CITY OF SHELTON
BOARD OF APPORTIONMENT AND TAXATION
FINANCE COMMITTEE

MINUTES OF THE MEETING
6:30 PM THURSDAY, November 30, 2006
SHELTON CITY HALL
54 HILL STREET
Room 104
SHELTON, CT 06484

Roll Call

John Simonetti, Chairman
Judson Crawford
Lou Marusic, Director of Finance, absent
Bob Wilcox, Acting Purchasing Director

Other Persons Present:

Vince Relly
Jim Halloran
Eric Levine

Call to Order

The meeting was called to order at 6:34 p.m. on November 30, 2006 by Chairman John Simonetti. All those present rose and pledged allegiance to the flag.
Approval of Meeting Minutes

Judson Crawford MOTIONED TO dispense with the reading of the minutes of the November 9, 2006 meeting and approved them as submitted. Seconded by John Simonetii. A voice vote was taken. MOTION PASSED 2-0.

NEW BUSINESS

A. Open RFQ #27-83 Request for Qualification of Broker Services

   - Cardinal Re, LLC. submits their qualification.
   - CBC of North Haven, CT submits their qualifications.
   - Lochton Employee Benefits Fund submits their qualifications.
   - Kona HR Consultants submits their qualifications.
   - Lundberg & Ripple Inc. Submits their qualifications
   - HD Segur submits their qualifications
   - Smith Brothers of Glastonbury, Ct submits their qualifications

Judson Crawford MOTIONS TO accept the seven bids and turn them over to the Administrative Offices for their review recommendation. Seconded by John Simonetti. A voice vote was taken. MOTION PASSED. 2-0
B. Open Bid #27-84 Radio Service Radio Service Agreement Police Department

Utility Communications of Hamden CT submits their bid in the amount of option 1 - police and fire $12,280 and option 2 police only - $5,990

Northeastern Communications of Waterbury CT submits their bid in the amount of option 1 - police and fire no quote and for option 2 police only.

Discussion: Chairman Simonetti states that he does not see a combination bid but only a police department bid. Mr. Crawford states, “If so then we shouldn’t accept the bid from Northeastern Communications.”

Chairman Simonetti MOTIONS TO accept Utility Communications bid and reject the bid from Northeastern Communications bid and turn this over to the Police and Fire Departments for their review and recommendations. A voice vote was taken. Motion passed 2-0

*Chairman’s note: single bidder consider rebid.

C. Open Bid #27-85 Police Department Vehicles

Herb Chambers Ford of Braintree, MA submits their bid in the amount of $21,990.

Warnock Fleet submits their bid in the amount of $21,257

Judson Crawford MOTIONS TO accept the two bids and turn them over to the Police Department for their review and recommendation. Seconded by John Simonetti. A voice vote was taken. MOTION PASSED. 2-0
D. Open Bid # 27-87 (re-bid) Call in Service Annual tune ups to Various Heating & Air Conditioning Units in City Owned Buildings.

   Oatley Plumbing of Oxford, CT variable pricing and meets specs of the bid

   Superior Mechanical System Inc of Wallingford, CT variable pricing and meets specs of bid.

   Hunter Mechanical of Norwalk, CT variable pricing and meets specs of bid.

   Temp Technical Services variable pricing and meets specs of bid.

   Judson Crawford MOTIONS TO accept the four bids and turn them to Joe Sewack for his review and recommendation. Seconded by Chairman Simonetti. A voice vote was taken. **MOTION PASSED. 2-0**

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**OLD BUSINESS**

   There was no old business.

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**ADJOURNMENT**

Chairman Simonetti MOTIONED to adjourn the meeting at 7:30p.m. Seconded by Judson Crawford. Voice vote taken and the **MOTION PASSED 2-0**.

Respectfully submitted,

Denise M. Domorod,
Clerk

Tape on File with City Clerks Office 1 side of 1 tape.