentation)
4. Acceptance of one-time grant for elementary art from the Mary A. Schmecker Turtle Fund
5. Acceptance of a Technology Grant Award from the Connecticut State Department of Education in the amount of $256,897
6. Acceptance of a Weller Grant totaling $3,500 on behalf of Shelton High School
The motion was seconded by Jay Francino-Quinn; motion carried unanimously.

Comments by the Board Chair
Chairman Mark Holden spoke about the Lighthouse Program and encouraged all board members to participate. He commented that one of the most important responsibilities of City Government is to prepare the next generation for success and that he has confidence this board will work hard to develop and support policies and practices leading to accomplish our mission. Mr. Holden reiterated the purpose of “Highlights” is to report positive news about the district and that any concerns needing to be addressed should be brought to his attention prior to the meeting.

Reports of Standing Committees
Teaching and Learning – Thomas Minotti reported there was no meeting held; the next meeting will be announced.

Policy – Kathy Yolish stated there was no meeting this month as there was only one item, and the committee will meet next month.

Ad Hoc Full-Day Kindergarten Committee – Kathy Yolish reviewed the meeting held on November 18, stating it was productive and focused on how and to whom presentations will be made. Mrs. Yolish commented on last week’s site visit to Bungay School and the suggestion that Shelton City Officials be invited to visit Bungay due to the similar economics and demographics. She noted the PowerPoint presentation has been reviewed again. Mrs. Yolish discussed PTA/PTO involvement in a letter campaign to promote FDK. The Executive Committee of FDKC will meet on December 13 at 9:30 a.m. The next FDKC full meeting will be held January 6 at 4:30 p.m. in Room 201.

Finance – Arlene Liscinsky reviewed two meetings held this evening. The Regular meeting was to review check registers and budget line items. The topic of the Special meeting was ongoing discussion of budget 2014-2015. The next budget meeting will be December 4 at 5:00 p.m. and all are welcome to attend.

Reports of Special Committees
CES – Arlene Liscinsky said notes from last CES meeting are included in packet. Mrs. Liscinsky noted the Westport Public Schools hosted meeting focusing on education mandate relief on November 21 and a meeting at CES concerning FOI on January 9 at 6:30 p.m. Discussion was held concerning status of a uniform calendar proposed for each RESC.
CABE – Arlene Liscinsky, Timothy Walsh, Faith Hack and Freeman Burr commented on the CABE/CAPSS Conference they attended. Mark Holden said the Shelton Board of Education was recognized for the fourth consecutive year with the Board Leadership Award.

For Your Information
Chairman Mark Holden referenced the attachments in packet including Staff and Stipend Actions, Enrollment Report and Vacancy Report. Carole Pannozzo gave a brief update on the status of vacant positions.

Staff and Stipend Actions
Staff Retirement:
Daniel O’Neill, Maintenance Trade Worker, Shelton High School, effective 11/5/13, after 32 years of service.

Staff Request for General Leave of Absence:
Martha Parkins, Elementary Teacher, Elizabeth Shelton School, 1/06/14 through 6/30/14

Stipend Appointments:
Katelyn Botsford, Assistant Coach/Girls’ Indoor Track, SHS, Winter Season
Kevin Chavez, Assistant Coach/Boys’ Swimming, SHS, Winter Season
John Danielski, Coach/Boys’ Interscholastic Outdoor Track, SIS, Spring Season
Karen Devonshuck, Coach/Unified Track, SHS, 2013-14
Daniel Dunaj, Intramural Fitness Advisor, SHS, 2013-14
Ashley Ford, Cheerleading Advisor, SIS, 2013-14
Scott Snell, Head Coach/Girls’ Indoor Track, SHS, 2013-14
Harold Zaccagnini, Coach/Boys’ Interscholastic Basketball, SIS, 2013-14

Athletic Stipend Reappointments:
Karen Devonshuck, Co-Coach/Unified Basketball, SHS, 2013-14
Michael Gambardella, Co-Coach/Unified Basketball, SHS, 2013-14
Kenneth Roberts, Freshman Coach/Girls’ Basketball, SHS, 2013-14

Athletic Stipend Resignations:
Brad Piccirillo, Intramural Fitness Advisor, SHS, 2013-14
Scott Snell, Assistant Coach/Girls’ Indoor Track, SIS, 2013-14

Highlights
Kathy Yolish expressed appreciation of Ken Saranich, Sue Arpin and Dan DiVito for their help in submitting articles for Shelton Life on time. She commented that the CAPT Breakfast was enjoyable.
Thomas Minotti thanked Ken Saranich, staff and students for the SIS Garden Club, which is a great program for the students and yields excellent produce. Mr. Minotti gave thanks to Kathy Yolish for including community and staff on the Ad Hoc FDKC, which has been moved to a larger room to accommodate everyone.

Mark Holden welcomed new board members Faith Hack and Kate Kutash. He said the board has nine individuals who each have talents and skills to contribute and who generally care about doing a good job. Mr. Holden commended Shelton Intermediate School on their Veterans Day program. He stated that FDKC and staff are doing a great job and the resulting information has been very compelling.

Adjournment
Chairman Holden adjourned the meeting at 8:25 p.m.