Roll Call

Mark Holden, Chairman, present
Judson Crawford, present
Faith Hack, Board of A&T, present
Gene Sullivan, Purchasing Agent, present

Others Present

Call to Order

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on Thursday, December 9, 2010 in Room 104.

Approval of the Minutes

JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES OF NOVEMBER 18, 2010 WITH ONE CORRECTION, AS NOTED. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

New Business

OPEN BID #31-33 OIL, GREASE, LUBE FOR THE HIGHWAY DEPARTMENT (4 bidders)

Service Auto Parts Inc. of Ansonia, CT submits a non-collusion affidavit and a bid containing numerous, various individual figures.

Amsoil Road Company Services of Trumbull, CT submits a non-collusion affidavit and a bid containing various individual figures covering all aspects and information about their products. They have also submitted a Certificate of Liability insurance which is not required.
L.F. Powers Company of Waterbury, CT submits a non-collision affidavit and a bid containing various figures for everything with the exception of Item #6 for Grease. Also, they have no bids for Chrysler ATF 3 and Type F. They also did not bid for the HD 30WT Oil.

Dennison Lubricants submits a non-collision affidavit and a bid containing various figures for all aspects of the bid.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 4 BIDS RECEIVED FOR BID #31-33 OIL, GREASE & LUBE AND REFER THEM TO THE HIGHWAY DEPT. FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #31-34, 2011 GMC PICK-UP TRUCK OR APPROVED EQUAL FOR W.P.C.P. (3 bidders)

Chairman Holden indicated that there had also been a fourth bidder who had requested a bid package. Apparently, they dated their request November 30, 2010; however, it was not received until December 8, 2010. Gene Sullivan, Purchasing Agent, contacted that individual who indicated that there was no sense in sending the bid package because he would not be able to respond in time. Bid was from Place Motor Inc. from Western Massachusetts.

Mario D’Addario Buick of Shelton, CT submits a non-collision affidavit and their total bid of $30,616.00.

Liberty Chevrolet Inc. of Wakefield, MA submits a non-collision affidavit and their total bid of $30,226.45 (MSRP $33,320)

Eagle Auto Mall Sales Inc. of Riverhead, NJ submits a non-collision affidavit and their total bid of $29,980 plus all applicable title and registration fees. Chairman Holden indicated that they would have to look into that because some dealers do charge a paperwork fee for processing paperwork on that.

Judson Crawford asked about the figure for Liberty Chevrolet which was $30,226.46. He wanted to know if they were going to submit a Manufacturer Suggested Retail Price figure. He noted that D’Addario bid is a Manufacturer Suggested Retail Price.

Chairman Holden responded that the Mario D’Addario bid begins with the MSRP but adds discounts and various things to get to their final number. This will have to be clarified; however, he believes that they are showing the MSRP. There was further discussion about the various figures provided and the need to get verification on the pricing.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS RECEIVED FOR BID #31-34 GMC 2011 GMC PICK-UP TRUCK OR APPROVED EQUAL AND REFERRED TO THE W.P.C.P. WITH THE STIPULATION THAT THEY OBTAIN PRICING VERIFICATION FOR THE BQ2 MODEL OR THE MSRP AS WELL AS ADD-ON REQUIREMENTS. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).
OPEN BID #31-35, 45,000 GALLON SLUDGE REMOVAL FROM A 25 FT. TANK W.P.C.P. (2 bidders)

Spectraserve of Kearney, New Jersey submits a non-collusion affidavit and a bid of $25,000. They have provided information relative to their permits.

M.C.Vac Environmental of New Haven, CT submits a non-collusion affidavits and a bid of $13,500 plus disposal. Disposal is 13 cents/gallon for liquids estimated at 45,000 gallons ($5,850) and solids are at $125 per ton.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #31-35 AND REFER THEM TO THE W.P.C.P. FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #31-36 GASOLINE AND DIESEL FUEL (3 bidders)

Dime Oil Company of Waterbury, CT submits a non-collusion affidavit and a bid for gasoline, 80,217 gallons with the price per gallon at the differential over OPIS average date of delivery .0498 per gallon. Diesel is for 80,020 and that is the price per gallon plus .0398 per gallon. Current applicable taxes are not included in the differential. They submit a bid bond.

Santa Buckley Energy Inc. submits a non-collusion affidavit and a bid quote of the harbor price minus .0452 on gasoline and minus .0006 on diesel. They submit a bid bond.

East River Energy of Guilford, CT submits a non-collusion affidavit and a differential on gasoline is plus .0304 and on diesel is plus .0866. They submit a bid bond.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS FOR BID #31-36 GASOLINE AND DIESEL FUEL AND REFER THEM TO HIGHWAYS & BRIDGES FOR THEIR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #31-37 TAX BILLS AND DELINQUENT NOTICES

No Junk Mail Net LLC of Windsor, CT submits a non-collusion affidavit and a bid for specifications #1 -11 for current tax bills $17,741.00 (does not include postage; just preparation). Their bid for specification #12 is .335 dollars per mail piece. The majority of bills will qualify at this rate.

Their total bid for the second part, Delinquent Tax Notices for Specifications #1-10 is $7,823.00 (does not include postage). Specification #11 is 33 ½ cents per mail piece. The majority of bills will qualify at this rate.

Hygrade Business Group of Waterbury, CT submits a non-collusion affidavit and has broken down their bid into individual aspects with a total cost for the regular bills of $19,052. Chairman Holden read the breakdown of various prices and added that it appears that their bid includes both the delinquent and current bills all in one.
JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #31-37 AND REFER THEM TO THE TAX COLLECTOR FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:15 p.m.

Respectfully submitted,

Karin C. Tuke

Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office.