Roll Call

Mark Holden, Chairman, present  
Judson Crawford, present  
Gene Sullivan, Purchasing Agent, present  
Faith Hack, Board of A&T, present  
John Zikaras, Board of A&T, present  
Chris Beseschek, Board of A&T, present  
Charlotte Madar, Board of A&T, present

Others Present

Kevin Greene, Stanley Security Solutions  
Archie Sandos, AFA Protective Systems, Inc.  
Ron Taylor, Security Solutions, Inc.

Call to Order

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on December 17, 2009 by Chairperson Mark Holden.

Agenda Changes (Add-Ons/Corrections)

JUDSON CRAWFORD MOTIONS TO ADD-ON THE FOLLOWING ITEMS TO THE AGENDA AS ITEM #5 ADD-ONS/OLD BUSINESS:

- AWARD BID #30-43 DISPOSAL OF SURPLUS (3) GENERATORS  
- AWARD BID #30-43 (41) DISPOSAL OF SURPLUS VOTING MACHINES
AS ITEM #6 CORRECTIONS:

- OPEN BID #30-38 ELECTRICAL SERVICE FOR CITY-OWNED BUILDINGS
- OPEN BID #30-39 CALL IN SERVICE FOR VARIOUS HEATING & AIR CONDITIONING PROBLEMS FOR CITY-OWNED BUILDINGS

AS ITEM #7 ADJOURNMENT
A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Approval of the Minutes


New Business

OPEN BID #30-44 C.C.T.V. SYSTEM ENHANCEMENT FOR POLICE DEPT. (8 bidders)

Northeastern Communications of Naugatuck, CT submits a non-collusion affidavit and a bid for equipment and installation of $30,712.38. They also provide an Option A bid for an upgrade request for a Fusion III to a Fusion IV at a cost savings of $1,067.78 which lowers the bid price to $29,644.60. Additionally, they submit a certificate of liability insurance.

Gene Sullivan commented that there be may some Optional Bids provided and everyone bidding had that option. There was a mandatory meeting and the subject of primary and optional bids were discussed at that meeting.

AFA Protective Systems, Inc. of Wallingford, CT submits a non-collusion affidavit, and a bid of $29,800.00 with no optional bids.

Stanley Security Solutions of Seymour, CT submits a non-collusion affidavit, a certificate of liability insurance and a bid of $26,928.82 with no optional bids.

Security Solutions, Inc. of Norwalk, CT submits a non-collusion affidavit and a bid of $28,749.00 and an Option A bid of $18,796.00; however, no specifications on the alternate bid are provided.

Gene Sullivan stated that at the last meeting with Captain Madden, they indicated that they plan on taking the lowest three or four bidders and inviting them back to provide more detail about the specifications on their options. Therefore, in all fairness, that is why there may be no specifications given for any of the optional bids.

Barnum Engineering of Derby, CT submits a non-collusion affidavit and a bid of $27,995.00. They also provide an option if the customer needs additional monitors at $1600 per four output card.
NSC Corp. of North Haven, CT submits a non-collusion affidavit and a bid of $18,254.50. They provide an Option 1 bid for a Smart UPS; $1,235.00/unit plus $95.00/programming for a total of $1,419.00. They also provide an Option 2 bid for keypad/ joystick for a total cost of $654.00.

AM Comm. & Security of Southington, CT submits a non-collusion affidavit and a bid of $28,133.42 with no optional bids.

Advanced Security Tech of Stratford, CT submits a non-collusion affidavit and a bid of $28,931.00 with an alternate bid of $21,259.00.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 8 BIDS FOR BID #33-44 C.C.T.V. SYSTEM ENHANCEMENT FOR THE POLICE DEPARTMENT AND TURN THEM OVER TO THE POLICE DEPT. FOR THEIR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**OPEN BID#30-45 TAX BILL & DELINQUENT NOTICES - PRINTING & MAILING (2 bidders)**

Hygrade Business Group of Waterbury, CT submits a non-collusion affidavit and a bid of $17,919.20. This is based on 104,000 pieces (tax bills and delinquent notices). Additionally, they provide references and qualifications.

The Firm Advantage of Shelton, CT submits a non-collusion affidavit and a bid of $20,263.00 for original tax bills and a bid of $10,534.00 for delinquent notices. They have the expectation of 25,000 pieces. Additionally, they provide information regarding their qualifications.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #30-45 TAX BILL & DELINQUENT NOTICES- PRINTING & MAILING AND TURN THEM OVER TO THE TAX COLLECTOR FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Old Business/Add-Ons**

**AWARD BID #30-43 DISPOSAL OF SURPLUS GENERATORS**

Per recommendation of Dept. Head, JUDSON CRAWFORD MOTIONS TO AWARD BID TO LEVEILLES AUTO RECYCLERS IN THE AMOUNT OF $577.77 FOR EACH OF THE (3) THREE GENERATORS. THEY WERE THE ONLY BIDDER. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

**AWARD BID #30-43 DISPOSAL OF SURPLUS VOTING MACHINES**

Per recommendation of Dept. Head, JUDSON CRAWFORD MOTIONS TO AWARD BID TO LEVEILLES AUTO RECYCLERS IN THE AMOUNT OF $217.77 FOR (41) SURPLUS VOTING MACHINES. THEY WERE THE ONLY BIDDER. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).
Old Business/ Corrections

Chairman Holden indicated that at last week’s Finance Committee Meeting on December 10th, a couple of bids had been inadvertently categorized improperly thereby requiring the re-opening of Bid #30-38 Electrical Service for City-owned Buildings and Bid #30-39 Call In Service for Heating, Air Conditioning Problems for City-Owned Buildings. The bids for Edgerton, Inc. of Monroe, CT from Bid #30-38 and the bids for Environmental Engineering of Milford from Bid #30-39 need to be switched.

Judson Crawford notes that they no longer have the original envelopes received by the Purchasing Department which would have provided more information in regard as to how the inadvertent error occurred (mislabeled, typo, etc.).

JUDSON CRAWFORD MOTIONS TO RE-OPEN BID #30-38 (Electrical Service for City-Owned Buildings) AND RE-OPEN BID #30-39 (Call In Service for Heating & A/C Problems for City-Owned Buildings) AND SWITCH THE BIDS FOR EDGERTON INC. OF MONROE, CT TO BID #30-39 AND SWITCH ENVIRONMENTAL ENGINEERING OF MILFORD TO BID #30-38. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:10 p.m.

Respectfully submitted,

Karin C. Tuke
Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office.