Roll Call

Mark Holden, Chairman, present
Judson Crawford, present
Faith Hack, Board of A&T, present
Gene Sullivan, Purchasing Agent, present

Others Present

Charlie Compton, Universal Business Equipment
Bruce Kosowsky, Fire Department
Representative, W.D. Mason (Name illegible)

Call to Order

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on Thursday, November 18, 2010 in Room 104.

Agenda Changes (Add-Ons/Corrections)

JUDSON CRAWFORD MOTIONS TO ADD THE FOLLOWING ITEMS TO THE AGENDA UNDER OLD BUSINESS: AWARD BID #31-09 HEAVY DUTY RESCUE UNIT AND HEAVY DUTY QUINTS AND AWARD BID #31-23 MEDICAL MONITORING. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Approval of the Minutes

JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES FOR THE REGULAR MEETING OF NOVEMBER 4, 2010. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

New Business

OPEN BID #31-28 (Re-Bid) S.H.S. BAND AREA CLOSET DOORS (0 bids)
No bidders.

**OPEN BID #31-29 #2 HEATING OIL FOR 8 CITY BUILDINGS FOR 2010-2011 SEASON (3 bidders)**

Hoffman Energy of Trumbull, CT submits a non-collusion affidavit and offers two options – variable pricing which is daily pricing based upon the New Haven Harbor average price per gallon plus increments of 18¢ per gallon and fixed pricing which is based upon the NYNEX pricing of the day on the day that you choose to lock in the price. The formula for fixed pricing is NYNEX price of heating oil plus 40¢ per gallon. All necessary paperwork would have to be returned to Hoffman Energy by 2:00 p.m. that day. Pricing does not include any applicable taxes.

East River Energy of Guilford, CT submits a non-collusion affidavit and offers a fixed rate of $2.42.90 plus a differential of 3.29¢.

Santa Buckley Energy Inc. of Bridgeport, CT submits a non-collusion affidavit and bid bond, which is not required. They submit a fixed rate bid of $2.48.57 and differential of .0377.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS FOR BID #31-29 HEATING OIL FOR 8 CITY BUILDINGS 2010-2011 AND REFER THEM TO THE BUILDING & MAINTENANCE DEPARTMENT FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**OPEN BID #31-30 (RE-BID) MOBILE DATA TERMINALS FOR NEW POLICE VEHICLES**

Global Technology Solutions of Methuen, MA submits a non-collusion affidavit and a bid in the amount of $11,699.48 for two computers. Price breakdown is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base unit price per unit</td>
<td>$5,388.91</td>
</tr>
<tr>
<td>Upgrade to Pentium M2</td>
<td>$317.72</td>
</tr>
<tr>
<td>Data 911 Display Mount for Crown Victoria</td>
<td>$88.11</td>
</tr>
<tr>
<td>Memory Upgrade from 1gb to 2gb per machine</td>
<td>$223.88</td>
</tr>
<tr>
<td>12.1&quot; Color Touch Screen XGA Display</td>
<td>$223.83</td>
</tr>
<tr>
<td>Per unit installation of computer mounts &amp; drivers</td>
<td>$400.00/unit</td>
</tr>
</tbody>
</table>

L-3 Communications Mobile-Vision Inc. of Boonton, NJ submits a non-collusion affidavit and a bid of $4,595 per machine. Options include:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mounting Kit</td>
<td>$ 85.00</td>
</tr>
<tr>
<td>Monitor Mount Kit</td>
<td>$299.00</td>
</tr>
<tr>
<td>Mounting Plate</td>
<td>$ 49.00</td>
</tr>
<tr>
<td>Keyboard</td>
<td>$132.00</td>
</tr>
<tr>
<td>Keyboard Adapter</td>
<td>$ 76.00</td>
</tr>
<tr>
<td>Keyboard Adapter with quick spring release</td>
<td>$ 77.00</td>
</tr>
<tr>
<td>Installation</td>
<td>$425.00</td>
</tr>
<tr>
<td>Shipping</td>
<td>$ 50.00</td>
</tr>
</tbody>
</table>

Total per machine $4,645.00
Solzon Corporation of Chelmsford, MA submits a non-collusion affidavit and a bid of $5,189. Options include:

- Upgrade to Pentium M2.0 GHz: $301.95
- Upgrade to the XGA display: $215.52
- Mounting kit for Crown Victoria: $172.24
- Shipping & handling: $65.00
- Cost per each unit: $5,943.71 or $11,887.42

JUDSON CRAWFORD MOTIONS TO ACCEPT THE THREE BIDS FOR BID #31-30 MOBILE DATA TERMINALS FOR NEW POLICE VEHICLES AND REFER THEM TO THE POLICE DEPARTMENT FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #31-31 OFFICE SUPPLIES

Suburban Stationers of Middletown, CT submits a non-collusion affidavit and a bid based upon the total anticipated dollar amount of $10,527.34.

In regard to questions asked that needed to be answered for this bid –

- Is there a minimum dollar amount per delivery? No
- All other questions answered as Yes.

School Specialty of Mount Joy, PA indicates that they cannot submit a bid for line item pricing. No bid – questions not answers and prices not provided.

W.B. Mason of Brockton, MA submits a non-collusion affidavit and various line item pricing. They did not provide an anticipated total for the year.

In regard to questions asked that needed to be answered for this bid –

- Is there a minimum dollar amount per delivery? No
- All other questions answered as Yes.

Universal Business of Bridgeport, CT submits a non-collusion affidavit and various line item pricing with no anticipated total for the year.

In regard to questions asked that needed to be answered for this bid –

- Is there a minimum dollar amount per delivery? No
- All other questions answered as Yes.

Judson Crawford notes that although 4 bids were opened, one bid from School Specialty of Mount Joy, PA provided no bid information; therefore, only the three other bids will be accepted.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE THREE BIDS FOR BID #31-31 OFFICE SUPPLIES FOR CITY AND REFER THEM TO THE PURCHASING DEPARTMENT FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #31-32 C.F.C. FREON REMOVAL HIGHWAY DEPARTMENT (1 bidder)
Tyler Heating & AC of Stratford, CT submits a non-collusion affidavit and a bid of $15.00 for the first 10 units and $13 for the remaining units. Alternate 1 bid is $15.00 for the first 10 units and $13 for the remaining units.

*Chairman’s Note: Single bidder, consider a re-bid.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID FOR BID #31-32 AND REFER IT TO HIGHWAYS & BRIDGES FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**Old Business**

**AWARD BID #31-26 INTERNATIONAL REBUILT ENGINE OPTION 1, INSTALL ENGINE**

PER RECOMMENDATION, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-26 INTERNATIONAL REBUILT ENGINE OPTION 1, INSTALL ENGINE TO HINE BROS. OF SOUTHBURY, CT IN THE AMOUNT OF $11,869.51. LOW BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

**AWARD BID #31-09 HEAVY DUTY RESCUE TRUCK AND HEAVY DUTY AERIAL LADDER**

JUDSON CRAWFORD MOTIONS TO AWARD BID #31-09 TO FIREMATIC IN THE AMOUNT OF $854,323 PER UNIT OR $1,690,646 IN TOTAL; AND(2ND PART OF BID) TO FIREMATIC IN THE AMOUNT OF $649,646 AND $640,443 OR $1,290,089. FUNDS ARE NOT YET AVAILABLE OR APPROVED.

*Question pending regarding the vendor name for Bid #31-09.*

**AWARD BID #31-23 MEDICAL MONITORING**

PER THE RECOMMENDATION OF THE DEPARTMENT, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-23 TO ST. VINCENT’S IMMEDIATE HEALTH CARE. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:12 p.m.

Respectfully submitted,

Karin C. Tuke

Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office.